

**IBA courses as electives for EUR students – How to Register**

Elective students can register for up to 2 IBA courses per academic year. There are separate deadlines for each trimester, meaning you can register for 2nd or 3rd trimester courses after the start of the academic year. Please respect the deadlines listed below in order to ensure that your request can be processed before classes begin.

The 2018-2019 schedules will be published on the [IBA current students' website](http://www.rsm.nl/bachelor/current-students/current-bachelor-iba-students/) mid-July. Course descriptions, schedules, etc. can be found via: <https://courses.eur.nl/#/>**.**  Please check your schedules before registering for courses as to avoid any unnecessary overlaps. The trimesters begin on the following dates:

* 4thtrimester = starts 3 September, 2018
  + - Deadline for registering for a trimester 4 elective course: 6 August, 2018
* 5th & 8th trimester = start 7 January, 2019
  + - Deadline for registering for a trimester 5 or 8 elective course: 7 December, 2018
* 6th & 9th trimester = start 1 April, 2019 = register before 1 March, 2019
  + - Deadline for registering for a trimester 6 or 9 elective course: 4 March, 2019

**Admission Requirements:**

IBA courses are only open to students who:

* meet the mathematics admission requirements for the BSc IBA programme (see [www.rsm.nl/bsciba](http://www.rsm.nl/bsciba) )
* are currently enrolled in an English-language bachelor’s programme.
* can submit a permission letter from their faculty’s Examination Board to receive credits for the IBA course(s) for which they wish to register (not applicable to ESSB exchange students)

**Registration Procedure**

If you meet the admission requirements and have decided to take courses within the IBA programme then you will need to complete the following steps:

***1 = Send in the request form below including all required documents***

You can register with the request form found below and send it to the following address:

RSM Erasmus University, c/o Chantal de Groot

Programme Management IBA, Room T5-­24

Burgemeester Oudlaan 50, 3062 PA Rotterdam.

You can also send a scan of with all your documents to [ibapm@rsm.nl](mailto:ibapm@rsm.nl)

**The request form must be turned in with the following required documents:**

-Letter from your programme’s Examination Board granting you permission to follow one or (max) two of our courses as an elective (not applicable to ESSB exchange students).

-Proof of enrolment for the 2018-2019 academic year (from the programme you are currently studying).

-Proof of mathematics proficiency.

-A grade transcript which includes the amount of ECTS you have acquired thus far

Once you have submitted all of the necessary documents, meet the admission requirements, and the number of accepted elective students has not been exceeded, you will receive a confirmation email from IBA Programme Management indicating the course(s) for which you have been registered.

***2 = Subscribe via SIN-Online for the IBA course(s) you will take***

The Programme Manager for Bachelor 2 and 3 courses will register you for the courses via Osiris which will give you access to the respective Blackboard channels and will register you for the course’s examination(s) **(excluding the re-sit exam).**

For access to the timetable and important messages about the course, you can subscribe yourself to the relevant [SIN-Online](https://rsm.sin-online.nl/channel/chlist.html) course channels. Please note that subscription to a SIN channel does not mean that you are registered for the course!

If you do not meet the requirements or if you have not been granted permission to follow a course due to capacity restrictions you will be notified by email.



**International Business Administration**

**Elective Courses available 2018-2019**

**Course descriptions, schedules, etc.:** <https://courses.eur.nl/#/>

Search under the course codes (beginning with BAB, or BAD) to find the digital undergraduate catalogue with course descriptions. Click on the link “CHANNEL” and then click on Timetable Classes, Timetable Workgroups, or Exams for more information.

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|  |  |  | **IBA 2018-2019** | **Available?** |
| **Bachelor 2** | **Trimester 1** | BAB24 | Corporate Finance (5) | **YES** |
| BAB21 | Organizational Theory & Dynamics (6) | NO |
| BAB28 | Philosophy of Science (3) | **YES** |
| BAB19 | Quantitative Decision Making (6) | **YES** |
| **Trimester 2** | BAB18 | Strategic Management (6) | NO |
| BAB08 | Applied Business Methods (6) | NO |
| BAB001 | Management Accounting (6) | **YES** |
| BAB23 | Cross Cultural Management (5) | NO |
| **Trimester 3** | BAB25 | Marketing Management (5) | NO |
| BAB011 | International Marketing Research (3) | NO |
| BAB29 | Leadership, Sustainability & Governance (5) | **YES** |
| BAB20 | Technology Management (4) | NO |
| **Bachelor 3** | **Trimester 1** | BKBMIN. | Minor (15) (deadline 31 May 2019) | Info via [www.eur.nl/minor](http://www.eur.nl/minor) |
| **Trimester 2** | BAD14 | Business Information Management (5) | **YES** |
| BAD11 | Human Resource Management (5) | **NO** |
| BAD15 | Foundations of Business Law (4) | **YES** |
| BAD10 | Research Training & Bachelor Thesis (12) | NO |
| **Trimester 3** | BAD01 | Innovation Management (4) | **YES** |
| BAD13 | Supply Chain Management (5) | **YES** |
| BAD06 | Financial Accounting (5) | **YES** |
| The number of ECTS is indicated between the parentheses. | | | | |



**Request to Follow an International Business Administration Course as an Elective**

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| --- | --- |
| Name: | Registration number: |
| Address: |
| Postal code & Residence: | Date received: |
| Date of birth: |
| Telephone number: | |
| Student number: | |
| E-mail: | |
| Signature student: | |

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| University: |
| Current study: |
| Year of study:  Language of study: English |
| Study completed prior to university studies: |
| Mathematics course at secondary school: Final grade: |

**Would like to follow: (Maximum 2 courses)**

|  |
| --- |
| Course name and code: Number of ECTS: |
| Course name and code: Number of ECTS: |

Please **return this form** and the required documents listed under step 1 of the registration proceduresto**:**

*Chantal de Groot, Programme Manager Bachelor 2, 3 and Pre-Master*

International Business Administration

Room T5-24, Burgemeester Oudlaan 50, 3062 PA Rotterdam.

[IBAPM@rsm.nl](mailto:IBAPM@rsm.nl)