Minutes 112th meeting Faculty Council FSW, May 2nd, 2016

Present

Faculty Council

Dr Jacko van Ast (JvA), chairman
Suzanne Overbeeke (SO)
Dr. Gera Noordzij (GN)
Christiaan Tieman (CT)
Evelien Schrijver (ES)
Else Kappenberg (EK)
Adriana Vries (AV)
Sharona Boonman (SB)
Trude Michels (TM)

Faculty Board

Prof. Henk van der Molen (HvdM), dean
Mark Adriaans MSc (MA)
Jessica Dekkers-de Leeuw MSc (JD)

Vincent Homburg (VH), Education Director DPAS
Maarten Frens (MF), dean EUC
Marleen Waalwijk (MW), secretary Examination committee EUC
Elmer Smaling (Erasmus Magazine)

Absent with notice:
Dr Huib Tabbers (HT), Dr Maartje Luijk (ML), Valmir Xhemaili (VX), Dr Mariette de Jong (MdJ),
Bart Looije (BL), Maxime de Winter (MW)

1. Opening

The Chairman opens the meeting at 3.00 p.m. and welcomes everybody. The dean of EUC, prof. Maarten Frens and the secretary of the examination committee EUC, Marleen Waalwijk and Dr. Vincent Homburg, Education Director DPAS, are invited for agenda point 7. Also the Education Director DPECS, Dr. Guus Smeets has been invited but unfortunately could not attend this meeting. In previous years the chairs of the examination committees were invited for the discussion about the Education and Examination Regulations (EER). The leading role in preparing the EER has however been shifted to the educational directors in accordance with the law and our faculty regulations.

2. Approval agenda

Approved without changes.

3. Approval minutes 111th meeting dated March 7th, 2016

The minutes are approved with thanks to Trude Michels.

Referring to page 2 point 7, HvdM mentions that a ‘summa cum laude’ (average 9 or higher) for FSW will be introduced. A formal letter will follow.

Referring to page 1 point 4, GN likes to know if the CvB agrees (after updating) the Study Loan System, now. MA says the CvB has agreed and he is expecting a formal letter.
4. Announcements

**JvA**: An extra meeting of the Faculty Council is scheduled for June 6th, 2016; agenda points will be the financial planning and some of the 22 projects related to implementation of the reorganization plan (still to be selected).

**ES and SB**: have visited the participation day and both were very pleased with it.

**JvA**: the elections for the new Faculty Council were held and there are six new students for the Council 2016-2017. The turnout percentage was very low (14.52%), unfortunately.

5. Decisions at meeting of Management Faculty Board (FMO)

**GN** refers to the FMO decisions of February 29, and she asks why there is a new kind of R&O starting this year with FACB and EUC and next year DPAS and DPECS. **HvdM** answers that this is not a decision of FMO just for FSW, but a EUR-decision.

6. State of the art credits/ftes to Council members

**JvA** mentions that the FC has produced a solidly based counter proposal in which is asked for 0.1 fte compensation (both education and research time). The Faculty Board has this proposal approved. **HvdM** makes the marginal note that for this compensation the Faculty Council members have to fill out time sheets during the next year to show if this compensation is realistic. The compensation is provided from the faculty resources ('facultaire voorzieningen') to prevent an unequal distribution among departments.

7. Education- and Examination Regulations Bachelor and Master

**JvA** mentions that in all four disciplines the language is an important issue. Students make a choice for a Dutch course and prefer to have exams also in Dutch; both, the questioning and answering.

**MA** answers that legally speaking we can decide which language to use, following the EUR guidelines for this. The proposed EER allows us to examine students in English, but generally Dutch students are allowed to answer in Dutch. There is a covenant with CvB in which is stated that in year 3 of the Bachelor all the courses will be provided in English.

**VH** adds that students should be in the position to express themselves clearly and to translate English questions into Dutch is sometimes very difficult. For that reason answering in Dutch is allowed.

**CT** add that the expectation of a Dutch course is, that the Bachelor will be in Dutch.

**ES** asks if article 3.3 should be changed then? **MA** says that we will indeed consider changing this article so that it is clear that Dutch students in B3 and the Master are always allowed to answer (English) exam questions in Dutch. (action)

**JvA** asks if there is something to tell about the step from BA2 to BA3, it looks like another “harde knip” is introduced (article 4.2)? **MA** answers that there is no talk of a “harde knip”. Within Public Administration the advice of the PC was to skip the compensation rule in BA2 and instead allow students with a minimum of 45 EC to start with the BA3 courses after the minor period. **MA** remarks that the compensation at Public Administration and the amount of resits during the summer period allows for ample opportunity to obtain all 60 EC of BA2. It is unclear for us why the programme committee is in favour of the probably more strict rule of only granting students with over 45 EC access to BA3 courses after the minor period.

**EK** remarks, that the N=N compensation and resit regulations will be extended to year 2. **MA** answers that this is correct.
JvA asks how the other disciplines, like Psychology and Pedagogical Sciences, are thinking about it?

MA answers that this has not been discussed in their programme committees because they are used to the compensation and resit regulations in B2 and the access regulations in B3. They have been in place for several years now. JvA says that the FC likes to know how the programme committees of Psychology and Pedagogical Sciences think about the proposed 45 EC rule. (action)

AV remarks that the compensation rule of Public Administration has been changed to come to one OER for all the four disciplines on behalf of transparency for the students; nowhere are two options: to gain a sufficient minimum score, or to enlarge resit the exam? MA answers that the different options can be discussed with the education directors.

JvA asks what the relation is between article 5.6.1 and article 7.4.

MA remarks, that the pre-Master is not an initial programme, but a facility and the institution is free to determine who and under which restrictions students will be granted admission and to finish within two years.

MA says that all the credits should be valid at the moment of graduation.

CT ask if the validity of credits is determined by law. MA: The law determines that the institute (education director) can determine the validity of credits and that it should be transparent in the EER.

ES asks referring article 4.1 if the 30 days are calendar days or working days. MA answers that we will take another look at it because we try to be consistent and only use working days in the ERR.

AV and ES hold the view that there should be a possibility of resit also practicum exams with a sufficient score, to gain a higher score. MA remarks, that this discussion has been done last year.

AV refers to appendix 3 ‘Compensation’, page 22. Why the differences between PSY-PED and Public Administration?

GN wonders why the ARR of EUC differs so much from the ARR of the other disciplines. JvA asks if the strive is to reach uniformity? MF answers that the base is an “OER-OER”. MW adds that the ARRs of other University Colleges originally used as a model. MF says that EUC is a totally different as the four disciplines of FSW, but the EUR-model-OER has been the base.

GN remarks that there are several points to look at. Article 3.2.4 the study load and article 3.4.2. Article 3.4.6 the double majors: doesn’t EUC has also a responsibility in this? MF answers that EUC has an effort obligation; this can be added. Furthermore the question about the custom-designed minor (article 3.10). MF says that this will be looked at once more. Is the 10% professional behaviour also to gain for study trips (article 3.11.3)? MW this depends of the amount of credits for it. MF thinks that this is too explicit and also this will be looked at again. GN is wondering about article 3.12.4: why there is a quota for this? MW says that at this moment there is no problem for outgoing students and not for incoming students either. MF says that there, however, is no guarantee for admission to an exchange programme.

Further needs attention: the article 2.4.10, art. 4.5.a1, 6.1.2, and appendix 2: double degree (explicit add that the 60 EC in the first 2 years to gain is inclusive the 45 (obliged) EC’s and the EC’s from higher education are also valid for EUC)

JvA: conclusion is there is still a lot to be updated. The ARRs will be at the agenda of June 6th again.
8. Other business

AV asks if it is possible to put all the FC documents at the FSW-intraweb for Council members, so that these will be available also of former years/Councils. TM says a new intraweb is to be developed and this will be discussed too.

SO announces that this is her last attendance, because she has another job at Erasmus. JvA thanks her and says that election for a new member has to be arranged now (action). Also thanks by HvdM.

JvA thanks MdJ and BL for the newsletter with the financial part. He has a question about the reason behind the big difference (2 mln) that developed in a few months between forecast and realisation, but HvdM answers that he better asks the next time to BL.

JvA hopes there will be a good schedule for the coming months (holidays are nearby) and since the FC has the right of approval, the financial plans have to be received in time. The FC is thinking about hiring a financial advisor for explanation of the estimation. HvdM suggests to ask BL for this, but JvA says that based on former experience, there still will be a lot unclear.

JvA expresses his concern about the high level of negative ‘BSA’ of Psychology and Public Administration. HvdM shares this concern.

JvA asks about the ‘Avondprogramma’ what the effect can be if the fee will have to be reduced? MA answers that the effect will be very small in relation to the total. Also about the intake of new students coming academic year is not to worry yet, because in relation to last year this is more or similar (international programs).

JvA likes to be informed about the LEAN-management system and hopes this can be done when the 22 projects will be discussed.

JvA remarks, that for the non-Dutch member of FC it is difficult to understand all the documents which are written in Dutch. How far can translation be done? MA answers that as much as possible the correspondence will be in English and the EERs also has been translated, but sometimes translation comes only after the discussion already started based on the Dutch document. Translation of everything has to be discussed. AV expresses that she is very pleased to see that there is a lot of attention for all the translations of documents so far.

9. Closure

The chairman thanks everyone for attending and closes the meeting at 4.59 p.m.