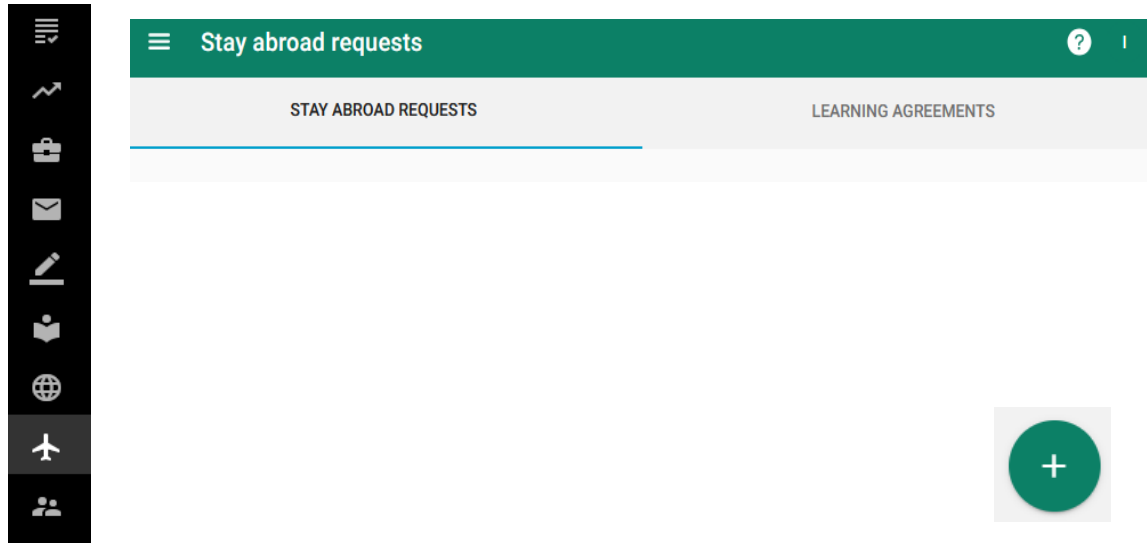# Explanation "How to apply for the Erasmus+ IM Grant in Osiris"

Step 1: Log on procedure Osiris

- Go to Osiris Student
- Log on with your student ID
- On the side balk go to the Stay Abroad Requests
- Click on the + to create a new request.

Step 2: Stay abroad requests

2.1 General

- **Stay abroad:** Choose grant**:** Application International Mobility (IM) Grant *academic year of your exchange*

- **Start date & End date:** Fill in the start date and the end date of your period abroad

2.2 Destination

- **Country:** Choose a destination
- **City:** Please fill out the city
- **Institution:** Please fill out the name of the receiving organization

2.3 Uploads

- Upload the required documents for your application.
- Click Continue and then Submit on the next page

Make sure you apply before the deadline. After the deadline we will go through all the applications and inform you about the results of the selection.