



GRANT AGREEMENT STUDY MOBILITY and INTERNSHIPS

Between:

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| <p>Name of home institution: Erasmus Universiteit Rotterdam Burg. Oudlaan 50 3062 PA Rotterdam, called hereafter "the institution" Erasmus Identity Code of home institution: NL ROTTERD01</p> |
| <p>Represented by : International Office of your Faculty Erasmus University: Name : Function:</p> |

And:

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| <p>Name of student: (called hereafter "the participant") Forename : Family name: Student number:</p> |
| <p>Date of birth:/...../19....</p> |
| <p>Gender: M / F</p> |
| <p>Nationality:</p> |
| <p>Level of study: Bachelor / Master / PhD</p> |
| <p>Years of university study completed before departure:</p> |
| <p>International Office of your Faculty, Erasmus University:</p> |
| <p>ISCED code*: (see enclosure, choose code "detailed field")</p> |
| <p>Address in the Netherlands:</p> |
| <p>Postal code and city:</p> |
| <p>Telephone number:</p> |
| <p>E-mail address:</p> |
| <p>IBAN number:</p> |
| <p>BIC code (in case of non-Dutch bank account)</p> |
| <p>Start date mobility period: DD/MM/YYYY</p> |
| <p>End date mobility period: DD/MM/YYYY</p> |

The student declares to receive: (please mark the box below in yellow)

- A mobility grant provided by the European Union under the terms of the Erasmus University Charter of the student's home institution.**
- A zero grant but in all other respects will be considered a participant in Erasmus+
- A financial support by the European Union combined with a zero grant

The student agrees to the Special Conditions and Annexes below which form an integral part of this agreement.

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| Annex I | Learning Agreement for Erasmus+ mobility for studies and for traineeships |
| Annex II | General Conditions |
| Annex III | Erasmus Student Charter |

The terms set out in the Special Conditions shall take precedence over those set out in the annexes.

SPECIAL CONDITIONS

ARTICLE 1 – SUBJECT MATTER OF THE AGREEMENT

- 1.1 The institution shall provide support to the participant for undertaking a mobility activity for [studies and traineeship] under the Erasmus+ Programme.
- 1.2 The participant accepts the financial support in the amount specified in article 3.1 and undertakes to carry out the mobility activity for [studies and traineeship] as described in Annex I.
- 1.3. Any amendment to the agreement shall be done in writing and requires original signatures.

ARTICLE 2 – ENTRY INTO FORCE AND DURATION OF MOBILITY

- 2.1 The agreement shall enter into force on the date when the last of the two parties signs.
- 2.2 The start date of the mobility period shall be the first day that the participant needs to be present at the receiving organisation or the first day of language course attendance outside the receiving organisation. The end date of the period abroad shall be the last day the participant needs to be present at the receiving organisation.
- 2.3 The participant shall receive a financial support from EU funds for [if the participant has a financial support from EU funds: this number of days shall be equal to the duration of the mobility period; if the participant has a financial support from EU funds combined with zero-grant days: this number of days shall correspond to the days covered by a financial support from EU funds which shall be provided at least for the minimum duration of the period abroad, 2 months for traineeships and 3 months for studies; if the participant is a zero-grant participant for the entire period: this number of days should be 0] days.
- 2.4 The total duration of the mobility period, including previous participation in the Lifelong Learning Programme Erasmus sub-programme, shall not exceed 12 months for a study cycle. (bachelor, master or PhD)
- 2.5 Demands to the institution to extend the period of stay should be introduced at least one month before the end of the mobility period.
- 2.6 The Transcript of Records or Traineeship Certificate (or statement attached to these documents) shall provide the confirmed start and end dates of duration of the mobility period

ARTICLE 3 – FINANCIAL SUPPORT

- 3.1 The financial support for the mobility period corresponds to the amount published on <https://www.eur.nl/en/education/practical-matters/financial-matters/financial-aid/scholarships-grants/current-students-17>
- 3.2 The amount for the mobility period shall be determined by multiplying the number of months of the mobility specified in article 2.3 with the rate applicable per month for the receiving country concerned. In the case of incomplete months, the financial support is calculated by multiplying the number of days in the incomplete month with 1/30 of the unit cost per month.
- 3.3 The reimbursement of costs incurred in connection with special needs, when applicable, shall be based on the supporting documents provided by the participant.
- 3.4 The financial support may not be used to cover similar costs already funded by Union funds.
- 3.5 Notwithstanding article 3.4, the grant is compatible with any other source of funding including revenue that the participant could receive working beyond its studies/traineeship as long as he or she carries the activities foreseen in Annex I.
- 3.6 The financial support or part thereof shall be repaid if the participant does not comply with the terms of the agreement. However, reimbursement shall not be requested when the participant has been prevented from completing his/her mobility activities as described in Annex I due to force majeure. Such cases shall be reported by the sending institution and accepted by the NA.

ARTICLE 4 – PAYMENT ARRANGEMENTS

- 4.1 Within 30 days following the signature of the agreement by both parties, and no later than the start date of the mobility period or upon receipt of confirmation of arrival, a pre-financing payment shall be made to the participant representing 75% of the amount specified in Article 3 [per semester]. In case the participant did not provide the supporting documents in time

according to the sending institution timeline, a later payment of the pre-financing can be exceptionally accepted.

- 4.2 If the payment under article 4.1 is lower than 100% of the maximum grant amount, the submission of the on-line EU survey shall be considered as the participant's request for payment of the balance of the financial support. The institution shall have 30 calendar days to make the balance payment or to issue a recovery order in case a reimbursement is due.

ARTICLE 5 – INSURANCE

The participant shall have adequate insurance coverage.

- 5.1 **Health Insurance.** The participant is strongly advised to check whether his/her health insurance policy covers all the medical costs ((for both physical and mental health issues) he/she may incur during his/her stay abroad. As an EU student, participant is most likely covered for a temporary stay in another EU country through the **European Health Insurance Card**. However, the coverage of the European Health Insurance Card or private insurance may not be sufficient, especially in case of repatriation and specific medical intervention. Therefore, it is strongly advised to top up the coverage by taking out an additional student insurance policy. EU students requiring extra coverage can apply for a student insurance policy. An added advantage is that some student insurance packages also cover personal liability, household contents insurance, theft, repatriation and legal advice. It is also possible to take out good supplementary insurance via the ESSC, the so-called Insurance Passport for Students (“**IPS**”). These forms of insurances are valid internationally, apart from the country of origin. IPS is specially developed for students, researchers and teachers to study or work world-wide. The IPS travel insurance is specifically designed to meet the needs of exchange programmes, work experience and educational trips. IPS offers the complete cross border insurance policy for participant’s stay all over the world. They operate internationally and are part of the Unirobe Meeüs Groep (UMG), which is fully owned by AEGON. (More information: <https://www.studentsinsured.com/en/students>; Dutch text is also available) In some countries the participant is even required to take out a new insurance policy locally
- 5.2 **Third Party liability.** The Institution’s *liability insurance coverage* (covering the damages caused by participant **to a third party** at the workplace [/study place if foreseen for studies) **does not** cover these caused damages when participant is outside the Institute’s campus. So, the Institute strongly advises the participant to take out third-party liability insurance to cover any accidental damage or harm participant may cause to other persons or property during his/her stay abroad.
(More information: <https://www.studentsinsured.com/en/students>)
- 5.3 **Accident insurance coverage.** This insurance covers damages **to participant** resulting from accidents at work. In many countries employees are covered against such accidents at work. However, the extent to which transnational trainees are covered within the same insurance may vary across the countries engaged in transnational learning mobility programmes. The Institute shall check that insurance against accidents at work has been organised. The training agreement provides clarity if this is covered by the host organisation or not. If the **host** organisation does **not** provide such a coverage (which cannot be imposed if not made compulsory by the national regulation of the host country), the participant is strongly advised to take such an insurance. (More information: <https://www.studentsinsured.com/en/students>)
- 5.4 In any case, the costs relating to insurance will be borne by the participant. The participant hereby declares to have taken note of these conditions.
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ARTICLE 6 – ONLINE LINGUISTIC SUPPORT

6.1. The participant shall carry out an online assessment of linguistic competences before and at the end of the mobility period if the main language of instruction or work is Czech, Danish, Greek, English, French, German, Italian, Spanish, Dutch, Polish, Portuguese or Swedish or whenever agreed with the sending institution, with the exception of native speakers. The participant shall immediately inform the institution if he/she is unable to carry out the online assessment.

ARTICLE 7 – EU SURVEY

- 7.1. The participant shall complete and submit the on-line EU Survey within 30 days from the end date of the mobility period.
- 7.2. Participants who fail to complete and submit the on-line EU Survey may be required by their institution to partially or fully reimburse the financial support received.
- 7.3. A complementary online survey may be sent to the participant allowing for full reporting on recognition issues.

ARTICLE 8 – LAW APPLICABLE AND COMPETENT COURT

- 8.1 The Agreement is governed by the national law of the Netherlands.
- 8.2 The competent court determined in accordance with the applicable national law shall have sole jurisdiction to hear any dispute between the institution and the participant concerning the interpretation, application or validity of this Agreement, if such dispute cannot be settled amicably.

SIGNATURES

SIGNED AS AGREED

On behalf of the home institution
(International Office of your Faculty, Erasmus
University),

The student,

Name:.....

Name:.....

(Position).....:

Date:

Date:

Place:

Place:

Signature:

Signature and stamp:

Please upload the filled out form with required signatures and stamp in Osiris.