Admission and Examination Regulations  
MSc. in Urban Management and Development-15  
Institute for Housing and Urban Development Studies

Clause 1
1) These regulations apply to the MSc Programme in Urban Management and Development (UMD) of the Erasmus University Rotterdam. The programme is executed by IHS;
2) These regulations are based on the Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek (WHW) and where necessary in addition to its clauses 7.12 and 7.13;
3) The Management Team of the IHS is the determining authority for the Examination Committee of the UMD;
4) This document contains the following parts;
   a) Admission and Examination Regulations
   b) Annex 1: Admission criteria for English proficiency
   c) Annex 2: Grading scale in the Netherlands compared to the USA and UK system
   d) Annex 3: Overview of the UMD programme, including the aspects a,b,e,h,j,l,n,s and u of clause 7.13.2 of the WHW.

Paragraph 1: Admission requirements
Clause 2: Admission
1) The Examination Committee approves the criteria for the admission of candidates to the MSc Programme;
2) A candidate must comply with the following requirements:
   a) Hold an appropriate Bachelor’s degree;
   b) Show evidence of a sufficient command of English according to the rules attached to this document in Annex 1;
   c) Have a professional or academic experience in a relevant field;
   d) In the case that a candidate has no working experience, he or she must have excellent results in the bachelor degree exams. Present an adequate proof of strong motivation;
   e) Applicants with relevant work experience must have at least an average GPA of 7.0;
3) Unless otherwise specified, the Examination Committee decides on the sufficiency of the requirements;
4) Up to 25 per cent of students without working experience can be accepted.

Paragraph 2: End qualification of the UMD
Clause 3: Objectives and end qualification
1) The overall objective of the UMD is as follows: ‘Students should be able to operate as competent urban managers, capable of working in complex, inter and multi-disciplinary, multi-actor and international environments.’ In line with the overall objective, the UMD Programme has the following end qualification. By the end of the course, students will be able to:
   a. Analyse local and international trends and theories in urban development.
      a.1. Understand and analyse global inter-sectoral theories and practical trends in urban development.
      a.2. Understand and analyse sector theories and changing trends in urban development.
      a.3. Understand and analyse the impact of external development, such as globalization and development policies, on urban development.
a.4. Critically appraise international theories and trends in urban development.

a.5. Assess the relevance of the theories in the local context.

\*Refer to Annex 2: Grading Scale in the Netherlands compared to the USA and the UK systems.

b. Evaluate theories and approaches in urban management.

b.1. Understand disciplinary and interdisciplinary theories on urban management.

b.2. Analyse the roles of actors and their global networks in urban management.

b.3. Critically evaluate theories and approaches in urban management.

b.4. Assess the relevance of these international and diverse theories and approaches for the local context, including the actors and their networks.

b.5. Argue for or against the choice for applying a certain theory or approach in the local context.

c. Analyse worldwide urban problems using applied research, assess development potential and propose strategies and policies based on applied research.

c.1. Understand and analyse the different methods use around the world to analyse urban problems.

c.2. Understand and analyse the role of applied research in analysing urban problems.

c.3. Argue for or against the choice for a certain theoretical approach to analyse urban problems.

c.4. Apply research methods and techniques in an applied research design.

c.5. Use research results to analyse problems in urban management and development.

c.6. Recommend policies options, strategies and actions based on problem analysis and applied research.

c.7. Develop a creative attitude (critical, able to collect academic knowledge and transpose it into practice).

d. Apply skills to function as an urban manager in a multi-actor, multidisciplinary and international environment.

d.1. Able to work in teams that comprise of international students from different countries, different educational and different professional background.

d.2. Acquire communication, presentation and negotiation skills.

d.3. Acquire policy and network analysis skills.

**Paragraph 3: Educational Board and Examination Committee**

**Clause 4: Educational Board**

1) The members of the Educational Board are Scientific Director of IHS/Chairman of the Education Board, the UMD Programme Manager, selected academic staff members and students representatives.

2) The Education Board advises the Director of IHS on the development, execution and monitoring of the MSc Programme. It is responsible for the academic rigour of the programme.

3) The Education Board advises on the preparation of relevant documentation, including, but not restricted to, a course handbook and evaluation reports.

4) The Education Board has the following mandate:

   a) Monitor the intake of the MSc Programme in terms of the number, quality and origin of students.

   b) Monitor the quality of lecturers by reviewing CVs and research capabilities of the staff.

   c) Discuss and follow up on evaluations;

   d) Monitor the level achieved by comparing and discussing theses.

   e) Discuss and follow up on the results of the programme.
f) Ensure that the curriculum is updated by following up on student evaluations, impact studies and feedback from lecturers;

g) Control the quality of the programme, including the quality of the lecturers;

h) Examination Committee members are excluded from the Educational Board.

Clause 5: Examination Committee
1) The Management Team of IHS appoints the members of the Examination Committee according to clause 7.12.a of the WHW.
2) Before appointing a new member, the IHS Management Team will consult the members of the Examination Committee.
3) The Examination Committee is functionally independent. Its members include: one chairperson, two IHS academic staff members, one external academic staff member and one secretary. Examination Committee decisions are based on a simple majority vote.
4) Where necessary in addition to clause 7.12b and 7.12c of the WHW, the Examination Committee performs the following tasks:
   a) Ensure that end qualifications, course objectives, training methodologies and examinations are consistent and coherent.
   b) Confirm final results of theses and examinations.
   c) Approve diplomas, diplomas with distinction, i.e. *cum laude/summa cum laude*, exemptions and failures.
   d) Approve the examination plan and monitor its implementation.
   e) Ensure through the examination plan that exams test whether end qualifications of UMD are adequately met.
   f) Ensure that lecturers and examiners are adequately informed about matters concerning examination policy.

Paragraph 4: Examination and grading
Clause 6: Examination protocol
1) The examiner(s) of each course examination is/are the Coordinator(s). The method of examination will be determined per subject by the responsible Coordinator(s), in line with the examination plan and counterchecked by a peer.
2) Thesis supervisors and second readers must be approved by the Examination Committee.
3) Course examinations and re-examinations must not interfere with ongoing education or the examination of other courses in terms of time, form and study load. Students must be examined regularly.
4) The Examination Committee is responsible for preparing and adjusting an examination plan, including end qualifications, course objectives and tests and for programming examinations.
5) Examinations must be valid, reliable and efficient, that is they must test the course objectives, be consistent, only include unambiguous and clear questions, reflect the study load and level of the course and should be long and detailed enough to be reliable, but short enough to be doable.
6) Examinations must be adjusted for students with a handicap, if and when required.
7) All exam results will be archived by the Educational Management Office for at least two years. Theses will be archived digitally by the library for at least seven years, and by the Educational Management Office in hard copy for 2 years.
Clause 7: Grading system

1. All courses will be examined to evaluate student performance. Results will be expressed in marks on the 1-10 scale. Grades of 5.5 or higher are considered a pass. All grades will be rounded to 1 decimal point. Rounding off: between a 5.45 and a 5.49 means a fail.
2. Grades composed of several components must consist of at least 60% individual work. Students must pass the individual work in order to pass the course.

2Refer to Annex 2: Grading Scale in the Netherlands compared to the USA and the UK systems.

3. Students are allowed one grade between a 4.5 and 5.4 for one of the subjects in the Core Period if the weighted average of the grades obtained in the Core Period is 6.0 or higher. The minimum of 4.5 must be based on individual work.
4. Students must obtain a passing grade for the Specialisation Course, the course on Research Methods and Techniques and for the thesis.
5. Students can only take part in a resit examination if they failed the first sit.
6. If a student did not take part in the first sit of an examination, the second sit still counts as a resit examination.
7. If a student takes part in a resit examination, the highest grade counts (not the last).
8. Any student, who, after a resit examination, fails more than one course during the Core Period or fails a course during the Specialization Period, will be informed in writing that he/she will be granted a Post Graduate Certificate for courses passed. After such a moment, he/she will no longer be allowed to pursue the MSc Programme.
9. A student who is unable for whatever reason to complete the thesis, but who has satisfactorily completed all examinations, will also be granted a Post Graduate Certificate for courses passed.

Clause 8: Postponement and exemption

1. Any student wishing, for special reasons, to request a postponement of one of the examinations in the MSc Programme, must submit a written request explaining the reasons for this request to the responsible Coordinator and the Programme Manager. After having received a student’s written request for postponement, the Programme Manager will decide, in consultation with the responsible Coordinator, whether to accede to such a request.
2. Any student who can prove that they have expertise in a particular subject, can request an exemption for an examination by submitting a written request explaining the reasons for exemption to the Examination Committee.

Clause 9: Grading the final thesis

Each student will develop a final thesis under the guidance of a thesis supervisor.

1. The thesis supervisor grades the final thesis. Another independent grade will be given by a second reader. The Examination Committee appoints the second readers.
2. The supervisor and second reader submit their grades independently from each other to the Chairperson of the thesis defence before the thesis defence begins.
3. The final thesis grade is an average of the grades given by supervisor and second reader.
4. In the following cases, the thesis will be given to a third reader:
   a) If the difference between the grade of the supervisor and the grade of the second reader is higher than 1.0 points.
b) If the difference between the grade of the supervisor and the grade of the second reader is a difference between pass and fail.
c) If the thesis is graded with 9.0 or higher.
5) The third reader submits an independent grade to the Examination Committee. The Examination Committee accepts the grade of the third reader as final in case this grade confirms the grade of either the thesis supervisor or second reader or is in between these two grades. In case the grade of the third reader is higher or lower than the two grades given by supervisor and second reader, but less than 0.5 higher/lower than the highest/lowest grade, then the respective closest grade will be the final grade.
6) The thesis will be given to a fourth reader if the grade of the third reader is more than 0.5 higher/lower than the highest/lowest grade of supervisor and second reader.
7) A fourth reader is asked to confirm the grade of either supervisor, second reader or third reader (i.e. fourth reader confirms one of the earlier three grades already given)
8) The Examination Committee is responsible for the grades of the final theses.

Paragraph 5: Procedure during lectures and examinations
Clause 10: Absence during classes
1) Students must be 100% present during all classes (e.g. workshops, tutorials, excursions) with the exception of lectures. Lecture attendance is however strongly recommended.
2) Lecture attendance is not compulsory unless the course/specialization coordinator decides otherwise.
3) Absence due to illness or due to any other serious reason or personal circumstances (i.e. force majeure) must be reported to the Educational Management Office before the start of the class or exam.
4) Absence from classes or exams without approval will be sanctioned. Each course coordinator will decide what the sanction is for the specific course.
5) Non-approved absence may lead to a fail of the course. The Examination Committee will decide on this for each individual case.
6) The Examination Committee may ask for documentation confirming the reason for absence (e.g. a doctor’s statement in the case of illness).

Clause 11: Feedback evaluation of courses
1) After each block an evaluation of the different courses will be held. In this evaluation, the quality of the lecturers, courses and support facilities are assessed. For this purpose, standard evaluation sheets will be filled out by students.
2) The completion of evaluation forms is obligatory at the end of each course.
3) In addition, the Programme Management will have two open discussions with all students in December and June, in which any issues related to the support and academic quality of the programme may be brought up.
4) The results of the evaluations are communicated to the academic and support staff involved in the programme.

Clause 12: Procedures during examinations
1) The examiner will see to it that the examination takes place in a proper way.
2) The examinee must furnish proof of identity at the request of the examiner. The Examination Committee or examiner may disqualify an examinee who fails to comply with this stipulation from any further participation in an examination or examinations.
3) An examiner or examiner’s representative who finds evidence of cheating5 during an examination must indicate this in writing on the examination paper (if applicable) or in the submitted exam document(s) of the examinee in question. In case of the former,
he/she has the right to complete the exam. The examiner must immediately report
cheating to the Examination Committee.
4) If the Examination Committee finds proof of cheating, they may invalidate the relevant
examination or examinations taken by the examinee. In that case, the examination or
examinations in question will be counted as a failure.
5) The disqualification referred to in sub-clauses 3 to 6 can only be enforced after the
Examination Committee has given the examiner and the examinee accused of
cheating the opportunity to state their cases in writing.
6) If the student can prove to the Examination Committee, after having been accused,
that he/she did not cheat, the accusation will be invalidated.
7) Illness and personal circumstances of the examinee that can affect the outcome of an
exam have to be reported to the Educational Management Office before the exam
starts.

3Cheating can take various forms, such as the use of prohibited material, illicit cooperation and/or
copying of answers, but are not restricted to these.
8) The duration of an examination depends on the number of credits of a course and is
determined by the examiner(s), and will, within reasonable limits, be sufficient to allow
the examinee time to answer the questions.
9) Examinees are not allowed to use communication devices such as organizers and
digital translators, readers, books, articles, handouts, lecture slides or any other
relevant course-related reading materials unless otherwise stated.
10) At any examination, mobile phones and digital watches must be switched off; put in
bags and the bags have to be placed in front of the classroom.
11) The examinee is not allowed to join the exam when he/she is over 30 min late; missed
time will not be compensated.

Clause 13: Procedures of essays and other take-home assignments
1) Examinations that are taken in the form of individual essays and other take-home
assignments must be submitted through Canvas before the stipulated deadline.
2) If unable to upload on Canvas the examinee has to report to the course coordinator
prior to the deadline (together with a screenshot) and send an electronic copy of the
exam document by email.
3) Plagiarism in essays and other take-home assignments that are graded is treated as
cheating.
4) Students who submit a plagiarised assignment will receive one warning. If students
submit a second time a plagiarised assignment, this will count as a failure of the MSc
Programme. Students may be granted a Post Graduate Certificate for courses passed.
5) If the essay or assignment is submitted after the deadline, the student will fail the
exam.

Clause 14: Submission of the final thesis
1) The final thesis can be submitted by students who completed their fieldwork during
the planned fieldwork period on two dates: on 4 September 2019 and on 13
November 2019.
2) All students will defend their thesis. The defence will not be graded. Students who will
submit later will defend via conference call (e.g. skype). All theses will receive a grade
based on the written work.
3) The thesis proposal as well as the draft thesis will be assessed and commented on by
the thesis supervisor and second reader.
4) The supervisor and second reader will give the student advice on the submission date. This advice is binding in the sense that students are allowed to submit on a later date, but not on an earlier date than the one advised.

5) The submission advice of the supervisor and second reader is not a guarantee that the thesis will receive a sufficient grade.

6) Students who fail the thesis in the first attempt are entitled to re-submit their thesis two more times during the four years in which the course grades are valid (in total three submissions).

7) The final marks of successfully completed courses are valid for four years. After this period ends, the validity of these marks will be extended unless the successfully completed courses are considered outdated by the Examination Committee.

8) Students are entitled to thesis supervision until the November submission date. After that date, the supervisor will only review and comment on the thesis draft.

9) Students that opt for, or are advised to, submit the final thesis after September 2019, are expected to return to their country of origin at the end of September. IHS is not responsible for arranging extensions of residence permit or student housing for the period after September 2019.

10) All students who are yet to complete their thesis will receive a Certificate of Courses passed in September 2019.

11) All students who have a passing grade for the thesis, and have finished all the coursework, will receive a diploma, a diploma supplement and a transcript.

Clause 15: Language

1) The examinations will be taken in English.

Paragraph 6: Procedure after the examination

Clause 16: Feedback on grades

1) Grades will be given to students within 15 working days after examination. Grades will be explained to students by the course coordinator in grade review meetings once the grades have been made available to all students.

2) During a period of 20 days, beginning on the day on which the examiner has made the examination results known, an examinee who has taken an examination may, at his or her request, inspect his or her corrected exam, receive feedback and request a reconsideration of the assessment.

Clause 17: Failing an examination

1) A student who has failed an examination is allowed to one resit per examination per academic year, with the exception of participation grades which are only offered once per academic year.

2) A second resit of the examination will only be allowed under exceptional circumstances and must be approved by the Examination Committee.

3) No diploma with cum laude/summa cum laude will be awarded to a student who has reached the required standard by re-examination.

Clause 18: Failing the final thesis

1) Students who fail the thesis at the first submission can re-submit at the second submission date in November, or on the submission dates of four years after.

2) In order to improve the thesis, the student is entitled to the following support from the supervisor and second reader:

   a) A detailed list in writing of improvements to make in order to reach a passing grade.

   b) Comments on one final draft.
Clause 19: Confirmation of course results
1) After all the course examinations and re-examinations have been taken, the Examination Committee will confirm the results of the programme as a whole.
2) The decision referred to in the preceding sub-clause will be reached by a simple majority of votes.
3) If the majority of the Examination Committee votes to fail a candidate, he or she will be deemed to have failed the MSc Programme. The award of a Certificate of courses passed will be granted by a majority vote of the Committee.

Clause 20: Degree
1) A student who passes the examinations and successfully completes a thesis will be awarded a Master of Science Diploma in Urban Management and Development.
2) If the student displays exceptional performance during the programme, the designation *cum laude* or *summa cum laude* may be added to the degree:
   a) The Examination Committee awards the designation *cum laude* when the weighted average of course grades and the thesis are 8.25 or higher, the thesis is graded with 8.0 or higher, and no pass grade have been obtained through re-examination.
   b) The Examination Committee awards the designation *summa cum laude* when the weighted average of course grades and the thesis are 9.0 or higher, the thesis is graded with 9.0 or higher, and no pass grade having been obtained through re-examination.

Paragraph 7: Appeal
Clause 21: Appeal Possibilities
1) Appeals against decisions of the examiner and/or against the treatment received during an examination can be made, in the first instance, to the Examination Committee of the UMD.
2) The appeal can only be made by the student whose interests are directly affected by the decision or treatment, and the reasons for making the appeal must be presented in writing within four weeks after the decision of the examiner was made known to him/her.
3) If the appellant is not satisfied with the decision made by the Examination Committee regarding the first appeal, a second appeal can be filed with the Geschillencommissie Niet-initiële Opleidingen (GNIO) / Board of Appeal for Non-initial Programmes of the Erasmus University Rotterdam. The term for submitting the notice of appeal is six weeks. The student must make sure that he/she submits his/her appeal within six weeks (after the day he/she formally received the decision he/she wants to appeal against).
4) The appeal must be sent either by post or by email:
   a) By Post:
      Erasmus University Rotterdam
      Erasmus Building
      Board of Appeal for Non-initial Programmes / Geschillencollege niet-initiele opleidingen
      Room A1-52
      PO Box 1738
      3000 DR Rotterdam
   b) By mail:
legal.protection@eur.nl mentioning
‘Board of Appeal for non-initial Programmes’ in the subject line.

5) The appeal procedure takes place according to the regulations of the GNIO
(Reglement van orde van het Geschillencollege niet-initiële opleidingen van de
Erasmus Universiteit Rotterdam) to be found on:
https://www.eur.nl/over-de-eur/juridische-zaken/geschillencommissie-niet-initiele-
opleidingen

6) During the appeal procedure, students can continue to attend class and sit for exams,
and receive thesis supervision.
Annex 1 to Admission and Examination Regulations: Admission Criteria for English Proficiency

The English proficiency of applicants is assessed according to the following four categories:

**Category A:** Applicants from the following English speaking countries are exempted from English proficiency testing:

<table>
<thead>
<tr>
<th>North America</th>
<th>Europe</th>
<th>Asia</th>
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<tbody>
<tr>
<td>Canada*</td>
<td>Ireland</td>
<td>Philippines</td>
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<td>United States</td>
<td>Malta</td>
<td>Singapore</td>
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<td>United Kingdom</td>
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<tr>
<th>Africa</th>
<th>Oceania</th>
<th>Caribbean</th>
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<tr>
<td>Botswana</td>
<td>American Samoa</td>
<td>Anguilla</td>
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<td>Cameroon*</td>
<td>Australia</td>
<td>Antigua and Barbuda</td>
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<td>Gambia, The</td>
<td>Bermuda</td>
<td>Bahamas, The</td>
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<td>Saint Kitts and Nevis</td>
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<td>Zimbabwe</td>
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*Refers to only English speaking regions
- Canada: regions except Quebec Province
- Cameroon: Northwest and Southwest provinces

**Category B:** Applicants who do not belong to Category A must provide proof of English proficiency through relevant test results (TOEFL paper-based min. 575, TOEFL computer-based min. 232, TOEFL internet-based min. 90, IELTS min. 6.5, no IELTS sub-tests must be below 5.5, writing sub-test must be at least 6.0).

**Category C:** Applicants who do not belong to Category A, but meet the following requirements can be exempted by the Examination Committee from English proficiency testing:
- Completed Bachelor’s or Master’s Degree at an university where English is the primary instruction language of the studied programme;
- Have working experience in an international organization where English is the office language.

**Category D:** For applicants who do not belong to Category A and cannot submit the proof of English Proficiency, however claim that they should be exempted from English
Proficiency testing due to special backgrounds, the Examination Committee can consider to offer a phone/online interview to testify their English proficiency.
**Annex 2 to Admission and Examination Regulations:** Grading Scale in the Netherlands compared to the UK and USA systems

<table>
<thead>
<tr>
<th>NL</th>
<th>UK</th>
<th>USA</th>
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<tr>
<td>10</td>
<td>A+</td>
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<td>9.5</td>
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<td>9</td>
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Source: NUFFIC website: www.nuffic.nl
## Annex 3 to Admission and Examination Regulations: Overview of the UMD programme

<table>
<thead>
<tr>
<th>Period</th>
<th>Individual guidance</th>
<th>Dates</th>
<th>Courses</th>
<th>EC</th>
<th>Type of exam</th>
<th>Date individual exam</th>
<th>Deadline grades</th>
<th>Grades review meeting</th>
<th>Date re-exam</th>
<th>Date re-exam grades re-exam</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>1 – 5 Oct 2018</td>
<td>Introduction programme</td>
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<td></td>
<td></td>
<td>8 Oct – 2 Nov</td>
<td>Urban Theory (UT)/ Gaining from Land Use Transactions Workshop (GLUT)</td>
<td>6</td>
<td>Written closed book exam; participation in the GLUT game and exercises</td>
<td>2 Nov</td>
<td>23 Nov</td>
<td>30 Nov</td>
<td>17 Dec</td>
<td>14 Jan</td>
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<td>5 Nov – 7 Dec</td>
<td>Urban Governance, Policy, Planning and Private Partnerships (UGPP) / Action Planning (AP)</td>
<td>5.5 (UGPP 1.5 (AP)</td>
<td>Individual assignment; group work</td>
<td>23 Nov</td>
<td>14 Dec</td>
<td>11 Jan</td>
<td>25 Jan</td>
<td>8 Feb</td>
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<tr>
<td></td>
<td>Core Period</td>
<td>3 – 13 Dec</td>
<td>Local Government Finance and Investments (LGFI)</td>
<td>3.5</td>
<td>Individual assignment</td>
<td>21 Dec</td>
<td>25 Jan</td>
<td>6 Feb</td>
<td>15 Feb</td>
<td>8 Mar</td>
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<tr>
<td>Mentors</td>
<td></td>
<td>24 Dec – 2 Jan 2019</td>
<td>Holidays</td>
<td>-</td>
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1 The exams are not public.
<table>
<thead>
<tr>
<th>Period</th>
<th>Individu al guidanc e</th>
<th>Dates</th>
<th>Courses</th>
<th>EC</th>
<th>Type of exam²</th>
<th>Date individual exam</th>
<th>Deadline grades</th>
<th>Grades review meeting</th>
<th>Date re-exams</th>
<th>Deadlin e grades re-exams</th>
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<tbody>
<tr>
<td>Specialisation Period</td>
<td></td>
<td>7 Jan – 13 March</td>
<td>Urban Land Governance (ULG)</td>
<td>15</td>
<td>Take home exam (individual); small group discussion sessions (individual); performance in pedagogical games (group work).</td>
<td>Determined in course module plan, latest by 13 March</td>
<td>3 April</td>
<td>To be determined by specialisation coordinator</td>
<td>17 April</td>
<td>1 May</td>
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<td></td>
<td></td>
<td>Urban Environment and Climate Change (UECC)</td>
<td>15</td>
<td>Individual exam: multiple choice and essay; Group Work: a group assignment and a final project.</td>
<td>Determined in course module plan, latest by 13 March</td>
<td>3 April</td>
<td>To be determined by specialisation coordinator</td>
<td>17 April</td>
<td>1 May</td>
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<td></td>
<td>Urban Competitiveness and Resilience (UCR)</td>
<td>15</td>
<td>Module 1: (individual) essay, (individual) participation. Module 2: weekly group assignments, (individual) exam. Module 3: two group assignments with presentation.</td>
<td>Exam: 22 February Essay: 23 February Group work: 1 March &amp; 8 March</td>
<td>3 April</td>
<td>To be determined by specialisation coordinator</td>
<td>17 April</td>
<td>1 May</td>
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<td></td>
<td></td>
<td>Managing and Financing Urban Infrastructure (MFUI)</td>
<td>15</td>
<td>Paper; final examination.</td>
<td>To be determined in course module plan, but not later than 13 March</td>
<td>3 April</td>
<td>To be determined by specialisation coordinator</td>
<td>17 April</td>
<td>1 May</td>
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² The exams are not public.
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<th>Period</th>
<th>Individual guidance</th>
<th>Dates</th>
<th>Courses</th>
<th>EC</th>
<th>Type of exam(^3)</th>
<th>Date individual exam</th>
<th>Deadline grades review meeting</th>
<th>Date re-exam</th>
<th>Deadline grades re-exam</th>
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<tbody>
<tr>
<td>Thesis Period</td>
<td>RMT lecturers</td>
<td>19 – 23 March RMT I 30 April – 23 May RMT II 7 – 15 June RMT III</td>
<td>Research Methods and Techniques 1 (RMT1)</td>
<td>2</td>
<td>Multiple choice exam</td>
<td>22 Mar</td>
<td>12 Apr</td>
<td>17 Apr</td>
<td>16 Aug</td>
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<td>Research Methods and Techniques 2 (RMT2)</td>
<td>3</td>
<td>Case-based assignment (individual paper)</td>
<td>31 May</td>
<td>17 Jun</td>
<td>To be determined by RMT coordinat or</td>
<td>20 Aug</td>
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<td></td>
<td>Research Methods and Techniques 3 (RMT3)</td>
<td>3</td>
<td>Case-based assignment (group paper)</td>
<td>18 Jun</td>
<td>8 Jul</td>
<td>To be determined by RMT coordinat or</td>
<td>27 Aug</td>
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\(^3\) The exams are not public.