***Please first check the instructions how to apply at the end of this form!***

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| --- |
| **Applicant** |

**1 Details of the applicant**

|  |  |  |
| --- | --- | --- |
| Name, first name, title(s) |  | Male / Female |
| Date of Birth | dd-mm-yyyy | |
| Nationality |  | |
| Home address |  | |
| Email |  | |
| Telephone number |  | |
| Prior connection with Erasmus School of Law and/or Erasmus University as a student or an employee? If yes, please specify the nature of the connection and the involved Faculty/Faculties: | Yes / No | |
| I apply for: | O published vacancy:  O vacancy number: ……  O if applicable, project number within that vacancy: ……. (also possible to mention more project numbers here)  O hosting offer  O Yes, I already obtained a scholarship and I include the proof of that | |
| Proposed supervisors[[1]](#footnote-1) |  | |

**1A Bachelor study**

|  |  |  |
| --- | --- | --- |
| University & department |  |  |
| Name BA Study |  | |
| Specialisation |  | |
| Start & end date | dd-mm-yyyy | dd-mm-yyyy |
| Date diploma |  | |

**1B Master study**

|  |  |  |
| --- | --- | --- |
| University & department |  |  |
| Name MA Study |  | |
| Start & end date | dd-mm-yyyy | dd-mm-yyyy |
| Date diploma | *Please add a copy of your diploma.[[2]](#footnote-2)* | |
| Average grade | *Please add your grade transcript.* | |

|  |  |
| --- | --- |
| Publications |  |
| Grants / prizes |  |
| Experience abroad |  |
| Extracurricular activities |  |

**1C Professional experience (if applicable)**

|  |  |
| --- | --- |
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| **Research proposal** |

**2 Description of the research idea**

* ***Please read the vacancy text for what project you can apply[[3]](#footnote-3).***
* ***When you apply for the hosting offer, you are expected to find a supervisor beforehand: the research proposal must fit within the research profile of ESL, see the vacancy text***

*Please* ***elaborate your research idea*** *in* ***max 2-4 pages, 300-1200 words****. What are your ideas about the topic and research questions, what are you planning to research, and how do you intend to do that (research methods). You can use these headings to structure your proposal: aims of the research, research question, approach (description of the theoretical framework for analysis, research methods, required funding of research activities (+ how funding will be organised)[[4]](#footnote-4), planning.*

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| **Instructions** |

1. Your application preferably is written in English and in accordance with this application format
2. Make sure that you include all requested annexes:
   1. Your CV
   2. Your motivation letter
   3. A copy of your Master diploma and your grade transcript.
   4. An English proficiency test[[5]](#footnote-5)

Please don’t include extra annexes, these will not be taken into consideration.

1. Please submit the application in pdf. Please deliver your annexes in separate files. The filenames should start with your name, followed by the type of annex: e.g. Jansen CV.pdf; Johnson Motivation Letter.pdf.
2. Incomplete applications will be rejected.
3. Send your application to [application@law.eur.nl](mailto:application@law.eur.nl)

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| **Timeline procedure** |

Deadline for submission: see vacancy text

* Interviews with shortlisted candidates will mostly take place within 2-3 weeks from the deadline. Please be aware that when you receive an invitation, the date for the interview will be set by us. Rescheduling of the interviews will hardly be possible, so please make sure you are available.
* Outcome of the selection procedure: within 2 months from the deadline at the latest.
* Preferable start date: see vacancy text
* Please note that (for paid positions) a psychological assessment is part of the application procedure. This assessment will take place after the final selection and before the appointment.

1. Only applicable for those who apply for the hosting offer, or in case this has been requested in the vacancy text. For some vacancies, the supervisors are already given. [↑](#footnote-ref-1)
2. Current master students, who will graduate before the preferable start date, are welcome to apply. Bear in mind that proof of a master’s degree is a formal requirement for admission, and has to be delivered at least 3 weeks before the start date of the contract. [↑](#footnote-ref-2)
3. Please do not apply for other topics, only an elaboration of the topics given in the vacancy text and the project descriptions on our website, is eligible. What we ask you is to elaborate *your* research idea for the specific project, so you have to describe how *you* think about the further elaboration of this research project, how *you* would propose to elaborate this project, in **max 2-4 pages/300-1200 words**. It is no problem if you copy some of these aspects from the project description, but we also expect a personal interpretation from you. [↑](#footnote-ref-3)
4. For a paid position: please give a budget overview of material costs you would need to conduct your research, not being the PhD salary for this PhD position. In general, for paid positions, a material budget of max 3.000 euro is available for material costs like travel cost for presenting at an international conference, costs for datasets, for interviews, for books etc. With extra costs we mean costs for longer periods of fieldwork, stays abroad etc., exceeding this budget. We expect you to give an (indication of a) budget overview, what types of costs; and in case of exceeding the material budget: how you think to obtain the money.   
   Please be aware this is an indication; being selected doesn’t mean the budget overview has been approved.

   For contract PhD researchers, who apply for the hosting offer, there is no material budget [↑](#footnote-ref-4)
5. If you have an English Proficiency Test, please add this to your application. However, it is possible to apply to the position without the test. In this case, please state in your letter why the test is missing and why you deem your English proficiency as sufficient for the start of the PhD position. In a later stadium of the hiring procedure, we could ask you to take a proficiency test anyway, as this is a formal requirement to start this position. Admission requirements Erasmus University: IELTS: 7.0 (min. 6.0 for all subs.)/TOEFL: 94-101/C1. The language test results should not be older than two years.   
   *An English Proficiency Test isn’t required* if you obtained your degree in the Benelux or in the UK, Ireland, USA, Canada (except Quebec), Australia or New Zealand *and/or native speakers.* [↑](#footnote-ref-5)