Programme Regulations 2017-2018

for the Master of Philosophy at the Erasmus University Rotterdam

containing the Course and Examination Regulations, the Rules and Guidelines of the Examination Board and the Appeal Procedure
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Introduction

These Programme Regulations contain the Course and Examination Regulations (CER) for the Master of Philosophy at the Erasmus University Rotterdam. These Regulations were laid down by the Dean of the Faculty of Philosophy, following the advice of the Examination Board (Examencommissie) and have been approved by the Faculty Council (Faculteitsraad) and the Programme Committee (Opleidingscommissie). In addition, these Programme Regulations contain the Rules and Guidelines (Regels en Richtlijnen) of the Examination Board, in which the rules of the Master programme are laid down in more detail. The final section of these Programme Regulations contains information on options for lodging an appeal with the Board of Appeal for Examinations.
I. Course and Examination Regulations for the full-time Master of Philosophy

INTRODUCTION
The Course and Examination Regulations contain the specific rights and obligations of students following the Master of Philosophy programme. The rights and obligations of all students are detailed in the university Students' Charter; please see http://www.eur.nl/english/essc/charter/.

These Regulations were adopted by the Dean of the Faculty of Philosophy on 26 June 2017 with the consent of the Faculty Council on 26 June 2017 and the Programme Committee on 16 June 2017 and following the recommendations of the Examination Board on 30 May 2017.

SECTION 1 GENERAL PROVISIONS

Article 1.1 Applicability of the Regulations
These Regulations apply to the 2017–2018 academic year and govern the teaching, interim and final examination of the master programme in Philosophy and pertain to all students that are enrolled in that programme. The programme is offered by the Faculty of Philosophy.

Article 1.2 Definitions
a. the Act: the Higher Education and Research Act (WHW);
b. student: a person enrolled at the university for the purpose of taking a programme and/or sitting interim and final examinations of that programme in accordance with Section 7.34 of the Act;
c. Faculty: the Faculty of Philosophy of Erasmus University Rotterdam
d. a credit: 28 hours of study, see the Act, Section 7.4, first subsection;
e. programme: the programme referred to in Article 1.1 of these Regulations;
f. course: a unit of study as referred to in Section 7.3 of the Act;
g. block: an academic period of ten weeks;
h. master year: an academic period consisting of four blocks;
i. examination: an assessment of the student’s knowledge, insight and/or skills that concludes a course;
j. skills training: training as referred to in Section 7.13, subsection 2, of the Act, in one of the following forms: producing an assignment or paper, doing an internship, or participating in an education activity aimed at acquiring certain skills;
k. master examination: the examination that concludes the programme master of Philosophy;
Article 1.3 The Examination Board
1. The Dean appoints an Examination Board for the Faculty’s programmes and is responsible for ensuring that the independence and expertise of that Examination Board is sufficiently guaranteed.
2. The Dean appoints the chair and the members of the Examination Board on the basis of their expertise in the programmes offered by the Faculty.
3. Before the appointment of a new member the Dean will consult the current members of the Examination Board.

Article 1.4 Evaluation of the programme
1. The programme director is responsible for ensuring the evaluation of the programme.
2. The programme director will inform the Faculty Council and the Programme Committee of the method and frequency of the evaluation of the components of the curriculum.
3. The programme director will inform the Programme Committee of the outcomes of the evaluation, the amendments made as a result of this and the effect of the actual amendments.

SECTION 2 PRIOR EDUCATION

Article 2.1 Admission
1. A student may be admitted to the master of Philosophy if he has obtained:
   a) a degree of bachelor in Philosophy;
   b) a degree of bachelor in Philosophy of a specific discipline plus a degree of bachelor in that specific discipline;
c) a total of 60 credits for courses in philosophy within the programme of the Bachelor in another discipline.

2. The Examination Board decides on the admission as specified in paragraph 1 of this Article.

**Article 2.2 Language requirements**

The person who is in possession of a foreign diploma may only enrol after he has complied with:

a. the admission requirements in Article 2.1;
b. the requirement of having a sufficient command of the English language as referred to in Article 3.3, paragraph 2 and paragraph 3 of these Regulations.

**SECTION 3 CONTENT AND STRUCTURE OF THE PROGRAMME**

**Article 3.1 Programme objective**

The objective of the programme is to contribute to the student’s academic education by teaching him knowledge, insights and skills in the field of Philosophy that will allow him to enter the job market at master degree level and continue his subsequent academic education in the field of Philosophy. The objective of the programme is specified in the intended learning outcomes, see Appendix 2.

**Article 3.2 Programme structure**

The programme is fulltime. The student should preferably start the master programme at the beginning of the academic year. It is also possible to start in February.

**Article 3.3 Language in which the programme is taught**

1. The programme is taught in English and the examinations will be held in that language.

2. The student must have a sufficient command of English to take the programme and to sit the examinations. The student will have satisfied this requirement if he:

   a. has graduated, in English, from one of the programmes specified in Article 2.1 of these Regulations, or
   b. has finished 60 ec of courses in English in his bachelor programme, or
   c. has taken one of the tests below:

   * Internet-based TOEFL with a score of 80 or higher;
   * IELTS with a score of 6.0 or higher;

3. The language requirements mentioned above do not apply to students who started their Bachelor in Philosophy at the Erasmus University Rotterdam prior
to 1 September 2015. For these students only the general admission requirements mentioned in article 2.1 of the present regulations apply. This special stipulation remains in force until 30 September 2019.

4. When writing essays, papers and the master thesis, use of literature in Dutch, German, English and French is permitted. If any literature is used in a language other than the languages listed above, the lecturer’s or supervisor’s prior consent is required.

5. Written examinations in English may also be answered in Dutch unless the lecturer’s fluency in that language is insufficient, which will be assessed by the Examination Board.

6. If the student wants to sit the examination in a language other than Dutch or English, he must submit a request to the Examination Board.

**Article 3.4 Study load**
The programme consists of one academic year and has a study load of 60 credits.

**Article 3.5 The programme**
1. The components of the programme are determined by the Dean of the Faculty.
2. The master year consists of four ten-week blocks; Article 3.6 provides a list of courses and Article 3.7 explains how to make a selection from that list. Please also see the diagram, Appendix 1.

**Article 3.6 Course selection per block**
* Block 1
* Block 2
  - CPH 3: ‘Art Theory and Art Practice’ (7.5 credits).
  - PPE 2: ‘Freedom and Responsibility’ (7.5 credits).
* Block 3
  - K1: ‘Facing Levinas’ (7.5 credits).
  - K2: ‘Philosophy of Matter’ (7.5 credits).
  - K3: ‘The Moral Brain’ (3.75 credits).
  - K4: ‘The Late Writings of Foucault: Power, Knowledge and Self’ (3.75 credits).
- K5: ‘Social Choice Theory’ (3.75 credits).
- K6: ‘War in the History of Ideas’ (3.75 credits).
- The course ‘Master Thesis Tutorial Group’ (3.75 credits).

* Block 4
- Completion of the master thesis (15 credits).

Article 3.7 Composition of the master programme
1. The student can choose either one of the two subject clusters or a curriculum without a cluster.
2. The subject cluster Continental Philosophy and its History consists of the courses CPH 1, CPH 2, CPH 3, PPE 1 and a master thesis that is related to these subjects.
3. The subject cluster Philosophy, Politics and Economics consists of the courses PPE 1, PPE 2, PPE 3, CPH 1 and a master thesis that is related to these subjects.
4. The curriculum without a cluster consists, in Block 1, of CPH 1 and PPE 1; in Block 2 it consists of two of the following four courses: CPH 2, CPH 3, PPE 2 or PPE 3, and a master thesis on a subject specified later.
5. Moreover, all master students follow the following courses:
   a. The course ‘Master Thesis Tutorial Group’; during this course, the students start with the preparation and writing of the draft of the thesis; this course concludes with an oral presentation in Block 3 on the progress of the research.
   b. A selection, made by the student, of the courses K1-K2-K3-K4-K5-K6, with a study load of at least 11.25 credits.
6. The student may use no more than 7.5 credits for a (philosophical or non-philosophical) subsidiary subject at an institute of academic education, on the condition that, when choosing a subject cluster, he meets the requirements listed in paragraphs 2 and 3 of this Article.
   a. If the student chooses one of the two subject clusters, he may choose a subsidiary subject instead of the electives in Block 3. If the student does not choose one of the two subject clusters, he also has the option of choosing a subsidiary subject in Block 1 or 2.
   b. The Examination Board’s prior approval is required for the inclusion of a subsidiary subject.
7. The student may do an internship on the condition that, when choosing a subject cluster, he meets the requirements listed in paragraphs 2 and 3 of this Article. If the student does not choose one of the two subject clusters, he may choose to do an internship instead of the electives in Block 3. If the student does not choose one of the two subject clusters, he also has the option of doing an internship in Block 1 or 2. The object of the internship is to practise and learn skills that can improve the student’s position on the labour market.
a. The internship equals a maximum of 7.5 credits.
b. The Examination Board’s prior approval is required for the inclusion of an internship in the course programme.
c. The internship agreement specifies what is expected of the intern, the internship provider and the Faculty in formal terms. The internship plan, which is an integral part of the agreement, briefly describes the learning objectives and the content of his work.
d. The intern submits the internship agreement and the internship plan to the Examination Board for approval after consulting the internal and external supervisors. A standard internship agreement is available from the Faculty’s internship coordinator.

8. The Examination Board’s prior approval is required for courses followed in international exchange programmes.

Article 3.8 Approval of the master programme
1. The student should submit a proposal for the composition of his master programme to the Examination Board two weeks before Block 2 of the master year begins. The forms are available from the faculty website: http://www.eur.nl/fw/informatievoor/studenten/masters/master_filosofie.
2. The proposal should contain the elements required for a full master programme with a study load of 60 credits listed in Article 3.7 of these Regulations, and should also mention the subject of the master thesis, the intended supervisor (first supervisor) and advisor (second supervisor).
3. If the Examination Board does not approve the proposal for the master programme, the student will be notified in writing and informed of the reasons.
4. If a student wants to change the proposal for his master programme while he is taking that programme, he requires the Examination Board’s approval once again. (Please also see Article 6.1 of the Rules and Guidelines.)

SECTION 4 COURSES

Article 4.1 Enrolment
A student may only participate in a course if he or she has registered in time via OSIRIS.

Article 4.2 Attendance and best efforts obligation
1. Every student is expected to participate actively in the courses in which they are enrolled.
2. In addition to the general requirement that the student actively participates in the programme, supplementary requirements are described per component in the course profile in the online study guide or OSIRIS.

SECTION 5 TESTING

Article 5.1 General
1. Every component of the programme is followed by an examination, unless this component is assessed in a different way, e.g. by attendance and participation requirements.
2. The Examination Board appoints one or more examiners for each examination. Students and student assistants may not be appointed as examiners. The appointment of the examiners is announced in the course profiles in the online study guide.
3. The examiners appointed by the Examination Board are responsible for the content of the examinations, conduct the examinations in the case of oral tests, and determine the results of the examinations. (Please also see Article 2.1 of the Rules and Guidelines.)
4. The course description states the objectives and learning outcomes of the course in question. (Please also see Article 5 of the Rules and Guidelines.)

Article 5.2 Structure of the examinations
1. The course assessment is arranged as mentioned in the course profile in the online study guide and OSIRIS. Please see https://courses.eur.nl/#/FWB.
2. Examinations may be held either as written or oral tests.
3. Only one student at a time may be examined if the examination is an oral test, unless the Examination Board has decided otherwise.
4. Oral examinations are public, unless the Examination Board or the examiner in question has decided otherwise, or if the student objects.
5. On request of the student or the examiner, the Examination Board may allow the examination to be taken by a method that is different from procedure stated in the provisions of the first paragraph. (For the assessment of the master thesis, please also see Article 6.1 of the Rules and Guidelines for the assessment of the master thesis.)

Article 5.3 Examinations and resits: number and completion terms
1. All examinations can be taken at least twice per academic year.
2. The student may take no more than three resits during the programme.
3. The examination for a single course may consist of several sub-examinations or assignments.
4. Examinations that are not administered as a central written session (e.g. written assignments) should be taken within a term of six months of completing the course. The examinations are based on the prescribed literature for the most recent lecture cycle.

5. The Examination Board may, in exceptional cases, permit departures from the provisions of the paragraphs 1, 2 and 4 of this Article to the benefit of the candidate.

Article 5.4 Examinations: times

1. Examinations administered as central written tests are announced in the month of July prior to the academic year in question.

2. Examinations administered as oral tests are held at a time determined by the examiner, and if possible in agreement with the candidate.

3. Changes to the scheduled examination times may only be made in the event of force majeure.

4. If the Royal Netherlands Meteorological Institute (KNMI) issues a weather warning (code red) for the whole country or specifically for the Rijnmond region due to extreme weather conditions, the Dean shall, after consulting the Student Administration, decide which of the written examinations planned for the relevant period should be cancelled. Any such cancellation will be announced immediately on SIN-Online.

5. Following such a cancellation, the Dean will set new dates for the cancelled examinations as soon as possible in consultation with the examiners concerned. The new dates should preferably be within two weeks of the original examination dates.

Article 5.5 Notification and registration of the examination results

1. The examiner will produce his final assessment of the examination within 20 working days of the day on which the relevant examination was held and will provide the Faculty’s Student Administration with the details necessary for informing the student of the assessment.

2. Immediately after an oral examination, the examiner will make an assessment of the examination and issue the student with a written statement regarding the assessment.

3. The registered details, with the exception of details on awarded degree certificates, will not be disclosed to parties other than the candidate, the Examination Board, the Executive Board, the Board of Appeal for Examinations and the study advisor. Departures from this provision are only permitted with the candidate’s consent.

4. The written statement regarding the assessment of an examination will inform the student of his right of inspection (please see Article 5.7 of these
Regulations) and the possibilities of appealing to the Board of Appeal for Examinations (please see part III of these Programme Regulations).

**Article 5.6 Validity**
1. The validity of the examination results is indefinite.

**Article 5.7 Right of inspection**
1. For a period of 30 days following the publication of the result of a written examination, a student may inspect the assessed work following a request.
2. During the period specified in the first paragraph, the student can ask for clarification of the criteria used for assessing the examination. (Please also see Article 5.3 of the Rules and Guidelines.)

**Article 5.8 Reviews**
1. A review of an oral examination may be held between the student and the examiner on the student’s or the examiner’s initiative shortly after the announcement of the results of the examination.
2. The student may request a review of a written examination during a period of 30 days following the results of an examination.
3. The lecturer should announce the date of a collective review in good time. The student may only request an individual review if he attended the collective review or if he was hindered from attending the collective review by circumstances beyond his control.

**Article 5.9 Period of retention**
1. The questions, answers and the assessed work of the written examinations are retained (either on paper or by digital means) for a period of two years following the assessment.
2. The master thesis and its assessment are retained for a period of seven years following the assessment (either on paper or by digital means).

**Article 5.10 Exemption**
1. At a student’s request and after having consulted the relevant examiner, the Examination Board can grant the student exemption from a course or other part of the programme, provided that the student has completed a component which is of equivalent content and level, as part of a university or professional higher education programme, before he started the master programme.
2. An exemption can only apply to an entire course and not to a part of a course.
Article 5.11 Compensation
Examinations for the master programme resulting in an unsatisfactory mark are not eligible for compensation.

Article 5.12 Additional course load
The course lecturers may, after obtaining the approval of the Examination Board, increase the study load of their master courses from 3.75 to 5 credits by means of, for example, additional literature or a (more substantial) essay to tailor the elective courses to the wishes of external students, on the condition that the adapted course is not made mandatory. Students taking the master programme in Philosophy at EUR may also attend such intensified courses, on condition that the credit allocation remains unaltered for the other master courses.

SECTION 6 THE MASTER EXAMINATION

Article 6.1 The master examination
1. After the student has (a) achieved a pass, (b) has completed all the components of the programme for which no examination needs to be sat and (c) has defended his master thesis at the concluding examination, the Examination Board will announce the results of the examination.
2. The Examination Board determines the results of the examination.
3. To have passed the master examination and to be awarded the degree certificate, the student must have been enrolled in the programme when he sat the examinations.
4. The date of the master examination is the date on the degree certificate.
(Please see Article 7.1 of the Rules and Guidelines for the examination day.)
5. A student who has successfully satisfied the programme’s requirements under the first paragraph of this Article and is entitled to be awarded a certificate may request the Examination Board to delay the award of the certificate. This request to delay the award of the certificate should be submitted within two weeks of the student being notified of the results of the master examination. In his request the student should indicate when he wishes to receive the certificate. (Please see Article 7.1 of the Rules and Guidelines for information on the examination day.)

Article 6.2 The degree
1. A student who has passed the master examination will be conferred the degree ‘Master of Arts in Philosophy’ (MaPh).
2. The degree conferred is stated on the certificate of the master examination.
Article 6.3 The degree certificate
1. As proof that the student has successfully satisfied all the requirements of the master examination, a certificate is awarded by the Examination Board. One certificate shall be awarded for each programme.
2. The Examination Board will attach the list of marks and the diploma supplement to the certificate; the diploma supplement provides information on the nature and content of the completed programme which is also geared towards persons and institutions outside the Netherlands.
3. If the student has graduated from one of the two subject clusters (please see Article 3.7, paragraph 2, of these Regulations), it will be stated on the degree certificate.

SECTION 7 SUPERVISION AND ADVICE

Article 7.1 Study progress administration
1. The Faculty registers the individual study results of students and provides access to these results via OSIRIS.
2. The results of examinations for which results were already previously obtained will not be included in the calculation of the student’s progress.
3. At the student’s request and in agreement with the supervisor of the final research project, the Examination Board will award a number of credits to determine the progress made in the programme.
4. A certified student progress file can be obtained from Student Administration.

Article 7.2 Student counselling
Student counselling consists of:
* individual advice on the composition of the master programme (please see Article 3.7 of the present Course and Examination Regulations);
* individual advice about study skills, study schedules and choosing a subsequent pathway;
* offering help in the event of difficulties during the student’s time on the programme and, if necessary, referring the student to other persons or authorities.

Article 7.3 Studying with a functional impairment
1. Students with a functional impairment are offered the opportunity to adapt their study (as far as is reasonably possible) to the restrictions determined by the specific impairment involved. These adaptations will be aligned as far as possible to the student’s individual functional impairment, but should not affect the quality or level of the programme.
2. Students should submit a request to the Examination Board, if possible accompanied by a statement from an authorised agency.

SECTION 8 TRANSITIONAL AND FINAL PROVISIONS

Article 8.1 Special clause
In cases that these regulations do not provide for, do not provide for unambiguously, or that manifestly have an unreasonable outcome, a decision will be taken by or on behalf of the Dean, after consultation of the Examination Board.

Article 8.2 Amendments
1. Amendments to these Regulations will be formulated by the Dean, with due regard for the recommendations of the Examination Board and with the consent of the Faculty Council and the Programme Committee.
2. Amendments to these regulations have no effect in the current academic year, unless such amendments will not unreasonably prejudice the interests of students.
3. No amendment may disadvantage a student by influencing a decision that was already taken previously in accordance these Regulations.
4. The provisions of Article 8.1 also apply to questions that might arise from differences between the current Regulations and previous versions.

Article 8.3 Publication
The Dean is responsible for the publication of these Regulations and any amendments.

Article 8.4 Effective date
These Regulations will come into effect on 4 September 2017.
II. Rules and Guidelines of the Examination Board for the master programme in Philosophy

SECTION 1 GENERAL PROVISIONS

*Article 1.1 Applicability of the Regulations*
These regulations apply to the 2017–2018 academic year and govern the examinations and master examination of the master programme in Philosophy and are applicable to all students that are enrolled in this programme.

*Article 1.2 Definitions*
Unless stated otherwise, the definitions used in the Course and Examination Regulations for the master programme in Philosophy will also be used in the present Rules and Guidelines.

*Article 1.3 The Examination Board*
1. The duties of the Examination Board are stipulated in Sections 7.11, 7.12, 7.12b and 7.12c of the Act.
2. The Examination Board appoints, from among its members, an executive committee consisting of at least two members who are charged with the day-to-day business of the Board.
3. Requests submitted to the Examination Board should be sent by email or by post and should have the relevant documents attached. The Examination Board will give its decision within three weeks of receipt of a request and will inform the student of its decision by email or by post.

SECTION 2 EXAMINERS AND QUALITY ASSURANCE

*Article 2.1 Examiners*
1. Prior to the start of a course the programme director will propose to the Examination Board the teacher(s) under whose responsibility the course will be given. The Examination Board then takes a decision about the appointment to examiner of the suggested teacher(s) for the course in question.
2. The Examination Board verifies that the examiners meet the set expertise requirements.
3. The Examination Board may set binding guidelines and assessment standards for interim and final examinations.
4. On request, the examiners will provide the Examination Board with information about the examinations and the corresponding results.
5. The Examination Board may revoke the appointment of an examiner if it has serious reason to do so.
**Article 2.2 Quality assurance of the examinations and master examination**

1. The Examination Board draws up a test plan for the programme in consultation with the programme manager. This plan will include a systematic description of all the tests.
2. The Examination Board draws up a protocol for the production and supervision of examinations and for marking and administering the results.
3. The Examination Board is responsible for the evaluation of the examinations.
4. The Examination Board will inform the programme director of the method and frequency of the evaluation of the examinations.
5. The Examination Board will use the evaluation of the examinations to advise the programme director on measures to maintain and strengthen the quality of the examinations.

**SECTION 3 DISCIPLINE DURING LECTURES AND EXAMINATIONS; REGISTRATION FOR EXAMINATIONS; PROCEDURE DURING EXAMINATIONS**

**Article 3.1 Discipline during lectures and other education activities**

These provisions apply to the lectures and other education activities provided by the Faculty of Philosophy and to the rooms, including the computer rooms that are used for teaching the Faculty’s master programme.

1. Entering a classroom after a lecture has started is prohibited without the consent of the person teaching.
2. Discipline during the lecture.
   a. The distracting use of electronic communication devices during the lecture is prohibited.
   b. The distracting consumption of food or beverages during the lecture is prohibited.
   c. Recording and distributing lectures and lecture material without the knowledge or consent of the lecturer is prohibited.
   d. The lecturer giving the lecture may have the person who is disrupting the lecture removed from the classroom.
3. Discipline in the buildings of the EUR.
   a. The distracting use of electronic communication devices is prohibited.
   b. The distracting consumption of food or beverages is prohibited.
   c. The person responsible for the building in question may have the person causing the disruption removed from the premises.
4. The Dean of the Faculty of Philosophy may impose measures on anyone who is repeatedly guilty of disrupting the proper course of affairs during lectures or
in classrooms, pursuant to the procedure laid down in the ‘Regulations relating to the maintenance of order in EUR buildings and on EUR sites and relating to the efficient or legal use of EUR facilities’; please see http://www.eur.nl/fileadmin/ASSETS/oos/Downloadbare_documenten/2015/Studentenstatuut_2015-2016_Engels.pdf.

Article 3.2 Registering for examinations
1. Students may only sit central written examinations if they have registered in good time.
2. Registration for the examination is preferably arranged at the same time as the enrolment for the course in OSIRIS (please also see Article 4.1 of the Course and Examination Regulations).
3. Registration for central written resits may be arranged during the registration period for the relevant resit in OSIRIS. Information about the registration periods is provided by the Faculty via channels such as the Blackboard site. Students who are unable to register via OSIRIS must register at the Erasmus Student Service Centre (ESSC) in the hall of E Building.
4. After the normal registration period, the student may yet register by collecting a proof of registration from ESSC on payment of €20 and, on presentation of that proof of registration, requesting proof of enrolment from the Faculty of Philosophy’s Student Administration.
5. If the student takes a central written examination in breach of one of the previous paragraphs of this Article, the result achieved will not be valid unless the Examination Board decides otherwise.

Article 3.3 Discipline during written examinations
1. Written examinations are held in several rooms and halls of EUR’s Woudestein complex. The most frequently used examination location is Hall M on the ground floor of Building M. On the day of the examination, monitors in various places, including the entrance to Building M, indicate the precise location of the examination and any changes. This information is also available on the SIN channel ‘Examination locations’ as from 9.30 p.m. for in any event the morning examinations held the following day.
2. The invigilators appointed for this purpose are charged with maintaining discipline during the written examination on behalf of the Examination Board. A senior invigilator is present in Hall M during written examinations. The senior invigilator has overall control of the course of events during the written examination.
3. The invigilators are responsible for enforcing discipline in their respective sections before, during and after the examination. The invigilator will draw up
a written report in the event of fraud. The student in question may continue to take the examination.
4. During the first half hour of each written examination, at least one examiner will be present in one of the rooms where the written examination is being held.
5. Candidates taking an examination must follow the instructions of the invigilator. If a candidate fails to do this, the invigilator will draw up a written report of the incident and send it to the Examination Board.
6. Silence is required before, during and after the examination in the examination room. All forms of communication are excluded during the examination, except for communication with the invigilator and the lecturer.
7. Candidates taking an examination must arrive at the examination room and take their seats there in good time to ensure that the examination proceeds in a quiet and orderly fashion. The Hall M is subdivided into sections. Each section can accommodate a maximum of 47 students. The sections are subdivided in advance on the basis of student numbers. The first and last numbers in each section are indicated on signs.
8. It is still possible to start an examination up to 15 minutes after the examination has commenced; after that this is no longer possible unless the senior invigilator gives permission for late participation in the examination as a result of demonstrably serious traffic inconvenience. It is not possible to appeal against the decision to deny a student participation in an examination due to late arrival.
9. Students are not permitted to leave the examination room until one hour after the examination has begun. Any student handing in his answers to the examination paper to the invigilator before the end of the examination must ensure that the other students are disturbed as little as possible.
10. Students may not leave the examination room during the last 15 minutes of an examination.

Article 3.4 Specific provisions on discipline during written examinations
1. In cases where suitable facilities are provided for the safe storage of students’ personal property outside the room where the examination is being held, no coats and bags may be taken into the examination room. Students must hang their coats over the back of their chairs if no such facilities are provided. Bags and the like must be closed and remain out of reach.
2. Students may only have the following items on their desks: a valid ID, writing materials, food and drink for personal consumption and proof of registration.
3. All candidates must be able to provide proof of identity by means of an EUR student card, a driving licence, an ID card, a passport or a valid public transport
pass with photograph. Students are not permitted to take the examination if they cannot show the invigilator any of these means of identity.
4. If a certain source of information may be used during an examination (e.g. a dictionary), the examiner must inform the students of this in advance and this information must also be included on the cover page of the examination paper.
5. Sources permitted during an examination may not include any personal notes unless the examiner has informed the students of this in advance and this information is also included on the cover page of the examination paper.
6. Equipment and other permitted sources may be borrowed from another candidate, on the condition that the transfer takes place before the examination. If such equipment or other sources contain information that would enable fraud to be committed, both the owner and the borrower will be held responsible.
7. Each student may visit the toilets once during an examination, however no more than one person from each section shall be given permission at any one time. Students must notify the invigilator if the need to visit the toilet and the invigilator’s instructions must be fully complied with. Students may not visit the toilet during the first hour and the last half hour of an examination except in extremely exceptional circumstances (medical or otherwise), and the student must inform the invigilator of these circumstances in advance.

Article 3.5 Disciplinary rules: examination papers and answers
1. Students may only use paper provided by the University for answering examination questions during the examination. The use of the student’s own paper is not permitted.
2. The time when the examination ends is also the time when all examination papers and answers must be handed in. Students should use a pen to write their student number and name on and to sign all forms to be handed in and ensure that they are handed in to the invigilator. The invigilator will collect all the examination papers at the end of the examination.
3. Students may not take the examination questions home after the examination unless stated otherwise on the cover page.
4. Students may not take scrap paper supplied by the university home after the examination.

SECTION 4 FRAUD AND SANCTIONS

Article 4.1 Fraud
1. The term fraud is understood to mean any acts or omissions on the part of a student that make it impossible for the examiner and the Examination Board to
form an accurate opinion of the student’s acquired knowledge, insight and skills (or those of his fellow students).

2. The student must avoid any possible appearance of fraud in connection to himself during the examination and if the student is in any doubt about this he should immediately report to the invigilator.

3. The following shall in any event be deemed to be fraud:
   a. obtaining knowledge concerning the questions or assignments in a certain examination prior to that examination;
   b. assuming someone else’s identity or being represented by someone else during an examination;
   c. consulting or having within reach information sources (e.g. books, syllabi, personal paper, notes written on skin or on fabric, calculators that can be programmed, mobile telephones and smartphones), the use of which is not explicitly permitted during an examination by virtue of Article 3.4, paragraph 4 of these Regulations. Mobile telephones, smartphones, etc. should be switched off and remain off during examinations;
   d. copying from or exchanging any information whatsoever with fellow students, either inside or outside the examination room, during the examination; giving another person the opportunity to commit fraud will also be deemed fraud;
   e. exchanging or swapping the issued question papers or answer papers with other students;
   f. making any changes to previously submitted examination answers during a subsequent inspection;
   g. committing plagiarism, which shall be taken here to mean the copying of a passage containing more than a few words from his own or someone else’s work, either literally or in translation, from an individual or group assignment, project, thesis or any other type of text that is part of an examination, without indicating this by quotation marks, even if a bibliographically traceable and correct source reference is included. Providing other students with the opportunity to commit plagiarism is also deemed to be fraud;
   h. taking the examination without being entitled to do so;
   i. making it partially or completely impossible, by means of misleading acts, omissions or in any other way, for the examiner and the Examination Board to form an accurate assessment of the student’s knowledge, insight and skills.

4. Academic achievements in writing may only be evaluated in credits once. Students are not permitted to submit a previously written thesis, assignment or any other form of text written in connection with the student’s present or previous programme at or outside the Faculty a second time in the same course or a different course without first consulting the examiner and obtaining his approval (with respect to the part for which the text is submitted a second time
or is intended to result in credits a second time) or to use any part of a previously produced project, either in amended form or otherwise, when writing a thesis, assignment or other project for the purpose of obtaining credits for it a second time, without prior consultation with the examiner and obtaining his approval.

5. In addition to the general obligation to give clear source references, students are under a special obligation to be completely transparent at all times with respect to re-using their own work and they can be held explicitly accountable on this point.

6. If a written examination is not taken under the supervision of an invigilator, such as an assignment or thesis, the examiner must carry out a plagiarism check.

Article 4.2 Sanctions

1. Students who act in breach of the rules specified in Articles 3.3, 3.4, 3.5 and 4.1 of these Regulations or give reason to do so are guilty of fraud.

2. If fraud is established or there is a grave suspicion of fraud during an examination, the invigilator or examiner must inform the student without delay. The invigilator or examiner must note this down on the work to be submitted by the student, and must take possession of any documentary evidence. The student will be given the opportunity to finish the examination and to hand in his work.

3. The invigilator must report the suspected or established fraud to the Department for Exam Administration on a standard report form immediately after the examination has finished. Any documentary evidence must be submitted together with this report. If the student refused to hand over any such documentary evidence, the invigilator must state this on the form. The Department for Exam Registration must send the report form filled in by the invigilator, together with any documentary evidence, to the Examination Board immediately after the end of the examination period.

4. If plagiarism is established after an individual or group project, assignment or thesis has been submitted, or if there are grave suspicions of plagiarism (e.g. by using a plagiarism detection tool), the examiner must report this to the student immediately. The student will be given a maximum of one week to submit his response to the examiner.

5. The examiner must report the plagiarism, or grave suspicion of plagiarism, to the Examination Board within one week of its discovery at the latest. The report should be accompanied by the evidence and the student’s response, if any.

6. The Examination Board will investigate the circumstances before making a decision.
7. Depending on the gravity of the fraud committed and taking any previous instances of fraud by the same student into account, the Examination Board may impose sanctions on the student, including the following:
   a. a reprimand;
   b. invalidation of the relevant individual or group project or assignment;
   c. invalidation of the relevant examination;
   d. invalidation of the relevant thesis;
   e. exclusion from the relevant examination for a period not exceeding one year;
   f. exclusion from one or more examination periods;
   g. exclusion from defending his thesis for a period not exceeding one year;
   h. a combination of the aforementioned measures;
   i. a proposal submitted to the Executive Board to permanently terminate the student’s enrolment in the master programme in Philosophy.

8. If fraud or plagiarism is established with respect to a group project, this will be imputed equally to each member of the group. The onus of proving the contrary lies with each member of the group.

SECTION 5 EXAMINATIONS: CONTENTS, ASSESSMENT STANDARDS, AND MARKS

Article 5.1 Content of the examinations
1. Changes to the topics of the examination during the course must be within reason.
2. The student may lodge an appeal against changes in the topics of the examination during a course with the Examination Board.
3. The questions and assignments of the examination will cover the topics of the course in a balanced way, with due regard to the learning objectives of the course in question.
4. The questions and assignments of an examination must be clear and unambiguous, and phrased so that the student will know how extensive and detailed the answers must be.

Article 5.2 Assessment standards
1. Written examinations will be assessed on the basis of clear standards which are preferably incorporated into model answers.
2. In the event an examination is arranged by more than one examiner and the result of the examination is assessed by several examiners, those examiners must ensure that the assessment is based on the same standards. If necessary, the Examination Board will assign final responsibility for the examination assessment to a single examiner.
Article 5.3 Marks
1. An examination result of 5.5 or higher will qualify as a passing mark.
2. A fraction of 0.4 or lower will be rounded down and a fraction of 0.5 or higher will be rounded up. Marks with more than one decimal place will be rounded up or down accordingly to a mark with one decimal place.
3. Alphanumerical results will be given in the following cases:
   * students who are registered for an examination but who have not actually sat it will be awarded an NS (No Show);
   * students who are enrolled for a course but did not take a certain examination component will be awarded an NC (Not Completed) for the relevant examination component;
   * students who completed a component but did not receive a mark for it may be awarded a C (Completed);
   * students who have been granted exemption by the Examination Board will be awarded an EX (Exempted);
4. If a student has not enrolled and thus is not eligible to take an examination, any grade given for the relevant examination will be declared null and void.

SECTION 6 THE MASTER THESIS

Article 6.1 The master thesis
1. The student discusses the subject of the thesis with the intended (first) supervisor. After the intended supervisor has approved the subject of the thesis, the student submits his proposal for the subject of the thesis and the intended supervisor to the Examination Board. At the same time, the student, in agreement with the intended supervisor (first examiner), proposes an advisor (second examiner). The advisor should be from one of the other departmental sections (Dutch: ‘vakgroepen’). If the Examination Board approves the subject of the thesis and the intended supervisors, the Examination Board will notify the student. The letter will also be sent to the supervisor and the advisor.
2. The student drafts the structure of his master thesis. Once this draft has been approved by the supervisor, it is submitted to the advisor for approval. Once this draft has been approved by the advisor (who may consult other experts), the student can start work on the thesis itself.
3. The thesis should contain approximately 20,000 to 25,000 words.
4. Once the supervisor has approved the thesis, it is submitted to the advisor for advice, at least twenty working days before the final submission date fixed by the Examination Board. (Please see Article 7.1 of these Regulations for the examination day.) In the advice formal and/or material shortcomings are discussed and suggestions for remediating these shortcomings are given.
5. Both the first and second advice (please see paragraphs 2 and 4 of this Article) are submitted by the advisor to the supervisor in writing; copies of each advice should be sent to both the relevant departmental section and the Examination Board. The Examination Board will consider files from which those papers are omitted as incomplete.

6. The supervision is complete once the student has incorporated the advisor’s second recommendation and once that incorporation has been approved by the supervisor. The supervisor informs the Examination Board, by means of the relevant assessment form, that the thesis may be assessed by the graduation committee.

7. A graduation committee, which is appointed by the Examination Board, assesses the thesis. The committee consists of at least three members (and preferably no more): the supervisor (first examiner), the advisor (second advisor) and a third member, preferably the head of the academic department to which the first examiner belongs or another member of the same department. The committee discusses the thesis and gives the final mark.

8. The final mark for the thesis is the average of the marks given by the members of the graduation committee, unless one or more members of the graduation committee have given an unsatisfactory mark for the thesis.

9. The supervisor writes a report of the assessment by the graduation committee that, once approved by the other committee members, is communicated to the Examination Board and the head of the supervisor’s departmental section.

SECTION 7 EXAMINATION DAY AND THE DISTINCTION

Article 7.1 The examination day

1. The Examination Board annually stipulates three days for the master examination: the first day is on the last Monday of September, the second day is on the last Monday of January, and the third day is on the last Monday of May.

2. The master examination may only be held if the student has submitted the following items twenty working days prior to the intended date of the examination day mentioned in the previous paragraph:
   * four paper copies and a PDF copy of the approved master thesis and the PDF copy of a 100-word summary, which are both to be filed with the university thesis repository;
   * the announcement made on the assessment form by the supervisor and advisor that the thesis is finished for the purpose of applying for the master examination;
   * the letter applying for the master examination.
3. After the examination, the thesis supervisor will be given an opportunity to briefly address the student in question, after which the Dean of the Faculty or his deputy presents the certificate to the student.

*Article 7.2 The distinction*

One single distinction may be mentioned on the statement of the results of the master examination: ‘with honours’ (‘Cum Laude’). This distinction is conferred on the basis of the weighted average of the final marks for the components of the programme, whereby the rules for rounding the marks up or down specified in Article 5.3.2 of these Regulations are taken into account. The distinction is conferred if:

* the weighted average of the final marks for the components of the programme is 8.25 or higher;
* none of the final marks are lower than 8.0;
* the granted exemptions (please see Article 5.10 of the Course and Examination Regulations) do not exceed 20% of the overall course load of 60 credits;
* the effective enrolment for the master programme has not exceeded a period of 24 months.

**SECTION 8 TRANSITIONAL AND FINAL PROVISIONS**

*Article 8.1 Special clause*

In cases that these regulations do not provide for, do not provide for unambiguously, or that manifestly have an unreasonable outcome, a decision will be taken by the Examination Board.

*Article 8.2 Amendments*

1. Amendments to these Regulations will be laid down by the Examination Board.
2. Amendments to these regulations have no effect in the ongoing academic year, unless such amendments will not unreasonably prejudice the interests of students.
3. No amendment may disadvantage a student by influencing a decision that was already taken previously in accordance these Regulations.
4. The provisions of Article 8.1 also apply to questions that might arise from differences between the current Regulations and previous versions.

*Article 8.3 Publication*

The Examination Board is responsible for the publication of these Regulations, as well as for any amendments.
Article 8.4 Effective date
These Regulations will come into effect on 4 September 2017.
III. The appeal procedure

A student may lodge an appeal against any decision of an examiner (e.g. regarding assessments) or the Examination Board with the Board of Appeal for Examinations (CBE) of Erasmus University. In urgent cases, the chair of the CBE may be requested to impose a provisional measure.

The appeal may be lodged by an interested party, i.e. the person whose interests are directly involved in a decision. The appeal should be lodged within six weeks of the announcement of the contested decision. If the appeal is lodged against an overdue decision, it should be submitted within a reasonable term.

The appeal should be submitted to the CBE in writing and addressed to the secretary of that Board. The appeal may also be lodged through the EUR Facility of Protection of Rights where all notices of objection and appeals may be submitted online.

Before an appeal is handled by the CBE, a term for settlement will be put into effect, during which the Examination Board or examiner investigates whether the claimant’s appeal may be settled (formal settlement attempt). During this term, parties may explain their positions in more detail, and the decision of the CBE will be carefully scrutinised.

The CBE assumes that the claimant has first been in touch with the examiner in question or the Examination Board in an attempt to reach an agreement (substantive settlement attempt). It should be noted that the term of six weeks for submitting a notice of appeal to the CBE will continue without interruption. With that in mind, a provisional notice of appeal may be submitted.

The interested party may submit an appeal to the Appeals Tribunal for Higher Education PO Box 636, 2501 CN The Hague, The Netherlands against the decision of the Board of Appeal for Examinations within six weeks. This appeal is not possible, however, if the decision of the Board of Appeal for Examinations pertains to a decision that contains:
* the assessment of the student’s knowledge or skills that was or were the subject of the examination in this matter or tested in any other way (Article 8.4, under e of the Dutch General Administrative Law Act (Awb));
* the establishment of the questions, assessment standards or more detailed rules for that examination or test (Article 8.4, under e of the Dutch General Administrative Law Act (Awb)).
More information about appeal procedures is available on the CBE-EUR’s website:
Appendix 1: an outline of the curriculum of the full-time master in Philosophy, 2017-2018

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<th>Block 1</th>
<th>Block 2</th>
<th>Block 3</th>
<th>Block 4</th>
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<td>Final thesis 15 credits</td>
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<td>Elective course 1 7.5 credits</td>
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CPH1: ‘Life, Power and Global Technologies: Hermeneutical and Critical Perspectives’ (Jos de Mul & Gijs van Oenen)
CPH2: ‘Metaphysics in Spinoza and Leibniz: Original Motivations and Contemporary Legacy’ (Han van Ruler)
CPH3: ‘Art Theory and Art Practice’ (TBA)

PPE1: ‘The Politics of Scepticism: Relativism, Fundamentalism and Toleration’ (Wiep van Bunge & Tim de Mey)
PPE2: ‘Freedom and Responsibility’ (Constanze Binder)

K1: ‘Facing Levinas’ (Ruud Welten)
K2: ‘Philosophy of Matter’ (Fred Muller)
K3: ‘The Moral Brain’ (TBA)
K4: ‘The Late Writings of Foucault: Power, Knowledge and Self’ (Marli Huijer)
K5: ‘Social Choice Theory’ (Harrie de Swart & Stefan Wintein)
K6: ‘War in the History of Ideas’ (Paul Schuurman)
Appendix 2: intended learning outcomes

Knowledge and understanding:

a. to possess a thorough knowledge of systematic philosophy, the history of philosophy, and recent developments in contemporary philosophy, that deepens and surpasses the knowledge acquired in the bachelor.
b. to have a thorough understanding of specific interrelated developments in the history of thought and in modern analytical and continental philosophy.
c. to possess a thorough knowledge of the chosen field of specialization (track).

Putting knowledge and understanding into practice:

a. The ability to interpret and reflect on complex philosophical problems.
b. The ability to situate the acquired knowledge in a broader, multi-disciplinary context.

Skills and communication:

a. To be able to study, analyse and assess complex philosophical texts in a critical way, and to present the result verbally (presentation) and in writing (essay).
b. To be able to give a presentation, to defend the (preliminary) results of the master thesis before an audience of fellow-students, and to write the definite version.
c. To be able to present the conclusions of the master thesis (as well as the underlying motives, knowledge and considerations) before an audience of specialists and non-specialists; and to be able to defend the master thesis during the examination.

Attitude and judgmental capabilities:

a. To develop a critical academic attitude in the field of contemporary philosophy, paying attention to the highest standards of philosophical rigor and creativity.
b. The willingness to abstain from premature ‘solutions’ and to ask probing and unorthodox questions.
c. Receptive to the societal relevance of philosophical questions, and prepared to interpret the studied literature from this particular perspective, with due consideration of the social and moral responsibilities involved.

Learning skills:

To be able to complete a subsequent academic study independently and/or to subsequently pursue an academic career, based on the aforementioned intended learning outcomes.