Explanation entering payment details through Studielink

**Sepa Bank (EU):** See image 1

**Non – Sepa (NON-EU):** See image 2

*1 Information: [SEPA](#)

*2 Alternatives: online payment, somebody else is paying, proof of payment and payment at the servicedesk, ESSC: [other payment methods](#)

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**SEPA BANK (**1**)

( bank in Sepa area )

**Direct debit**

(Digital authorisation in Installments or in full, at once)

**Payment in installments**

- **Yes**
  - Choose in Studielink for: Digital authorisation
  - Who is paying? Me
    - Choose for payment in installments (€24,- administration fee)
      - Enter bank details
      - Check and confirm by the student
      - Be aware: Student receives an email with instructions for the third party.
      - Third party has to enter their payment details and has the option to pay in installments.
      - Check and confirm before the 31st of August (€24,- administration fee applies)
  - Who is paying? Someone else
    - Payment in installments
      - No

- **No**
  - Choose in Studielink for: Digital authorisation
  - Who is paying? Me
    - Payment in installments
      - Yes
      - Enter bank details
      - Check and confirm by the student
      - Be aware: Student receives an email with instructions for the third party.
      - Third party has to enter their payment details and has the option to pay in installments.
      - Check and confirm before the 31st of August.
  - Who is paying? Someone else
    - Payment in installments
      - No

**Other payment method**

bank transfer+ alternatives (**2**)

Be aware: make sure we receive the payment before the 31st of August

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**DISCLAIMER:** This diagram is a tool to help you entering the correct payment method and details in Studielink. For questions about your situation please contact the ESSC.

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*1 Information: [SEPA](#)

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Explanation entering payment details through Studielink

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