

Teaching and Examination Regulations

Bachelor History

2017-2018

Erasmus School of History, Culture and Communication

Erasmus University Rotterdam

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Section 1 – General Provisions

Art. 1.1 – Applicability of the regulations

These regulations are applicable to the curriculum and examinations of the bachelor's degree programme History. The programme is offered by the Erasmus School of History, Culture and Communication (ESHCC) of Erasmus University Rotterdam, referred to hereinafter as: "the Faculty". The programme includes a Dutch language specialisation (Bachelor Geschiedenis) and an English language specialisation (International Bachelor History).

The programme is subject to the provisions set out in the Higher Education and Scientific Research Act (WHW).

The study guide and the [website](#) of the bachelor's degree programme History form an integral part of these Regulations, as regards the specifics of the courses.

Art. 1.2 – Definitions

In these Regulations the following definitions apply:

<i>Department Head</i>	The person responsible for the management of the education within a department;
<i>Bachelor's degree programme</i>	The History programme referred to in Art. 1, which is concluded when all the requirements of the bachelor examination have been fulfilled;
<i>Ruling</i>	A decision taken by the Examination Board or examiner relating to a student's objection or application on the grounds of these Examinations Regulations or the Rules and Guidelines;
<i>Credit</i>	A unit expressing the integral study load, where one credit is equivalent to 28 hours of study (in accordance with the European Credit Transfer System - ECTS);
<i>Intermediate test or interim exam</i>	A test taken during the term of the course, the outcome of which forms part of the assessment of the course result.
<i>Examinations</i>	The total of all the educational components which a student has passed successfully and entitles him/her to a bachelor degree;
<i>Examination Board</i>	A committee set up by the dean of the Faculty which is charged with assessing, in an objective and expert manner, whether or not a student has satisfied the conditions set by the Teaching and Examination Regulations in respect of the knowledge, understanding and skills required to be awarded a degree; Contact details ;
<i>Examiner</i>	A lecturer within the Faculty who is authorised to administer examinations and/or tests, or an external lecturer, appointed by the Examination Board, for the same purpose;
<i>Re-sit</i>	The possibility to improve a final grade by retaking a final test;
<i>Major</i>	A coherent curriculum of 90 credits within the bachelor's programme focusing on the main subject;
<i>Minor</i>	A coherent curriculum of 15 credits within the bachelor's programme focusing on a subsidiary subject;
<i>Director of Education</i>	The person responsible for the general management of the education within the Faculty;
<i>Practical</i>	A practical exercise, as referred to Article 7.13 of the WHW, in one of the following forms: <ul style="list-style-type: none">○ writing a paper, report or thesis , or undertaking an assignment○ taking part in tutorials, workshops or seminars○ carrying out an assignment or giving a presentation○ following an internship○ taking part in any other educational activities aimed at acquiring certain skills.
<i>Rules and</i>	The rules and guidelines of the Examination Board, laying down rules

<i>Guidelines</i>	for examinations and assessments, as referred to in Article 7.12, paragraph 4, of the WHW;
<i>Student</i>	A person enrolled at the university for the purpose of taking courses and/or sitting exams and being assessed for the bachelor's degree programme;
<i>Course manual</i>	Digital or written documentation in a permanent format, consisting of information about the course objectives, the approach to work and organisation, the forms of testing, the compulsory literature and the contact details of the lecturer;
<i>Academic year</i>	The period from 1 September up to and including 31 August of the following year;
<i>Study Guide</i>	A document containing important information about the programme's framework, content and services, as well as its rules and regulations;
<i>Exam</i>	A written, oral or other form of assessment - including a practical - or a combination of such, in which the student's knowledge, understanding, and skills are assessed, and a grade awarded on the basis of the results of that assessment;
<i>Subject area</i>	A coherent curriculum within the major;
<i>Course</i>	An educational (examination) component, within the sense of the Act, of the bachelor's degree programme for which credits are awarded;
<i>The Act</i>	The Higher Education and Research Act: WHW (Government Gazette 1992, 593); subsequently revised.

Art. 1.3 – Intended learning outcomes of the degree programme

The intention of the programme is to confer such knowledge, understanding and skills in the field of History, that the graduate is able to fulfil a position at bachelor level in the labour market and eligible to follow a master's degree programme in, at least, the field of History. This objective is specified as follows in the exit qualifications.

Knowledge and understanding

The graduate:

1. has knowledge and understanding of the main historical trends of various societies since 1500, within a global context;
2. is able to analyse local, regional, and global historical events and place them in a longer-term perspective.

Applying knowledge and understanding

The graduate:

3. can independently find different types of source material, and critically assess it based on specific historical contexts, and link this information to relevant socio-scientific and historical theory concepts;
4. has a command of historical and socio-scientific methods and techniques;
5. is able to apply historical skills in the professional field within changing multicultural societies;

Making judgements

The graduate:

6. is able to take up a position related to historical events and processes on the basis of various kinds of historiography and theoretical historical knowledge.

Communication

The graduate:

7. can present academic reports, both orally and in writing, on findings from literature study and the graduate's own research;
8. has knowledge of the impact of historical processes in multicultural societies and is able to introduce these critically into various discussions taking place within a societal context;

Learning skills

The graduate:

9. is able to set up a small-scale research project under supervision and to independently assess and carry out a small research project in both an academic context and in a position outside the academic world.

Art. 1.4 – Full-time / part-time

The programme is only offered as a fulltime course.

Art. 1.5 – Study load and duration

The degree programme is a three-year programme with a study load of the programme is 180 credits. Each academic year comprises 60 credits.

Art. 1.6 – Language of instruction and assessment in the Dutch language specialisation

1. Taking due account of the Code of Conduct of the Executive Board of Erasmus University Rotterdam, lectures are taught in English throughout the programme. Practicals are taught in Dutch at least during the first year of the Dutch language specialisation. Practicals in bachelor 2 and 3 are taught in English, unless the lecturer specifies differently in the course guide.
2. Exams and assignments may be completed in Dutch, unless the lecturer specifies differently in the course guide.
3. To participate in the Dutch programme and assessments sufficient mastery of the Dutch language is required. This requirement is met if either:
 - a. the student holds a Dutch pre-university education (vwo) diploma and the subject Dutch was part of the exam to obtain that diploma;
 - b. the student has completed the “Dutch as second language, level two” (NT-2, Examen II) assessment with good result.
4. To participate in the English language components of the programme sufficient mastery of the English language is recommended. The level of English is sufficient if either:
 - a. the student holds a Dutch pre-university education (vwo) diploma and the subject English was part of the exam to obtain that diploma;
 - b. the student holds a diploma of secondary education obtained at an English-language institution for secondary education in or outside of the Netherlands;
 - c. the student holds a diploma of a tertiary education programme [HBO], and the subject English was part of the exam to obtain that diploma;

Art. 1.7 – Language of instruction and assessment in IB History

1. Taking due account of the Code of Conduct of the Executive Board of Erasmus University Rotterdam, the English language specialisation of the programme is taught in English and the tests are taken in English.
2. To participate in this English language specialisation a satisfactory command of the English language is required. This requirement will be deemed to have been met if the student fulfills one of the following criteria:
 - a. holds a pre-university education [vwo] diploma with at least a 7 for English;
 - b. has English as his/her mother tongue;
 - c. holds an International or European Baccalaureate in English
 - d. holds a diploma of secondary education obtained in Australia, Canada (other than Quebec), New Zealand, the United States of America, the United Kingdom, or Ireland.
 - e. has successfully taken and passed one of the following tests:
 - an internet-based TOEFL with a score of 100 (sub scores 23) or higher;
 - IELTS with a score of at least 7.0 (sub scores 6.5).
 - CAE: grade B or A
 - CPE: grade C, B or A
3. English tests must be no more than two years old at the time of application.

Art. 1.8 – Participating in educational activities

Students are expected to participate in every educational activity offered by the programme. This concerns not only lectures but also study visits, workshops or course evaluations.

Art. 1.9 – Evaluation of education

1. The Director of Education will ensure the evaluation of education.
2. The Director of Education will inform the Faculty Council and Programme Committee of the method and frequency with which curriculum components are to be evaluated.
3. The Director of Education will inform the Faculty Council and Programme Committee of the outcomes of the evaluation, the amendments made as a result of this and the effect of the actual amendments.
4. The Programme Committee will advise the Director of Education on the methods of evaluation and curriculum assessment, and will initiate or suggest possible improvements in the evaluation of education.

Section 2 – Structure of the Programme

Art. 2.1 – Composition of the bachelor's degree examination

1. The components of the curriculum that form the bachelor's degree examination are determined by the dean of the Faculty. The complete examination programme and the corresponding study load are stipulated in appendix 1 of these Teaching and Examination Regulations.
2. A detailed explanation of the examination components referred to in the first paragraph of this Art. is included in the Faculty's Study Guide.
3. The programme provides for compensation opportunities for courses in the first, second and third years of study. The content of this Faculty's compensation regulation is set out in Art. 3.3, paragraph 4, and on the Faculty's website.

Art. 2.2 – Practicals

1. All courses in the first bachelor year include both lectures and practicals in the form of tutorials.
2. Second and third year courses may include practicals in the form of seminars, research workshops or bachelor's thesis classes etc.

Art. 2.3 - Attendance and best efforts obligation

1. Every student is expected to participate actively in the course for which they are registered.
2. Attendance is mandatory at all practicals. This means that an examination for a course, as mentioned in paragraphs 1 and 2 of this Art., can only be successfully passed once all the practicals have been attended.
3. In addition to the general requirement that a student is present and actively participates in their education, supplementary requirements in this respect are defined in the Course manual.
4. Should a student be unable to attend a practical, they should inform the lecturer before the practical.
5. A student who is absent from one practical will still meet the attendance requirements if the student has attended all the other practicals. However, any regular assignments which are missed must still be completed.
6. A student who misses two practicals will receive an extra assignment from the lecturer. This extra assignment is an individual assignment and offers the student the possibility to still meet the attendance requirements. The lecturer will notify the student by email that should there be a third absence, they will be excluded from the course. The lecturer will also send a cc of this email to the student advisor.

7. The extra assignment should be handed in digitally within two weeks of the missed practical. If the extra assignment is assessed as passable, the student will be marked as having fulfilled the attendance requirement.
8. A student who fails to satisfy the attendance requirements of the practicals in that academic year has no right to be awarded a final grade for the relevant course. In principle, a student who is absent more than twice will be excluded from the course and will have to restart the course in a subsequent year.
9. If this concerns a BA-1 student, the student advisor will issue advice to the Examination Board as to whether a hardship clause may or may not be applicable. If this is the case, the Examination Board may grant permission for the course to be retaken in the next academic year.
10. The rules and procedures concerning attendance are stipulated in both the Course manual and the Study Guide.

Art. 2.4 – Honours Class

The History Honours Class is an extra challenge for excellent students. Selection for the class is based on the students' grade point average of Bachelor 1 (minimum 7.0) and a motivation letter. The admission and application procedure is to be found on the website.

The class:

- will be offered in terms 2, 3 and 4 of the second bachelor year and consists of 15 credits;
- consists of lectures, seminars or other sessions on contemporary issues within the field of History; various aspects of these issues are presented by the Faculty's permanent staff, as well as by professionals from outside the Faculty.

Section 3 – Assessment

Art. 3.1 – General

1. During the programme, the student's academic development will be assessed to determine whether the student has sufficiently achieved the intended learning outcomes.
2. The Course manual specifies the performance the student must achieve in order to complete the course successfully as well as the criteria on which the student will be assessed.
3. The student is responsible for a correct and timely registration for tests. Students who enrol in a course, are automatically enrolled in the test. For the re-sit students have to register separately from 35 and to 7 days prior to the date of the re-sit
4. If the Examination Board provides the ability to register for a test outside of the regular registration period, an administration fee of €20.00 per exam will be charged.
5. The procedure concerning assessment is described in the Examination Board's Rules and Guidelines.

Art. 3.2 – Content of exams

1. An exam covers the material covered in the most recent academic year.
2. The examiner or the Examination Board can make individual arrangements for courses which have been discontinued; these arrangements will apply for up to a maximum of one year after the academic year in which the course was offered for the last time.

Art. 3.3 – Sequence of exams and progress throughout the programme

1. Students should have completed all courses in the Bachelor-1 programme before they are allowed to sit exams and or complete their internship in the BA-2/3 programmes. Paragraph 2 of this Art. forms an exception to the above.
2. The Examination Board will allow a student to sit one or more exams in the BA-2/3 before completing Bachelor-1, if the student has received study advice with reservations in accordance with Art.s 9.2 up to and including 9.6. In this context the following rules are applicable:

- The admission does not include the Internship, the Bachelor's thesis class and the Bachelor's thesis;
 - For courses which have admission restrictions, students who have completed Bachelor-1 will have priority over students who, at the time of registering, have not;
 - This admission will apply for a maximum period of twelve months.
3. Students may not take part in the exams for the courses in BA-2/3 detailed below until they have passed the exams in the corresponding courses as detailed below:
- A student cannot participate in the Bachelor's thesis class unless the student has completed BA-1 and 45 credits in BA-2 included 22.5 credits for the Focus Area (3 courses).
 - The Bachelor's thesis may not be submitted until the the Bachelor's thesis class has been completed.
 - Students may not start an internship until they have at least 52,5 credits in the BA-2/3 programme, including all mandatory courses.
Students may only take courses at a foreign university if, at the time the courses start, they have completed the first bachelor year as well as all the courses in the first and second terms of year two of the bachelor programme.
 - Students who do not spend a study period abroad in the first term of their third year are required to take a 15 credits minor (also within another study area).
Students can choose their 15-credit minor from the minors offered in the minor admission matrix in the spring of the previous academic year (see <http://www.eur.nl/english/minor>), which are among the permitted minors for the Degree programme according to that matrix. The vocational minor of 30 credits is also a possibility to follow. A student cannot take part in the minor until they are a BA-3 student.
4. In the Bachelor-1 programme and in the Bachelor-2/3 programme, a fail (of no lower than a five) can be compensated by a seven or higher.
- a. Within the BA-1 phase of study a maximum of two fives can be compensated.
 - b. Within the BA-2/3 phase of study a maximum of two fives can be compensated.
 - c. A fail for a course (of no lower than a five) should be compensated by a pass (of at least a seven) in one or more courses, together representing at least the same number of credits.
 - d. The following components cannot be compensated: the Bachelor Thesis Class, the Bachelor's Thesis and the Internship; nor can these components be used to compensate fails in other courses.

Art. 3.4 – Time periods and frequency of exams

1. An opportunity to take an exam and receive a grade for the subject is provided twice in the academic year: by a regular exam and a re-sit:
 - a. The regular exam takes place straight after the completion of the lecture cycle.
The re-sit for written exams is offered after term 4.
 - b. Departing from the previous Art., an interim exam can only be offered once a year and no re-sit can thus be given
2. For exams in the form of a final paper, which have been awarded an insufficient grade, the possibility to re-sit the paper is offered once in the same academic year. The student has 15 working days, starting from when they inspect the paper, to submit their re-sit paper. For a re-sit of a paper, students can obtain a maximum grade of 6.0 unless article 9.5 is applicable.
3. Papers/theses that are submitted after the deadline will not be marked and will not receive a re-sit opportunity.
4. Notwithstanding paragraph 2 the submission and assessment of the Bachelor's Thesis class, the Bachelor's Thesis and the internship are subject to the timetables, guidelines and procedures as stipulated in the course manual for these subjects.
5. The number of re-sits is limited:

- a. Within BA-1, a maximum of three courses may be retaken. This relates to the written exams in the summer period.
 - b. In BA-2/3, three courses may be retaken each academic year. This relates to the written re-sits in the summer period and the courses offered by ESHCC.
 - c. A written exam which has been assessed as satisfactory may also be retaken, the rule being that the highest mark the student achieves will count.
6. An exam in the form of an assignment that is deemed satisfactory (5.5 or higher) may not be retaken.

Art. 3.5 – Administration of exams

1. Course exams are administered in a written or oral format. The exams will be administered in the way specified in the Course manual and stipulated on the website, under 'testing format'.
2. At the request of the student, the Examination Board may - in exceptional circumstances - allow an exam to be administered in a different format than that stipulated in the Course manual and on the website.
3. At the request of the lecturer, the Examination Board may - in exceptional circumstances - allow an exam to be administered in a different format than that stipulated in the Study Guide and on the website. At least five weeks before the relevant exam, the ruling must be announced via the course communication channels and email.
4. Re-sits in the summer period (immediately after the last term of the year) will, in principle, be written exams.
5. The Bachelor's Thesis is the product of independent research carried out by an individual student and should be assessed individually.
6. The Examination Board is responsible for the correct administration of the exams and, to this end, will take all appropriate measures. The Examination Board may delegate this authority to the most appropriate authority or person.

Art. 3.6 – Oral exams

1. No more than one student at a time will sit an oral exam.
2. Oral exams are open to the public unless the student objects.

Section 4 – Exam Results

Art. 4.1 – Establishing, publishing and recording exam results

1. Immediately after the oral exam, the examiner makes an assessment of the exam and registers the grade in Osiris.
2. The examiner shall, within 15 working days after the examination has been taken, determine the result of a written examination and record the result in Osiris, the university student administration system. In special cases the Examination Board may allow the period to be waived.
3. The examiner shall determine the interim results as soon as possible and ensure that these results will be announced at least before the start of the final written examination of the course.
4. The Examination Board verifies whether the period to determine results as defined in Art. 1 and 2 is complied with and, if necessary, takes steps to avoid exceeding the grading period.
5. The section Examinations ESHCC Art., of the Student Administration Office, is responsible for awarding the degree, registering the bachelor examination and for making the degree certificate.

Art. 4.2 – Grading

All exams are graded either on a scale from 0 to 10 points (with 0 being the lowest possible result, a 5.5 or higher a passing grade, and 10 as the highest possible grade), or on a pass/fail basis. Numerical grades may have one decimal.

Art. 4.3 – Validity

1. The validity period of passed examination components - including components taken elsewhere that are approved as part of the examination programme - and granted exemptions is unlimited. The Examination Board can restrict the validity period following the Programme Director's proposal if, in its opinion, the knowledge, insight and skills assessed by the exam component in question are obsolete.
2. Regarding an examination component of which the validity period has expired, the Examination Board can indicate a replacement examination component or require a student to take an additional or replacement examination before allowing the student to sit the examination.
3. If an examination component is tested using more than one test, the validity period of the interim tests for which no study points are awarded is restricted to one academic year unless otherwise determined pursuant to these regulations.

Art. 4.4 – Right of inspection

1. For a period of 20 working days following the publication of the result of an exam, a student may, at his/her request, inspect the assessed work and, if desired, have a follow-up discussion with the examiner.
2. During the period referred to in paragraph 1 of this Art., each student may take note of the questions and assignments in the exam in question, as well as of the standards used to assess the exam.
3. The Examination Board or the examiner may decide the place and time of the inspection or the follow-up discussion. If forces outside the student's control make it impossible for the student to be present at the designated place and time, and the student can demonstrate this, another possibility will be offered within the short term.
4. Only under exceptional circumstances may the Examination Board deviate from the provisions in the first, second and third paragraphs.

Section 5 – Exemptions

Art. 5.1. – Exemptions

1. At a student's request, the Examination Board can grant the student exemption from an educational component, as referred to in Art. 2.1, on the grounds of either:
 - a satisfactory result for a completed educational component at another research university in the Netherlands, provided that, in the opinion of the Examination Board, the content, study load and level of the component is equivalent or comparable; or
 - a satisfactory result for a completed educational component at a university of applied science in the Netherlands, with the exception of the propaedeutic year, provided that, in the opinion of the Examination Board, the content, study load and level of the component is equivalent or comparable; or
 - a satisfactory result for a completed educational component of a tertiary education programme followed outside the Netherlands, provided that, in the opinion of the Examination Board, the content, study load and level of the component is equivalent or comparable.
2. The Examination Board may ask the relevant examiner or examiners for advice before passing a ruling.
3. In principle, no exemption will be granted for educational components of Bachelor-1, the Bachelor's Thesis Class and the Bachelor's Thesis.

- 4 Requests for exemption should be submitted at least eight weeks prior to the start of the component from which exemption is requested.

Section 6 – Examination

Art. 6.1 - The examination results

1. The Examination Board establishes the results of the examination and awards the certificate, as referred to in Art. 6.5, as soon as the student has satisfied the requirements of the examination programme.
2. Before establishing the examination results, the Examination Board may itself instigate an assessment of the student's knowledge, understanding and skills in respect of one or more components or aspects of the programme, if and insofar the results of the relevant tests give grounds to do so.
3. The date of the bachelor's examination is the day on which the Examination Board establishes that the student has successfully passed the examination.
4. To have successfully passed the programme's examination and be awarded a certificate, the student must have been registered for the programme in the period the assessments were made.

Art. 6.2 – Judicium cum laude

The judicium 'cum laude' is conferred to the bachelor's examination if the weighted average of all the results achieved in the Degree programme is at least 8.25.

1. The weighted average grade for the bachelor programme is based on the results for all courses for which a final grade is established and the grade for the bachelor thesis.
2. All results are weighted according to their assigned credits.
3. Courses and course elements which are assessed on a pass/fail basis do not count towards the weighted average.
4. Both the Internship and grades obtained abroad will be converted to a Pass/Fail on the students' diploma and do not count towards the weighted average.

Art. 6.3 – Degree

1. A student who has successfully passed the examination will be conferred the degree "Bachelor of Arts".
2. The degree conferred will be detailed on the certificate.

Art. 6.4 – Honours

If a student has successfully satisfied all the requirements of an honours programme, as referred to in Art. 2.4, a separate certificate will be issued on which this is detailed.

Art. 6.5 – Degree certificate

1. As proof that the student has successfully satisfied all the requirements of the examination, a certificate will be awarded by the Examination Board. One certificate will be awarded per degree programme, even if a student completes several specialisations within a programme.
2. The Examination Board will attach the list of grades and the diploma supplement to the certificate; the diploma supplement provides insight into the nature and content of the completed degree programme.

Section 7 – Previous Education and Admission

Art. 7.1 – Previous education

1. Students are eligible for admission to the bachelor programme History on the basis of one of the following diplomas:
 - Pre-University Education (VWO);

- Evidence of the successful completion of the propaedeutic year of an academic education in the Netherlands or a bachelor's or master's degree for an academic programme in the Netherlands (WO);
2. Students without a VWO certificate but who have successfully completed the propaedeutic phase of a tertiary education programme [HBO] will be admitted to the programme provided they satisfy the criteria stipulated on the website and fulfil the language requirements
 3. In addition to previous educational qualifications obtained in the Netherlands, students with the following qualifications will be eligible for the English language specialisation IB History:
 - An international or European Baccalaureate diploma; or
 - A diploma of secondary education in another country at least equivalent to the Dutch diploma of pre-university education.
 4. Students are only eligible for admission if they meet and give evidence of fulfilment of the language requirements for either specialisation (Art. 1.6 and 1.7).

Art. 7.2 – Admission before 1 May

Students who apply to this bachelor's degree programme for the first time *may* participate in study choice activities. On the basis of the study choice activities, students will be offered study advice.

Art. 7.3 – Admission after 1 May

1. Students who apply for this bachelor's degree programme for the first time *must* participate in study choice activities. On the basis of the study choice activities, students will be offered study advice.
2. The obligation above does not apply to students who due to negative Binding Study Advice elsewhere were unable to apply for the bachelor's degree programme before 1 May.

Art. 7.4 – Entrance examination (Colloquium Doctum)

1. In the entrance examination, referred to in Article 7.29 of the Act, the candidate must demonstrate they have sufficient general education, knowledge and suitability to be able to follow the educational programme and sit the examinations in the History programme. The following requirements are set:
 - **History:** the student has knowledge and understanding of both general and Dutch history of the 19th and 20th century; this is assessed by having the student answer a number of written questions; and
 - **Dutch:** the student must pass the Dutch component of the Colloquium Doctum exam; and
 - **English: for being admissible to the Dutch Geschiedenis programme,** the student must achieve a minimum grade of 5.5 for the English part of the Colloquium Doctum examination. **For being admissible to the English IBHistory programme,** the student must achieve a minimum grade of 7.0 for the English part of the Colloquium Doctum examination.
2. After a potential second chance, the final assessment is expressed as “accepted” or “not accepted”. Within four weeks of taking the entrance examination, the candidate will be informed of his/her results.
3. After the student has passed the colloquium doctum exam, they may start with the bachelor programme. At that moment the student must be 21 years old.
4. The entrance examination is a written exam administered at least twice a year on dates specified for each year.
5. If requested, the Examination Board is authorised to grant exemption from one or more of the tests specified in paragraph 2 of this Art..
6. The result of the entrance examination is valid for two years.

Section 8 – Study Progress and Student Counselling

Art. 8.1 – Study progress administration

1. The Faculty registers a student's individual study results and makes these accessible to the student via Osiris-student.
2. A certified student progress file can be obtained from the Department for Exam Registration.

Art. 8.2 – Student counselling

1. The programme is responsible for inducting and counselling students registered for the programme, partially for the benefit of their orientation for potential study routes within and outside the programme.
2. Student counselling consists of:
 - An introduction week, prior to the start of the first academic year;
 - Group and individual counselling on possible study routes within and outside the programme, partly with a view to the career opportunities after the bachelor's degree programme or with a view to following a master's degree programme;
 - Group and individual counselling about study skills, study plans and the choice of subsequent courses;
 - The offer of referral to a more suitable study to students who cancel their registration for the programme before 1 February of the academic year in which they first registered;
 - A matching activity before the start of the programme which offers insight into whether the programme is suitable.

Art. 8.3 – Studying with a functional impairment

1. Students with a disability or a chronic illness are offered the opportunity to adapt their study, as far as is reasonably possible, to the restrictions determined by the disability or chronic illness. These adaptations will be aligned as far as possible to the student's individual functional impairment, but may not affect the course or the examination programme's quality or degree of difficulty.
2. Students should submit a request to the Examination Board, if possible accompanied by a statement from an authorised agency.

Section 9 – Further Rules to the Binding Study Advice

Art. 9.1 – Rejection

1. Pursuant to Article 7.8b, paragraph 3, of the Act, a rejection recommendation can be linked to the study advice for the programme in question by or on behalf of the dean, if the student has failed to successfully complete - or has been granted exemption from - all the educational components of Bachelor-1 of the programme. This rejection will only be issued if, with due consideration of the student's personal circumstances, the student is not deemed to be suitable for the programme due to their study results failing to meet the standard referred to in Art. 9.2 of these Regulations. This negative study advice will apply for a period of three academic years.

Art. 9.2 – Standard

1. Students should have obtained 60 credits in the first bachelor year by the end of the first year of registration.
2. On the basis of personal circumstances, as referred to in Art. 9.5, paragraph 2, the Examination Board may modify the standard referred to in the previous paragraph.

Art. 9.3 – Time periods

The Binding Study Advice for the programme is issued at the end of the academic year after the final re-sits of the educational components of Bachelor-1, but before the start of the new academic year.

Art. 9.4 – Study progress monitoring

1. During the first year of registration, the programme's Examination Board will issue provisional advice at least three times to students who are subject to Binding Study Advice.
2. Further rules in respect of student counselling and student progress monitoring during the Bachelor-1 part of the programme can be found in the Study Guide and on the programme's website.

Art. 9.5 – Personal circumstances

1. The personal circumstances which are taken into account when issuing study advice are:
 - illness, disability or pregnancy of the student concerned;
 - exceptional family circumstances;
 - membership of the University Council, the Faculty Council, the Faculty's management team, or a programme committee;
 - Other circumstances as outlined in Article 2.1 of the WHW Implementation Decree (which refers to membership of the board of a student organisation of a significant size).
2. Any student who, as a consequence of his/her personal circumstances, can reasonably expect to fall behind with his/her studies should give notice of this to a student advisor as soon as possible (at the latest 20 working days after the start of these particular personal circumstances and always before 1 July). If the circumstances are such that the student or their representative are not able to give notification within 20 working days whether the notification was timely or not will be assessed in the light of the circumstances.

Art. 9.6 – Form and content of the study advice

The study advice is issued in writing and consists of:

1. The standard applicable to the student in question, expressed in the number of credits to be obtained in the Bachelor-1 programme;
2. The number of Bachelor-1 credits the student actually obtained.
3. Any personal circumstances being taken account of if the standard is not attained.
4. Potentially, the advice may include a rejection, as referred to in Article 7.8b, paragraph three of the Act.
5. If the study advice includes a rejection:
 - students are informed that they may not register for the programme as a student for the next three academic years;
 - The student is offered the option of appealing to the Board of Appeal for Examinations and is provided with details of the period within which the appeal must be lodged.

Section 10 – Hardship Clause

Art. 10.1 – Hardship clause

In individual circumstances in which the application of one or more of the provisions of these Teaching and Examination Regulations leads to evidently unreasonable and/or unfair situations for a student, the Examination Board can independently depart from the provision (or provisions) concerned in favour of the student.

Section 11 – Appeal

Art. 11.1 – Appeal

An appeal can be made to the Board of Appeal for Examinations against any rulings of the Examination Board and examiners.

Art. 11.2 – Complaint procedure

In case of complaints, students are requested to follow the standing complaint procedure, which is published on the programme website.

Section 12 – Transitional Provisions

The transitional provisions which have been drawn up due to changes to the curriculum which became effective in 2014 can be found on the website (programme page).

Section 13 – Final Provisions and Implementation

Art. 13.1 - Amendments

1. Amendments to these regulations will be adopted by the dean and - if required by the WHW - after having obtained the consent of the Faculty Council.
2. No amendments will be made that are applicable to the ongoing academic year, unless the interests of students are not unreasonably prejudiced by such.
3. Nor may any amendments influence - to the detriment of the students - any other ruling passed in respect of a student by the Examining Board pursuant to these Regulations.
4. If significant changes have been made to the programme's curriculum, the dean will, in response to a proposal from the Examination Board, establish transitional regulations before 1 September of the relevant academic year. The main points of these transitional regulations will be included in the Teaching and Examinations Regulations and in the implementation of the Rules and Guidelines.

Art. 13.2 - Notification

1. The dean is responsible for ensuring these Teaching and Examination Regulations and the Examination Board's Rules and Guidelines, as well as any amendments to them, are appropriately publicised.
2. Via the website, any interested party can refer to the Teaching and Examination Regulations and the Examination Board's Rules and Guidelines; moreover, copies of these documents are available at the Education Office.

Art. 13.3 – Adoption and implementation

These Regulations were adopted by the dean after receiving the approval of the Faculty Council, where such approval is required by law, and enter into force on 1 September 2017.

APPENDIX 1 Programme for the Bachelor's Degree in History 2017 - 2018

The programme comprises the following compulsory components with the corresponding study load:

BACHELOR 1	code	45 EC
Global History	CH1101	7,5 EC
Heuristic Skills and Sources	CH1104	7,5 EC
History of Early Modern Societies	CH1103	7,5 EC
Rethinking History 1	CH1102	7,5 EC
History of Modern Societies	CH1105	7,5 EC
History and Social Sciences	CH1106	7,5 EC
Dutch History in a Globalizing World	CH1107	7,5 EC
Bachelor-1 Paper	CH1108	7,5 EC

BACHELOR 2		
MAJOR	code	45 EC
Theory and Methods (mandatory) - Rethinking History 2 - Quantitative Historical Methods	CH2217 CH2216	7,5 EC 7,5 EC
Focus Areas The student chooses one of the four Focus Area's:		30 EC
Economic History (EH) - Economic History - International Business and Nation-states - Emerging Economies and Global Labour - Capitalism and Inequality	CH2201EH CH2202 CH2203 CH2204	7,5 EC 7,5 EC 7,5 EC 7,5 EC
International Relations (IR) - International Relations - International Business and Nation-states - Migration, Citizenship and Identity in Global History - Religion, Culture and Global Encounters	CH2201IR CH2202 CH2205 CH2206	7,5 EC 7,5 EC 7,5 EC 7,5 EC
Cultural History (CH) - Social and Cultural History - Historical Representation and Imagination - Migration, Citizenship and Identity in Global History - Religion, Culture and Global Encounters	CH2207 CH2208 CH2205 CH2206	7,5 EC 7,5 EC 7,5 EC 7,5 EC
Social History (SH) - Social and Cultural History - Historical Representation and Imagination - Emerging Economies and Global Labour - Capitalism and Inequality	CH2207 CH2208 CH2203 CH2204	7,5 EC 7,5 EC 7,5 EC 7,5 EC

BACHELOR 2		
ELECTIVES		15 EC
<p>Electives The student takes two electives amounting to 15 EC</p> <ul style="list-style-type: none"> - <i>Total War</i> - <i>Representing War in popular historical culture</i> - <i>Urban History: Rotterdam in Global Perspective</i> - <i>Economic Crises</i> - <i>Erasmus and Grotius: Two Great Humanists</i> - <i>Historical Databases: Demography and Social Mobility</i> - <i>Palaeography</i> - <i>Historical Representation and Imagination (elective for the Focus Areas EH and IR)</i> - <i>International Business and Nation-states (elective for the Focus Areas CH and SH)</i> <p>The student is also allowed to take electives from ACW or IBACS, IBCoM or other bachelor programmes at the EUR or another university. An overview of options is provided on the programme website. The course may not be of an introductory level.</p>	<p>CH2209</p> <p>CH2210</p> <p>CH2211</p> <p>CH2212</p> <p>CH2213</p> <p>CH2214</p> <p>CH2215</p> <p>CH2208</p> <p>CH2202</p>	<p>15 EC</p> <p>7,5 EC</p> <p>7,5 EC</p> <p>7,5 EC</p> <p>7,5 EC</p> <p>7,5 EC</p> <p>7,5 EC</p> <p>7,5 EC</p> <p>7,5 EC</p> <p>7,5 EC</p>
EXTRA CURRICULAIR		
<p>History Honours Class (extracurricular class for selected students)</p>	<p>CH2100</p>	<p>15 EC</p>

BACHELOR 3		
MAJOR	code	22,5 EC
Thesis / Final project - Bachelor Thesis Class within the subjects followed in BA-2 - Bachelor Thesis	CH30xx CH3100	7,5 EC 15 EC
OPTION 1	code	37,5 EC
Minor The student chooses one minor from those offered by EUR*.		15 EC
The Public Role of Historians	CH3051	7,5 EC
Internship	CH2020	15 EC
OPTION 2	code	37,5 EC
Studying abroad - Studying abroad - Language courses to prepare for a period of study abroad (max. 5 EC) <i>If the student opts to study abroad, the minor lapses (15 EC). Dependent on the content and scope of the programme followed abroad, these programmes may replace certain courses or the internship. This will be assessed by the Examination Board.</i> OF Vocational minor <i>* Students may also opt to follow an Educational Minor with a scope of 30 EC. The internship of 15 EC will then be replaced by a practical internship of 10 EC as part of the Educative Minor. In addition, they will take courses within this minor with a scope of 20 EC.</i>		30 EC
Theory and Methods (mandatory) The student should choose one course from: - Emerging Economies and Global Labour (CH2203) - Migration, Citizenship and Identity in Global History (CH2205) The student is also allowed to take electives from ACW or IBACS, IBCoM or other bachelor programmes at the EUR or another university. An overview of options is provided on the programme website. The course may not be of an introductory level.		7,5 EC

* The complete offer of EUR minors can be found on the website <http://www.eur.nl/english/minor/>