

# First registration in Capelle

Municipality of Capelle

T (NL): [14010](tel:14010).

T (from abroad): [+31 10 284 86 88](tel:+31102848688)

Mail: [Contactform](#)

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gemeente **Capelle**  
**aan den IJssel**



## Visiting Address:

Rivierweg 111, 2903 AR, Capelle aan den IJssel

(metrohalte Capelle Centrum)

## Postal address:

Postbus 70, 2900 AB, Capelle aan den IJssel

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For registration at the Municipality of Capelle (**this is not Rotterdam**) you need to make an appointment for registration at the Capelle city hall. Therefore, initial registration requires you to make an **online** [appointment](#).

## When

- You must subscribe to the [Key Register of Persons \(BRP\)](#) if you will be staying for more than 4 months in the Netherlands;
- Ideally, this should be done within 5 days after settlement;
- **Non-Dutch individuals who are not EU citizens** must register at the [Immigration and Naturalization Service \(IND\)](#) before registering at the Municipality of Capelle. They can make an appointment at Capelle City Hall after the IND has issued a residence permit/ a visa for at least four months;
- After registering, within four weeks, the municipality will complete your registration. Your [Citizen Service Number \(BSN\)](#) will be sent to your new address.

## Required

### Do you own a house or do you rent individually?

- Your own valid ID or passport;

- A rental contract or the record of transfer;
- A copy of the landlord's passport or ID card

### **Will you live with someone or someone live in?**

- Your own valid ID or passport;
- A rental contract or the record of transfer;
- A copy of the landlord's (and main tenants) passport or ID card;
- The [consent form for lodging](#)

### **Take**

- A passport or identification card;
- Student card or proof of registration at a Dutch University.
- A rental contract or the record of transfer; The rental agreement must already be in effect. Are you living with someone or renting from a private landlord? Then you will need a permission statement; please read the text under "Living with Others."
- Citizens from the Netherlands Antilles or Aruba need to present a recent proof of deregistration

### **Take for living with others**

- Written permission or rental agreement from the main resident/owner
- A copy of the valid passport, ID card, or driver's license of the main resident/owner
- Use this form [Declaration of permission for living with others-](#)