Erasmus School of
Health Policy
& Management

Teaching & Examination Regulations

Master's Programme Health Care Management / Zorgmanagement

2026/2027

Erasmus University Rotterdam

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Section 1 – General provisions

Introduction

The Teaching and Examination Regulations (TER) include the programme specific rights and obligations of students following the master's programme Health Care Management (hereinafter referred to as HCM) / Zorgmanagement (hereinafter referred to as ZoMa). The general University Student's Charter stipulates the rights and obligations applicable to all students.

Article 1.1 – Applicability of the regulations

These regulations apply to the study programmes and examinations of the fulltime master's programme in Health Care Management and the part-time master's programme Zorgmanagement offered by ESHPM, and to all students enrolled in the academic year 2026-2027.
The programme is the responsibility of ESHPM.

Article 1.2 – Definitions

In the regulations, the following definitions apply:

a. academic year: the academic year runs from 1 September to the following 31 August (inclusive);
b. the Act: the Higher Education and Research Act (WHW);
c. Admission Committee: the committee, established by the Executive Board of ESHPM to make decisions about the admission of applicants to the master's programme;
d. bachelor: the bachelor's programme of Health Sciences, offered by ESHPM;
e. Canvas: web-based application which contains all information on a course including the learning objectives and the tests;
f. Council: committee consisting of ESHPM's faculty council and programme committee;
g. course: a unit of study as referred to in art. 7.3 sub 2 of the Act;
h. course coordinator: the person who is responsible for the management of a course in the master's programme;
i. course catalogue: the digital document which describes the programme, the courses and corresponding types of tests;
j. credit: a unit expressed in EC, whereby one credit is equal to 28 hours of study;
k. curriculum: An overview of all units of study and the corresponding EC per programme, published in or attached to the OER.
l. director of education: the person who is responsible for the general management of all study programmes provided by ESHPM;
m. diploma supplement: the annex to the master's certificate in which an explanation is given of the nature and content of the programme;
n. EC: abbreviation of credit points as defined by the "European Credit Transfer System". One EC represents 28 hours of study;
o. examination: n Examination is a means of assessing the knowledge, understanding and skills of the examinee, as well as the results of that assessment, whether conducted orally, in writing or by other means. This includes digital examinations. An Examination may be split into one or more Partial examinations. An Examination is also understood to mean a practical exercise as referred to in art. 7.13(2) of the Act.
p. Examination Board: the board referred to in art. 7.12 of the Act, responsible for the quality assurance of the tests and examination of the study programme;

q. examiner: a person, as referred to in art. 7.12 of the Act, who is designated by the Examination Board to administer tests;
r. hbo: abbreviation of 'hoger beroepsonderwijs' (professional education/university of applied sciences);
s. master: the fulltime master's programme of Health Care Management (HCM) and the part-time master's programme Zorgmanagement (ZoMa) of ESHPM;
t. OSC: the Education Service Center of ESHPM that is responsible for the administrative procedures of the programme;
u. partial test (also: interim test): test in which part of the course's learning goals are tested and which result counts towards the final course result.
v. personal circumstance: The circumstances as defined in Article 2.1 of the Uitvoeringsbesluit WHW. Personal circumstances are, at a minimum, considered to include: illness, physical, sensory, or other functional impairments, pregnancy, exceptional family circumstances or membership in a participatory council. The personal circumstance additionally established by the Executive Board, beyond those defined by law, includes: membership in a democratically elected representative body or the executive board of the public entity to which the representative body belongs.
w. practical: skills training, as referred to in art. 7.13 of the Act, in one of the following forms:
   - writing a thesis,
   - writing a paper or essay,
   - carrying out a research assignment,
   - taking part in a study visit,
   - carrying out a practical assignment,
   - taking part in another study activity aimed at the attainment of certain skills;
x. pre-master programme: programme for Dutch speaking students with an hbo-bachelor or a university-bachelor degree, aimed at removing any deficiencies before entering the master's programme;
y. programme: a coherent set of units of study ('onderwijseenheden'), aimed at achieving the defined learning outcomes; the master's programme referred to in art. 1.1 of these regulations;
z. programme director: the person who is responsible for the management of the master's programme;
aa. Rules and Regulations: the rules, guidelines and instructions of the Examination Board with regard to the tests and examinations, as referred to in art. 7.12, par. 4 of the Act.
bb. special circumstances: Special circumstances will in any case include the circumstances set out in Article 7.51(2) WHW: disability or chronic illness, illness, pregnancy and childbirth, special family circumstances, an insufficiently practicable programme, membership in a participatory council, as well as a talent status formally recognised by the Executive Board, such as students with top-level sports status (issued by the top-level sports coordinator) and membership of a participation body.
cc. student: a person enrolled at the university in order to pursue the study course and/or to take the tests and examination of the study programme;
dd. test (also: examination component): an examination of the knowledge, insights and/or skills of the examinee, as well as the assessment of the results of that examination, as referred to in section 7.10 of the Act. This includes written tests, oral tests or different kinds of tests;
ee. vwo: abbreviation of 'voorbereidend wetenschappelijk onderwijs' (Dutch pre-university education);
ff. unit of study (also: course): one component of the programme as referred to in section 7.3 of the Act. There is a corresponding test for each unit of study.

All other terms have the meaning assigned to them by law.

Section 2 – Prior education

Article 2.1 – Admission

1. Students will be admitted directly to the fulltime master's programme HCM and part-time master's programme ZoMa if they fulfil at least one of the following criteria (a, b, c):
   a. Those students who obtained a Bachelor's or Master's of Science degree at a Dutch university in:
      i. Health Sciences (health policy and management)
      ii. Medicine
      iii. Medical Informatics
      iv. (European) Public health
      v. Business administration
      vi. Economics
      vii. Health and Society
      viii. Organisational Sciences
      ix. Policy Sciences
   b. A similar degree obtained at a research-driven non-Dutch university such to be determined by the Admissions Committee.
   c. Students with an adequate educational background in (health care) management and organization, such to be determined by the Admissions Committee.
   d. Those who have obtained a certificate of the (shortened version of the) pre-master programme (HCM/ZoMa-variant), especially designed by ESHPM for graduated hbo-bachelors and graduated university-bachelors, for the purpose of removing any deficiencies before entering the master's programme.
2. In addition, students must have sufficient proficiency in language and mathematics:
   a. Applicants for the English taught fulltime master's programme HCM must have proven that they meet the eligibility criteria for written and spoken English, as specified in art. 3.3a and sufficient proficiency in mathematics as specified in art. 2.3.
   b. Applicants for the Dutch taught part-time master's programme ZoMa must have proven that they meet the eligibility criteria for written and spoken Dutch, as specified in art. 3.3b and sufficient proficiency in mathematics as specified in art. 2.3.

The admission procedure is available on the website:
https://www.eur.nl/en/master/health-care-management
https://www.eur.nl/eshpm/master/zorgmanagement-deeltijd/toelating

Article 2.2a – Language requirement HCM

1. To participate in the education and tests of the programmes, a satisfactory command of the English language is required. This requirement will be deemed to have been met if the student:
   a. has completed a university bachelor's or master's programme fully taught in English in one of the following countries: the Netherlands (c.q. Dutch university or university of applied sciences), Australia, Canada (with the exception of Quebec province), Ireland, New Zealand, the UK or the USA; or
   b. has obtained a certificate of the ESHPM pre-master programme (HCM-variant); or
   c. has completed a bachelor's or master's degree at a Dutch university or university of applied sciences; or
   d. has taken one of the tests detailed below (no more than 2 years old (unless otherwise stated)):

i. a Level Statement of Language & Training Centre Erasmus University (English assessment valid for 1 year) with a minimum level of B2.2;
ii. an IELTS overall band score minimum of 6.5 (min subscores 6.0);
iii. an iBT TOEFL (Traditional & Paper Edition score minimum of 90 (min subscores 20);
iv. International Baccalaureate "English A or B Higher level";
v. Cambridge B2 First score minimum of 180;
vi. Cambridge C1 Advanced;
vii. Cambridge C2 Proficiency;
viii. LanguageCert Academic score minimum of 70 (min subscores 65)
ix. Pearson PTE Academic score minimum of 70 (min subscores 65)

2. From the requirement of proficiency in English are exempted those who completed a university bachelor's or master's programme fully taught in English in one of the following countries: The Netherlands, Australia, Canada (with the exception of Quebec), Ireland, New Zealand, UK or the USA.

Article 2.2b – Language requirement ZoMa

1. To participate in the programme's education and tests, satisfactory command of the Dutch language is required. This requirement will be deemed to have been met if the student:
   a. has obtained a degree in a programme at a Dutch high school or institution for higher education or at a non-Dutch school at a similar level, provided that the programme included a course and test in Dutch as part of the examination; or
   b. has obtained a certificate of the ESHPM pre-master programme (ZoMa-variant); or
   c. has satisfied all the requirements of the test 'Dutch as a second language, level two' (NT-2, Exam II).

Article 2.3 – Required proficiency in Mathematics

In addition to art. 2.1, students must prove sufficient proficiency in mathematics to be admitted to the fulltime master's programme HCM and part-time master's programme ZoMa. Proficiency can be proven by:

a. a vwo diploma including mathematics C, A, B or equivalent; or
b. research methods in previous education, to be assessed by the Admission Committee; or
c. a vwo mathematics certificate, to be assessed by the Admission Committee.

Section 3 – Content and structure of the programma

Article 3.1 – Objective of the programme

1. The graduate can bring together multiple perspectives (within and across the areas of person-centered care, quality- and safety, human resources, governance, and strategic, capacity and process management) to complex healthcare management challenges. This means:
   - The graduate is able to recognise different angles of organizational and managerial challenges and is motivated to identify possible alternative angles.
   - The graduate is able to interpret organizational and managerial challenges from different stakeholder perspectives, as for instance that of a health care professional, a patient, a policy maker, or a regulator.
   - The graduate can reflect on the institutional context and competing logics in healthcare.

2. The graduate can formulate a coherent and well-motivated advice on how to address healthcare management challenges. This means:
   - The graduate can engage with the research of others and can appraise scientific insights to adequately inform and advice others.
   - The graduate can weigh different interests to come to reasoned solutions for healthcare management challenges.

3. The graduate can design and carry out research into healthcare management challenges. This means:
   - The graduate is able to identify and formulate a relevant research question, choose an appropriate research design, carry out the necessary activities to gather data and interpret and analyse the results and to report on their findings in an academic manner.
   - The graduate is able to effectively present their work and translate research findings to different audiences.
   - The graduate is able to translate their research results into an advice to improve healthcare management.

4. The graduate possesses the necessary academic and professional skills to contribute to improving management of healthcare. This means:
   - The graduate can critically reflect on a healthcare management problem to self-initiate approaches to address the problem.
   - The graduate is able to collaborate in groups and integrate different individual perspectives within a (group) project.
   - The graduate is able to include, convince and work together with different stakeholders towards a solution to a health care issue.
   - The graduate is able to assess their own level of competence and is motivated to update missing competences.
   - The graduate has a critical attitude towards their role and discipline.

Article 3.2 – Form of the programme

1. The one-year English taught master's programme Health Care Management is offered on a fulltime basis.
2. The two-year (mainly) Dutch taught master's programme Zorgmanagement is offered on a part-time basis.
3. It is not possible to change programmes after the start of one of these programmes.
4. The programmes start one time per year.

Article 3.3a – Language: fulltime English taught programme HCM

1. Taking due account of the provisions of the Code of Conduct of the Executive Board of Erasmus University Rotterdam, the programme is taught, and the tests are taken in the English language.
2. A sufficient command of the English language (as described in Article 2.2a is required for participation in the teaching and examinations of the programme.

Article 3.3b – Language part-time (mainly) Dutch taught programme ZoMa

1. Taking due account of the provisions of the Code of Conduct of the Executive Board of Erasmus University Rotterdam, the part-time master's programme ZoMa is mainly taught in the Dutch language.
2. In derogation from par.1 the plenary sessions, literature and test questions, are in English. However, students are allowed to answer the test questions in Dutch.
3. In case of very low registrations for an elective course (<8 students), the programme director, in consultation with the course coordinator, can decide that this particular elective is not offered in Dutch. If this is the case, students of the parttime ZoMa programme can then choose to:
   - either join the English language education of HCM (par. 2 is applicable) including group assignments: students are allowed to answer the test questions in Dutch, including individual reflection reports;
   - or to join another elective of their choice.
4. A sufficient command of the Dutch language (as described in Article 2.2 is required for participation in the teaching and examinations of the programme.

Article 3.4 – Study load

1. Both study programmes have a study load of 60 EC (1680 hours of study).
2. The study load is expressed in whole EC.

Article 3.5 – The programme

1. The programme's curriculum[1] and the units of study are stipulated in the course catalogue and/or on Canvas. The master's programme Health Care Management/Zorgmanagement consists of 8 compulsory courses. For the part-time programme (two years), the compulsory courses marked with an asterisk (*) are taken in year 2. Courses from HCM and courses from ZoMa are not

[1] Until 2023-2024, a different curriculum was in place. Refer to the HCM/ZoMa transition scheme to the new curriculum in the TER 2023-2024.

interchangeable; students must follow the courses specified by their own programme, each identified by a specific course code per programme.

Compulsory courses	EC
1. Advanced Research Methods*	5
2. Person Centered Care Delivery	5
3. Quality and Safety	5
4. Organisational Behaviour*	5
5. Capacity & Process Management	5
6. Strategy & Finance	5
7. Thesis*	20

In block 4 and 5 students of the HCM/ZoMa programme choose a track, that consists of elective courses with a total minimum of 10 EC. Within the HCM/ZoMa programme the following thematic tracks are offered:

1. Digital Transformation
2. Value-Based Health Care
3. Sustainable Health Care
4. Workforce

Within the HCM/ZoMa programme the following elective courses are offered:

Block	Track	Course	EC	HCM	ZoMa
4	Digital Transformation	Digital Transformation: Drivers & Dilemmas	5	√	√
	Value-Based Health Care	Value-Based Services	5	√	√
	Sustainable Health Care	Health Lab 2050: Strategic Foresight for Planetary Health	5	√	√
	Workforce	Healthcare Ethics	5	√	√
5	Digital Transformation	Embedding Digital Healthcare Technologies Responsibly	5	√	√
	Value-Based Health Care	Healthcare Procurement & Value Chain Management	5	√	√
	Sustainable Health Care	Sustainable Healthcare Organisations	5	√	√
	Workforce	Managing the Healthcare Workforce: Who Will Care for Us Tomorrow	5	√	√
4/5		Internship (flexible start date)	5	√	√

Instead of one of these four thematic tracks, students have the following options to personalise their second semester, also with a total minimum of 10 EC. The following options are available:

- An Internship in combination with one elective from one of the four thematic tracks.
- An international exchange (i.e. follow relevant courses abroad, requires approval by the Examination Board).
- One or more external elective course(s) at another faculty/university (needs to be in line with HCM and requires approval by the Examination Board) in combination with one elective from one of the four thematic tracks).

HCM/ZoMa students who go on an exchange to a university abroad, have to ask the Examination Board for permission to replace their elective courses with master-level courses that are offered by the receiving university. Other students may request permission to replace one course with one or more master-level courses from outside the HCM/ZoMa programme, which have not already obtained study credits (EC's). Students need prior consent from the Examination Board.

Requirements for both groups of students are (i) that the content of outside courses is related to the learning objectives of the HCM/ZoMa programme, (ii) that the outside courses have no substantial overlap with the compulsory courses of the HCM/ZoMa programme and with the ESHPM bachelor's programme, (iii) the course is followed within the relevant academic year; all to be determined by the Examination Board. The Examination Board will ask the programme director for advice.

An internship can also be pursued extracurricularly in addition to a thematic track.

2. With regard to master's examination, the Examination Board is authorised to adopt provisions determining that not all examination components need to be successfully taken in order to determine that the examination has been passed. The compensation opportunities in the programme are described in art. 6.1.1. of these regulations.

Article 3.6 – Honours programme

The master's programme Health Care Management/Zorgmanagement does not offer an honours programme.

Section 4 – Education

Article 4.1 – Entry requirements for units of study; prior knowledge

There are no entry requirements for courses in the programme.

Article 4.2 – Evaluation of education

1. The programme director is responsible for ensuring the evaluation of education.
2. The programme director informs the Council of the method and frequency with which components of the curriculum are evaluated.
3. The programme director informs the Council of the outcomes of the evaluation, the amendments made as a result of this and the effect of the actual amendments.

Article 4.3 – Enrolling for units of study

Units of study may only be participated in after a student has enrolled in time via OSIRIS.

Article 4.4 – Attendance and best-efforts obligation

1. Students are expected to actively participate in every educational activity that the programmes HCM/ZoMa offer irrespective of whether the activities are compulsory or not. This concerns not only lectures and workgroups but also filling in course evaluations.
2. Participation in educational activities is compulsory when it concerns practicals for which participation in the corresponding skills training is necessary for taking the test.
3. Canvas and/or the course catalogue contain information for each course stating:
   a. for which educational activities participation is compulsory because it concerns a practical as outlined above;
   b. which educational activities are directly linked to the learning goals and therefore part of the test;
   c. which assessment methods are used for the above-mentioned educational activities.
4. By derogation from par. 2, the Examination Board can grant exemption from the obligation to take part in practicals. In that case, the Examination Board can decide that the practicals should be carried out in another way, to be determined by the Examination Board.
5. A request for exemption from the obligation to take part in practicals, as referred to in par. 2, should be submitted by the student in writing, with reasons and supported by documentation, to the Examination Board at least four weeks before the scheduled commencement of the practical for which exemption is requested. In exceptional cases, the Examination Board may permit derogation from the period stated in the last sentence.

Section 5 – Testing

Article 5.1 – General

1. There is a corresponding test for each unit of study of the programme.
2. The examiner appointed by the Examination Board is responsible for administering the test and determining the result of the test.
3. The procedure for administering Examinations is set out in the Rules and Regulations of the Examination Board and the Examination Rules EUR.

Article 5.2 – Rules regarding examinations

1. For all units of study of the master's programmes, the opportunity to take compulsory tests as part of the courses referred to in art. 3.5 is given in principle twice per academic year. The highest result will apply. For the courses Thesis plan (5 EC) and Thesis (15 EC), the rules regarding testing are stipulated in the HCM/ZoMa Master thesis manual.[2]
2. An examination component may consist of two or more partial or interim tests.
3. Students have a free choice in the number of times that they wish to take a written test. If the material to be studied for a test has changed, the new material must be studied.
   Taking a resit of a (partial) examination which the student has already passed is only permitted for centrally administered (online) written examinations. The examination board may, in special circumstances and at the student's request, decide to deviate from this.
4. Without prejudice to applicable regulations regarding a period free of tests, and with due observance of the other provisions set out in these regulations, and of the Rules and Regulations established by the Examination Board, the programme director establishes a test schedule before the start of the academic year. In special cases the course coordinator can, with the approval of the programme director and following consultation with the Examination Board, change the test schedule during the academic year, provided that the change is announced in good time, and no later than 35 days prior to the test.
5. In line with the Examination Rules EUR and in the event of force majeure, the scheduled examination dates/times may be changed.
   Following the cancellation, the programme director will consult with the relevant examiners to determine as soon as possible when the tests in question can be administered. This date will preferably be within two weeks of the original test date. The new test dates will be published immediately in the timetable.
6. At times of crisis and/or other unforeseen circumstances when physical education is not possible, education will be provided in other forms, such as: digital education, distance learning and digital testing.
7. In exceptional cases the Examination Board may decide:
   a. In derogation from par. 1, and at the request of the student, that an extra opportunity to take a test will be offered.
   b. In derogation from par. 4, and at the request of the student, that an extra opportunity to take a test will be scheduled outside of the regular test schedule as it is laid down in par. 4.
8 In the course catalogue and/or on Canvas students will be informed about:
   a. The learning objectives of the course
   b. The test format, weighting of any partial tests and minimum grade of partial results

[2] *Please note that the format of the final project in the 2027–2028 academic year may differ from the current thesis format.*

c. Which subject matter will be tested in which examination
d. What rules apply while taking the exam (open book or not, use of scrap paper, calculator, etc.)

9. Regulations concerning the order during written tests are stated in the Rules and Regulations of the Examination Board. Students who register outside the regular registration period may be charged a €20.00 administration fee.
10. The further descriptions of the tests, including obligatory practicals, as stated in the most recent version of the relevant course channel on Canvas and/or course catalogue and the HCM/ZoMa master thesis manual, constitute an integral part of these Teaching and Examination Regulations, without prejudice to the other provisions set out in these regulations.
11. In accordance with the Act, the Examination Board takes necessary measures to guarantee the quality of the tests and the examinations, including the organization and procedures concerning the tests and the examinations. The Examination Board can declare a test of an individual student or a group of students invalid if the test itself or the organization or procedures concerning the test, do not meet the quality requirements.
12. The student participating in education and examination facilities is obliged, upon the request of invigilators, examiners and other designated persons, to immediately disclose name and address and identify themselves by presenting a valid identification document and the proof showing that the student is entitled to participate therein.

Article 5.3 – Type of examination

1. The master's programme's tests are taken in written or oral form and/or by means of a practical, unless the Examination Board has decided otherwise. For each of the programme's courses, as described in art. 3.5, the types of tests and their weighing are determined in the course catalogue and/or described on Canvas. Alterations during the academic year are possible only with approval of the Examination Board.
2. When a course is tested by means of two or more partial tests, the re-sit (i) includes a number of tests that can be taken separately, or (ii) is composed as one single test that comprises all of the course's learning goals and counts for 100%. In both cases, the highest overall mark at course level applies.
3. Students with a functional impairment, chronic illness, or learning disability are offered the opportunity to take the tests in a manner adapted to their individual circumstances as far as possible. A request for granting special provisions should be submitted by the student via Osiris Case or the Examination Board's online forms, stating arguments and supported by documentation with respect to the student's circumstances, to the Examination Board as soon as possible after the beginning of the academic year, but at least four weeks before the test. The Examination Board will decide within 15 days after receipt of the request and will, if necessary, obtain expert advice before making a decision.

Article 5.4 – Terms of admission for participation in tests

Before a student is allowed to take the examination for a course, other components of the course may need to be completed. Conditions for taking the exam are stipulated in the course catalogue and/or on Canvas.

Article 5.5 – Oral tests

1. Oral tests may be taken individually and/or in groups, as is determined in the course catalogue and/or described on Canvas for each relevant course.
2. Oral tests are not open to the public unless it has been decided otherwise.

3. In case an oral test is cancelled due to force majeure (as described in art. 5.2 par. 4 and 5), a new time and date will be determined by the relevant examiner or examiners in consultation with the student (where possible).

Article 5.6 – Time frame of assessments

1. The examiner determines the result of a test and publishes the result of the test in Osiris within four weeks following the date of the test, unless the Christmas recess falls within this period; in which case the deadline for publishing the results is extended by two weeks. Students can find the results on Osiris Student.
2. If the re-sit of the course takes place within a period of 4 weeks following the regular test, then a shortened marking period will be applicable. The results of the test must in that case have been announced by the examiner at least one week before the re-sit.
3. At the start of the academic year students will be informed about their right of inspection, as referred to in art. 5.8. The inspection meetings will be included in the course schedules and in the student's personal timetable. The student's possibility of appealing to the Board of Appeal for Examinations is specified in section 7 of the Rules and Regulations of the Examination Board.

Article 5.7 – Period of validity

1. The validity of the results of courses is unlimited. The Examination Board can restrict the validity period if, in its opinion, the knowledge, insight and skills assessed in the test are obsolete. This applies to the courses Financial Management (GW4006MV/GW4006MD), Health Service Operations Management (GW4005MV/GW4005MD),Health Service Innovation (GW4011MV/GW4011MD) and Governance and Strategy (GW4008MV/GW4008MD); see the attached transition schemes.
2. If a course includes two or more partial tests, the validity period of the result of a partial test for which no EC are awarded, is unlimited. This rule applies only if according to the Examination Board no substantial adjustments of that specific partial test were made.
3. By derogation from par. 2 the validity period of
   - the result of the master thesis plan; and
   - the partial result of the group assignment of Capacity & Process Management

   are limited to the end of the academic year.
4. Regarding a test result of which the validity period has expired, the Examination Board can require a student to take an additional or replacement test before allowing the student to take the examination.

Article 5.8 – Right of inspection

Within a period of thirty calendar days after the results of a test are published, but at least before the re-sit takes place, students get an opportunity to inspect the questions and assignments in the relevant test, one's own answers, as well as the assessment criteria. As a rule, inspection of exams is on campus under the supervision of a examiner. The procedure for inspection is laid down in the Inspection Protocol.

Article 5.9 – Follow-up discussion

During the inspection of the first examination opportunity, the examiner is (online) present during the inspection to provide a substantive explanation. For the resit the presence of the examiner at the inspection is not mandatory. Deviations from this point are in coordination with the program director.

Article 5.10 – Period of retention of tests and final assignments

1. The computations and the assessed work from written tests will be retained (in paper or digital form) for two years after the assessment.
2. Test protocol, test key, pass mark, test / assignment and evaluation of the written tests are stored (in paper or digital form) for seven years after the assessment.
3. The final assessment will be retained (in paper or electronic form) for seven years after the assessment.

Article 5.11 – Exemption

1. At a student's request and having consulted the relevant examiner and/or programme director, the Examination Board can grant student exemption from Advanced Research Methods (GW4003MV/MD) at HCM and/or ZoMa, if the student completed Advanced Research Method at the master's programme Health Economics, Policy and Law GW4588M).
2. This exemption can only apply to the entire course and not to part of the course.
3. Other courses, including the master thesis, are excluded from the exemption possibility.
4. An exemption must be requested in advance of the course and approved by the Examination Board.
5. Exemptions granted will have the same term of validity as examination results.

Section 6 – Master's examination

Article 6.1 – Review of a student's academic record

1. After all the tests as part of the master's examination have been passed, the Examination Board determines the result of the examination and awards the certificate as referred to in art. 6.4. The Certificate will not be issued until the Executive Board has certified that the procedural requirements for its issue have been met.
2. Prior to establishing the results of the examination, the Examination Board may initiate an assessment of the student's knowledge, insight and skills with regard to one or more components of the programme.
3. The examination date is the date on which the Examination Board has determined that the student has successfully taken the examination.
4. To have successfully met all the programme's requirements and be awarded a certificate, the student must have been enrolled in the programme in the period the tests were taken.
5. Students who have successfully satisfied the programme's requirements and are entitled to be awarded a certificate may ask the Examination Board to delay awarding the certificate. This request to delay the issue of the certificate should be submitted within two weeks of students being told of the results of the review of their academic record. At the time of submitting the request, students should indicate when they want to receive the certificate.

Article 6.1.a – The result of the examination

1. Test results are expressed in whole numbers and one decimal on a scale from 1 to 10, in which a score of 5.5 or higher is counted as a sufficient result. If a student has registered for a test, but has not participated in the test, 'NO' will be registered instead of a result.
2. A master's degree is obtained if all examination components, as referred to in art. 3.5, are completed with a grade of 5.5 or higher (art. 7.10a of the Act).
3. In the event that one final examination component, except the master thesis, is completed with an insufficient grade of 5.0-5.4, a master's degree can be obtained if all other final examination components are completed with a grade of 5.5 or higher and if the unweighted average of the grades of all final examination components, excluding the master thesis and courses graded on a pass/fail basis, is at least 6.00.[3] Students seeking compensation for one insufficient grade must personally initiate contact with the Education Service Center.
4. In the event that a course is tested by means of two or more partial tests, the grade at course level is the weighted average of all partial results. The minimum required grade for any partial result is 5.0 or higher. If a higher minimum than 5.0 is applied, this must be specified in the course catalogue and/or on Canvas.
5. The defence of the master thesis may be held at the moment that the student has met the conditions for the defence stipulated in the HCM/ZoMa thesis manual.

[3] Please note, that the average grade of results on a Study Progress Report includes the grade for the thesis, while the compensation rule requires calculating the average grade excluding the thesis result.

Article 6.2 – Degree

1. A student who has successfully satisfied all the requirements of the programme will obtain:
   a. the degree of Master of Science in Health Care Management, in the case of the fulltime HCM master's programme;
   b. the degree of Master of Science in Zorgmanagement, in the case of the part-time ZoMa master's programme.
2. The obtained degree will be detailed on the certificate.

Article 6.3 – Certificate

1. As proof that the student has successfully satisfied all the requirements of the programme, a certificate will be awarded by the Examination Board. One certificate will be awarded for each programme.
2. The Examination Board will attach the list of marks and the Diploma Supplement to the certificate; the Diploma Supplement provides (international) insight into the nature and content of the completed programme.
3. Further rules regarding the awarding of the certificate and declaration of results have been laid down in the Rules & Regulations of the Examination Board.

Article 6.4 – Honours

This article is not applicable to this programme.

Section 7 – STUDENT ADVICE

Article 7.1 – Student progress administration

1. The faculty records Students' individual study results and makes them available through Osiris. An obvious error in the study results may be rectified by the Examination Board. When deciding whether to rectify an incorrectly recorded study result that is to the Student's disadvantage, the Examination Board shall take the Student's best interests into account.
2. Students can download a study progress overview via Osiris student. If a certified copy is required, it can be requested from the Study Progress and Diploma Small Faculties (spd.sf@eur.nl)

Article 7.2 – Student advice

1. The student advisor is responsible for:
   a. advising (individual) students who are enrolled in the programme with regard to academic planning and trajectories, as well as academic skills.
   b. offering guidance with regard to difficulties experienced by students during their studies, for example, as a result of personal circumstances.
   c. offering support and guidance to (potential) elite sports athletes.
   d. offering support and guidance to students with a functional impairment.
2. Students who may reasonably expect a delay in their studies due to personal circumstances, are required to report these to the study advisor within four weeks of their occurrence, or – if the nature of the circumstances is such that students or their representative are not in a position to do so – as soon as possible. This is not an arbitrary duty to report; within this four-week timeframe additional study delays can often be prevented. Chronic illness, functional impairment, or pregnancy of the student are considered personal circumstances, as well as special family circumstances, membership of the University Council, the ESHPM Council, the board of the Faculty Association, or circumstances as mentioned in art. 2.1 of the act 'Uitvoeringsbesluit WHW'.
3. The student advisor is a first contact person to inform and report personal circumstances.

Article 7.3 – Studying with a functional impairment

1. Students with a functional impairment, chronic illness, or learning disability are offered the opportunity to adapt their studies, as far as is reasonably possible, to the restrictions determined by the impairment or disability. These adaptations will be aligned as far as possible to the student's individual functional impairment but may not affect the courses' and tests' quality or degree of difficulty. The student counsellors from the department Studying with a Functional Impairment can also offer students specialised advice with regard to what provisions might aide in their studies.2.

   Students should submit a request for a provision to the Examination Board via Osiris, if possible, accompanied by a statement from an authorised agency. In case of dyslexia, the EUR Dyslexia protocol applies.

Section 8 – Transitional and final provisions

Article 8.1 – Appeal

Appeals against the following decisions can be lodged with the university's:
- decisions taken by the Examination Board or by an Examiner;
- decisions concerning a negative Binding study advice;
- decisions concerning to a Master's programme;
- decisions concerning the other situations described in Article 7.61WHW.

The notice of appeal must be lodged with the CBE within six weeks of the announcement of the decision by sending an email to: cbe@eur.nl. The notice of appeal shall include at least the Student's name and address, the date, Student's signature, a copy of the decision against which the Student is appealing as well as the grounds for the appeal.

Article 8.2 – Objection

Objections to decisions under section 7.63a(2) WHW may be lodged with the GAS within six weeks of the date on which the decision was communicated to the person concerned by sending an email to: gas@eur.nl. The objection shall include (at minimum) the name and address of the Student, the date, the Student's signature, a copy of the decision to which the Student objects as well as the grounds for the objection. See the Legal Procedures website for more information.

Article 8.3 – Hardship clause

In any situations not provided for in these regulations, or not provided for unambiguously or which manifestly have an unreasonable outcome, a decision will be taken by or on behalf of the dean, after consulting the Examination Board.

Article 8.4 – Amendments

1. Amendments to this document can be made in special circumstances by the dean of ESHPM following discussion with the Examination Board and approval by the Council.
2. No amendments will be made that are applicable to the current academic year, unless the interests of the students are, within reason, not thereby prejudiced.
3. Moreover, amendments must not influence, to the detriment of the students, any other decision which has been taken with respect to a student by the Examination Board by virtue of these regulations.

Article 8.5 – Notification

1. The Executive Board of the School is responsible for an appropriate announcement of these regulations, of the Rules and Regulations established by the Examination Board, and of amendments to these documents.

2. Interested parties may access the documents listed in par. 1 of this article by requesting them from Education Support or directly via ESHPM's website.

Article 8.6 – Entry into force

These regulations enter into force on 1 September 2026.
Established by the dean of ESHPM – mandated by the dean of the Faculty of Medicine and Health Sciences – on 15 July 2026 after approval by the ESHPM Council on 7 July 2026, following advice from the Examination Board, dated 1 June 2026.

HCM/ZoMa transition scheme

FM, HSOM, HSI

Supplement to the 2026-20276 Teaching and Examination Regulations (TER) for the HCM/ZoMa master's degree programme.

Target group

This transition scheme applies to students who started the HCM/ZoMa programme prior to 2025-2026 and have passed the courses HSOM and/or FM and/or HSI.

Courses this transition scheme applies to

- Financial Management (FM) (GW4006MV/GW4006MD)
- Health Service Operations Management (HSOM) (GW4005MV/GW4005MD)
- Health Service Innovation (HSI) (GW4011MV/GW4011MD)

Scheme

- Because the courses FM, HSOM en HSI are no longer part of the curriculum, the results of these courses are valid until the start of academic year 2027-2028. Achieved results are still valid through academic year 2026-2027 and will expire thereafter.
- From 2027-2028, the results of these courses are therefore also not eligible for compensation as referred to in Article 6.1.1.3, TER HCM/ZoMa 2026-2027.

HCM/ZoMa transition scheme

G&S

Supplement to the 2026-2027 Teaching and Examination Regulations (TER) for the HCM/ZoMa master's degree programme.

Target group

This transition scheme applies to students who started the HCM/ZoMa programme prior to 2026-2027 and have not yet passed the course Governance and Strategy.

Courses

Courses this transition scheme applies to

- Governance and Strategy (G&S) (GW4008MV/GW4008MD)

Scheme

1. Students who have not yet completed the course will follow the new course, Strategy & Finance (GW4019MV/GW4019MD)
2. In the event that the course is completed with an insufficient grade of an 5,0-5,4 the compensation rule stipulated in 6.1.1 section 3 applies.
3. By the start of academic year 2027-2028, all partial grades of G&S, that have been obtained so far without having passed the entirety of the course, will expire.
4. Students who have not passed the group assignment (20%) and/or the individual reflection but did pass the exam will be granted one additional assignment resit in September 2026. No additional education will be provided.
5. Students who have not passed the exam (80%) but did pass the group assignment and individual reflection will be granted one additional exam resit in September.
   To help students prepare for the additional resit a Q&A will be organised. No additional education will be provided. The partial grade (assignment and individual reflection) of G&S will be valid until the result of the written exam is published.
6. Students who have not passed either the exam, individual reflection or group assignment G&S may also choose to follow the new course Strategy & Finance.
7. This transition scheme is valid for the academic year of 2026-2027. Students who have not passed G&S after this time will have to follow the new course Strategy & Finance (GW4019MV/MD).
8. Because the course G&S is no longer part of the curriculum, the result of this course is valid until the start of academic year 2029-2030. Achieved results are still valid through academic year 2028-2029 and will expire thereafter.
9. From 2029-2030, the result of this course is therefore also not eligible for compensation as referred to in Article 6.1.1.3, TER HCM/ZoMa 2026-2027.

For situations not provided for by this transition scheme or exceptions to the scheme, a written request for review providing reasons may be submitted to the Examination Board of the Erasmus School of Health Policy & Management.

Erasmus University Rotterdam
Erasmus School of Health Policy & Management
Bayle Building
Burgemeester Oudlaan 50
3062 PA Rotterdam, The Netherlands
T +31 10 408 8555
E communicatie@eshpm.eur.nl
W www.eur.nl/eshpm