Minutes 118th meeting Faculty Council FSW, February 6th, 2017

Present

Faculty Council
Jacko van Ast (JvA), chair
Huib Tabbers (HT)
Gera Noordzij (GN)
Barbara van Zeijl (BvZ)
Natalia Batres (NB)
Kim Kentin (KK)
Patrick Aarnoudse (PA)
Trude Michels (TM), secretary

Faculty Board
Henk van der Molen (HvdM), dean
Mariette de Jong (MdJ)
Bart Looije (BL)
Mark Adriaans (MA)
Renske Doornbos (RD)

Absent: Ben van der Erve (BvdE), Olivia Manse (OM), Anam Malik (AM), Jessica Dekkers (JD) and Maartje Luijk (ML)

1. Opening
The Chair opens the meeting at 15.00 hour and welcomes all attendees.

2. Approval agenda
The agenda is approved.

3. Approval minutes 117th meeting December 16th, 2016
The minutes are approved. About the overview of actions can be mentioned that MA says, that he expects internationalisation can be an agenda point next time. GN tells that the admissions office EUC doesn’t expect financial problems since the skipping of the 50 euro registration fee. MA tells that he has discussed the point of elections for programme committees with all the Programme and Education Committees and all prefer to keep the current procedure, without elections. The other action points are done.

4. Announcements
HvdM announces that the dean of EUC announced last January not to continue as dean EUC. An open vacancy procedure will be started and the expectation is that this week the advertisement will be published in the newspapers. Staff and students of EUC are involved in the procedure.

HvdM announces that he received a verbal message about the Mid-term Research evaluation Sociology; this was very positive and he is waiting for the written report now.

5. Decisions in meeting of Management Faculty Board (FMO)
FC has taken notice of it.
6. Evaluation reorganization

HT is pleased with the re-scheduling of the programme of the evaluation day, but he thinks it is better to schedule the ‘open hour’ to the middle of the day. Maybe the moment for pre-discussion the day before is too short for adjusting with the evaluator and could be earlier. Saskia Krijger is not available for the evaluation; JvA concludes the FC needs more time to decide about the new suggested candidate (D. Campman).

7. Planning budget and OER’s

MA tells that the goal of the recent meeting about the EER’s was to collect all feedback of the Education Committees and students. A new draft document will be made and the planning is to send this about March 1st to the Programme Committees to get a formal advice (planning for this final decision half of April). He does not expect as many changes as last year. HT thinks it is good that the FC is involved. To the question of HT about EUC’s planning, MA answers that this is about the same time line, but EUC has different regulations and its own Programme Committee.

JvA asks about validation time of study points. The validity of study-points was not regulated in a proper way in the new law that came into action from the beginning of this year. Therefore a new text is in development. It was concluded by some that momentarily, no limitation in validity-time exists anymore. This is not how our university sees this. Earlier decisions are made under valid regulation and are still legal. New decisions about validity will have to take into account that the contents of granted courses is not outdated. This is in accordance to the idea of the new regulation that will be announced soon.

BvZ expresses her worries, in the way of the extra work for study-advisors, educational office and Examination Committee when students are coming back after a long time, with no up-to-date knowledge. MA reacts that we have to wait and see what the outcome will be.

Referring the budget planning BL remarks that he hopes to start up with the internal frame work at the end of April; after discussion in FMO the document can be send to FC May/June. He does not expect many changes in the format. HT hopes the PC will get the document earlier as last year as the intention was agreed upon and also an FC representative will be involved. JvA proposes to have a separate meeting in (first week of) April for discussion based on the points of last year. BL agrees; the secretary will arrange a meeting (HT, GN and BL).

8. Policy plan student section Faculty Council FSS

KK explains that the main goal of this document is to improve the visibility of students in FC; further the document speak for itself. HvdM expresses his thank for this document; it is a good plan. He offers financial support if there is need to. If so, you can bring up a plan for that.

Both, dean and students have the concern about the level and quality of English language. JvA wonders about the involvement of EUC-student members in FC next time just like KK. Sometimes BvdE has contact with EUC-students. GN thinks there is also a distance problem between the two locations.

PA brings up the point of recording lectures. NB tells there were 133 reactions of students via Facebook and 93% of the students say it is a good thing to do so. HvdM likes to receive a report of this to share with the educational directors to see what is possible in implementing recording into the programme.
9. Other business

HT is pleased about the response of the EUR Employee Survey. He thinks the results should be taken seriously and maybe this can be discussed in FC next time. There is work to do. It might be good sending out a message to improve the candidature for the upcoming elections. BvZ asks if there is a planning to talk to the staff about the EUR Employee Survey result. MdJ answers that this first will be discussed in FMO of February 13th.

CT likes to know what policy measures are taken after the incident in the stairway hall. HvDM answers that measures have been taken and a policy has been written in the mail that was sent to all FSW staff. JvA remarks, that safety also is taken into account in the RIE questionnaire.

The FC is asked to provide a written advice about an increase in the space in study programmes for elective courses. A university working group proposes to extend this space in the third Bachelor year from the 10 weeks of the minor now, to the full period from September to the end of the calendar year. Although council members have a positive feeling about the proposal, practical implications for the different study programmes have to be inventoried first, before an advice can be formulated. The FC will need 3 weeks at maximum for a written advice.

JvA wonders if there are ideas about promoting the elections. GN and JvA have planned to resign. HvDM answers that he will think about it.

10. Closure

The chair closes the meeting at 16:41 hour.

Overview of Actions

| 118th meeting Faculty Council dated February 6th, 2017 |
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| Number | Action point | Action | Done |
| 116.1 | Adjusted document internationalization after consultation OPC’s and Department Boards | FACB/MA | |
| 118.1 | Planning information meeting with delegate of FC about budget first week of April | BL/TM | |
| 118.2 | Written advice about increase space study programmes elective courses | FC | |