# A quick guide to

# Online proctoring



Online proctoring means you will be remotely supervised during your examination. This is done by asking you to identify yourself prior to the examination and subsequently make a recording via the monitor, webcam and microphone of your device.

# What is online proctoring?

#### The goal

To make sure the examination takes place according to the rules and requirements without violations.



#### The software

EUR works with the software from 'ProctorExam'.



### How does it work?

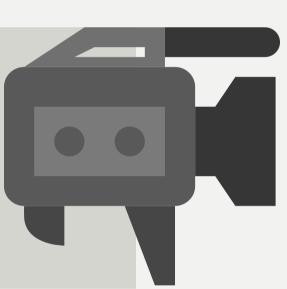
#### On the web

Online proctoring uses webbased software that can be embedded within an existing assessment environment.



#### Recording

ProctorExam works by recording screen images, video and sound from your computer during the exam.



#### Monitoring

The images and sound recorded during the examination will be monitored for irregularities.



#### Suspicious behaviour

Suspicious behaviour is flagged and reviewed by human proctors after the exam.



# How is my privacy ensured?

#### **Privacy protocol**

The EUR has a strict privacy protocol and takes your privacy seriously



#### **Recorded data**

Recorded data will solely be used for the purpose of online monitoring and supervising.



#### **Proctors**

Each examination will be evaluated by one or more invigilators (called proctors). From the start of the exam to finish.



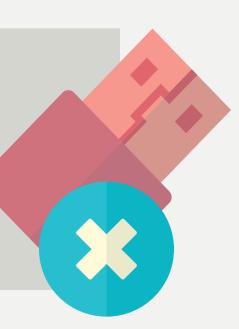
#### Final review

The final assessment of the video footage is always done by EUR employees.



#### Storage

If there are no irregularities found, the data will be deleted within 6 weeks after completion of the check.



#### **Objection**

If you object to having your data processed, you should indicate this 10 days before the examination in an e-mail to the examination board.



More information on online proctoring can be found at MyEUR in the FAQ.

Do you have additional questions about online proctoring, contact proctoring@eur.nl

