

# A quick guide to

# Online proctoring



Online proctoring means you will be remotely supervised during your examination. This is done by asking you to identify yourself prior to the examination and subsequently make a recording via the monitor, webcam and microphone of your device and the camera of your mobile phone as a second camera.

## What is online proctoring?

### The goal

To make sure the examination takes place according to the rules and requirements without violations.



### The software

EUR works with the software from 'ProctorExam'.



## How does it work?

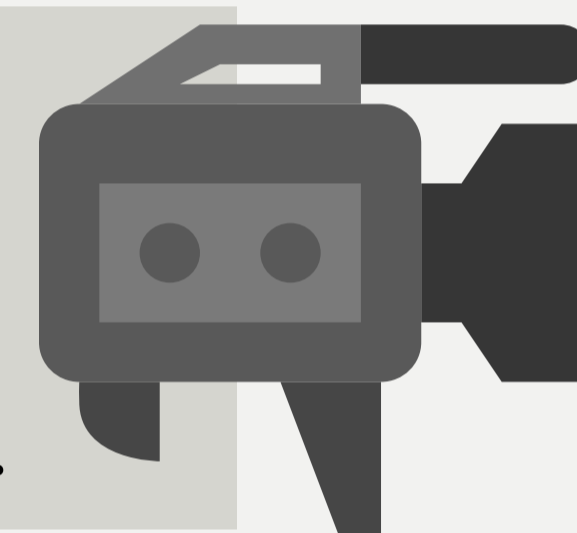
### On the web

Online proctoring uses web-based software that can be embedded within an existing assessment environment.



### Recording

ProctorExam works by recording screen images, video and sound from your computer and video from your phone during the exam.



### Monitoring

The images and sound recorded during the examination will be monitored for irregularities.



### Suspicious behaviour

Suspicious behaviour is flagged and reviewed by human proctors after the exam.



## How is my privacy ensured?

### Privacy protocol

The EUR has a strict privacy protocol and takes your privacy seriously



### Recorded data

Recorded data will solely be used for the purpose of online monitoring and supervising.



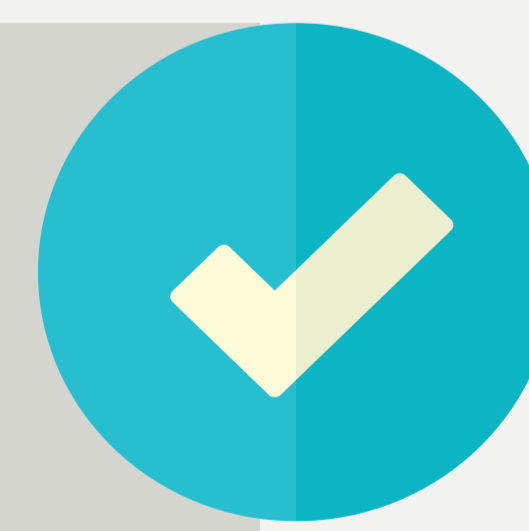
### Proctors

Each examination will be evaluated by one or more invigilators (called proctors). From the start of the exam to finish.



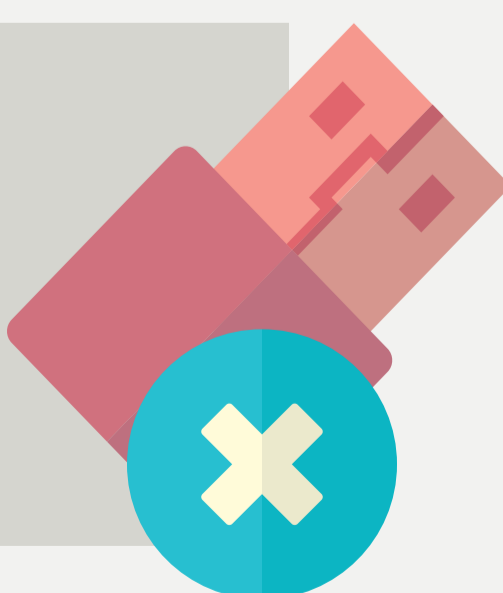
### Final review

The final assessment of the video footage is always done by EUR employees.



### Storage

If there are no irregularities found, the data will be deleted after completion of the exam.



### Objection

If you object to having your data processed, you should indicate this 10 days before the examination in an e-mail to the examination board.



More information on online proctoring can be found at MyEUR in the FAQ.

Do you have additional questions about online proctoring, contact [proctoring@eur.nl](mailto:proctoring@eur.nl)

