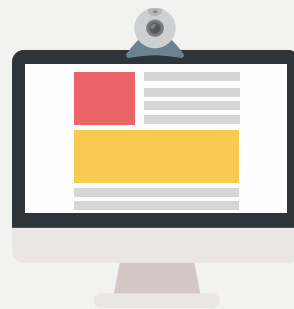


# Preparing for

# Online proctoring



Online proctoring means you will be remotely supervised during your examination. This is done by asking you to identify yourself prior to the examination and subsequently make a recording via the monitor, webcam and microphone of your device.

## A lot of important emails!

The coming weeks you will receive at least 4 emails from your faculty and ProctorExam concerning your exam. These emails contain crucial information you will need to be able to take the exam!

4

**weeks before the exam**

you will get general information about online proctoring

2

**weeks before the exam**

you will receive specific information about your exam

72

**hours before the exam**

you will be asked to complete the system check

2

**days before the exam**

you will receive a reminder about the rules during exam

+ Check your mailbox



+ Disclaimer

The timeline may be subject to change. For up to date information always check with your faculty

+ IMPORTANT

After performing the system check you will receive an email with a link to the exam. On the day of the exam, open **the link** with Google Chrome and have ProctorExam extension up and running.

## Technological aspects

You will need a computer with a webcam, microphone and have Google Chrome and the ProctorExam extension installed. Get the extension from the **Appstore**.



+ Perform the system check on time

The system check tests if your hard- and software meets the requirements to take the online exam. Complete the check well before your exam starts. Completing the system check will provide you with the link to your exam.



## Taking the exam

### Start the exam

Use the link you received after performing the system check to enter the exam



### Act as if it is a normal exam

No speaking, music or bathroom breaks are allowed



### Need to know more?

Check out the infographic 'Taking an exam with online proctoring' at MyEUR.



More information on online proctoring can be found at MyEUR in the FAQ.

Do you have additional questions about online proctoring, contact [proctoring@eur.nl](mailto:proctoring@eur.nl)

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