

# **Teaching and Examination Regulations 2016**

## **International Bachelor in Arts and Culture Studies (IBACS)**

**Erasmus School of History, Culture and Communication**

**Erasmus Universiteit Rotterdam**

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## Section 1 – General Provisions

### Article 1.1 – Scope of the Regulations

These regulations are applicable to the curriculum and examinations of the International Bachelor Arts and Culture Studies, hereinafter referred to as the “Degree Programme”.

The programme is offered by the Erasmus School of History, Culture and Communication (ESHCC) at Erasmus University Rotterdam, referred to here as: “the Faculty”.

The Bachelor’s programme is subject to the provisions set out in the Higher Education and Scientific Research Act (WHW). The Degree programme’s online study guide, the [website](#) that sets out the teaching plan for the Degree Programme, and the course guides of individual courses are an integral part of these regulations as regards the specifics of courses and exams.

### Article 1.2 – Definitions

In the regulations, the following definitions apply:

<i>Academic year</i>	The academic year runs from 1 September to the following 31 August (inclusive).
<i>Admissions Committee</i>	A committee mandated by the Examination Board which assesses whether a prospective student can be admitted to the Degree programme and which selects the most suitable students for the programme.
<i>The Act</i>	The Higher Education and Academic Research Act; WHW (Statute book 1992, 593); later revised.
<i>Bachelor’s examination</i>	The total assessment of the performance of the student for separate examination parts of the Degree programme, as referred to in Art. 7.10 of the Act. the aforesaid examination parts together constitute an investigation into the knowledge insight and skills of the student.
<i>Course</i>	A unit of study of the Degree programme, as defined by the Act, which is awarded credits.
<i>Course guide</i>	A written or electronic document containing information about the objectives of a course, the working method and structure of a course, the test format, the mandatory literature and the lecturer’s office hours.
<i>Credit</i>	A unit for study load. one credit is the equivalent of 28 hours study load (according to the European Credit Transfer System).
<i>Degree Programme</i>	The International Bachelor’s in Communication and Media as referred to in Art. 1, which is concluded when all the requirements for the Bachelor’s degree have been fulfilled.
<i>Department Head</i>	The person responsible for the management of tuition within a department.
<i>Director of Education</i>	The person who is responsible for the general administration of the degree programmes of the Faculty.
<i>Elective</i>	An elective course taken in a secondary field of study.
<i>Exam</i>	Assessment as referred to in Section 7.10 of the Act, i.e. a written, oral, or other investigation including a practical or a combination of these, into the understanding knowledge and skills of the student and the assessment of the results of that investigation.
<i>Examination Board</i>	A board appointed by the Dean of the Faculty and as referred to in Art. 7.12 of the Act, for the purpose of guaranteeing that all requirements for a degree are met before graduation. <a href="#">Contact</a>
<i>Examiner</i>	The lecturer on staff at the Faculty, or an external lecturer assigned to the task by the Examination Board, who is authorised to administer exams and/or tests.

<i>Intermediate test or interim exam</i>	A test taken during the lecturing term of a course, the assessment of which is taken into consideration for establishing the result for the course. An intermediate test has no re-sit.
<i>Major</i>	Coherent programme of education worth 85-105 credits within the Bachelor's phase, focusing on a primary field of study.
<i>Minor</i>	Coherent programme of education worth 15 credits within the Bachelor's phase, focusing on a secondary field of study.
<i>Practical</i>	A practical exercise as referred to in Art. 7.13 of the Act, in one of the following forms: <ul style="list-style-type: none"> <li>○ writing a report, essay or thesis</li> <li>○ taking part in a tutorial, research workshop, communication workshop, or seminar</li> <li>○ carrying out an assignment</li> <li>○ giving an oral presentation</li> <li>○ doing an internship</li> <li>○ participating in a study visit</li> <li>○ taking part in another study activity aimed at the attainment of certain skills</li> </ul>
<i>Programme Director</i>	The person charged with managing and supervising the Degree programme.
<i>Resit</i>	The possibility to improve a grade.
<i>Rules and Guidelines</i>	The rules, guidelines and regulations of the Examination Board, as referred to in Art. 7.12 paragraph 4 of the law.
<i>Ruling</i>	A decision by the Examination Board or examiner regarding an objection or request filed by a student, on the grounds of these Examination Regulations or the Rules and Regulations.
<i>Student</i>	A person enrolled at the university for the purpose of taking courses and/or exams of the Degree programme.
<i>Study guide</i>	Document containing important information about the framework, the contents, the services offered and the regulations of a specific programme.
<i>Website</i>	<a href="http://www.eshcc.eur.nl/english/ibacs/general_information">http://www.eshcc.eur.nl/english/ibacs/general_information</a>

### **Article 1.3**

#### **Bachelor programme Arts and Culture Studies // Intended Learning Outcomes (2016) IBACS**

*Knowledge and comprehension: Graduates will have knowledge and understanding of:*

1. The nature, the art historical development and the organization of the production, distribution and consumption of a broad range of arts and culture products from a Dutch, international and comparative perspective;
2. The implications of using an international, comparative perspective for theory and research in the field of arts and culture;
3. The societal meaning of arts and culture and the societal structures and processes in which arts and culture function in national, international and comparative perspective;
4. The relevant national and international theoretical concepts and approaches from economics, sociology and mediastudies to scientifically study arts and culture;
5. The primary methods of social science research and their applicability to the field of arts and culture studies;
6. Art history, aesthetics, heritage and other object related knowledge which is discussed in the programme. In addition to this he/she is aware of and knows about current debates about the role and meaning of arts and culture in the present, globalised society;

7. (major theoretical perspectives to) the role of cultural factors in arts and culture and communication processes.

*Implementing knowledge and comprehension: Graduates will be able to:*

8. Analyse, reflect on, and formulate the international dimensions of current issues and problems in the field of arts and culture, drawing on relevant academic and professional sources and creatively applying current theoretical concepts, insights, methodologies and research techniques;
9. Evaluate and contribute to (the development of) strategies, policies, actions, or research addressing current art and culture related problems and its international and intercultural dimensions;
10. Empirically study the international and globalized field of arts and culture, and apply previously done research to different cultural contexts;
11. Apply the acquired knowledge, insights and skills in the arts and culture discipline independently in the international practice of the arts and culture (labour market).

*Judgement: Graduates will be able to:*

12. Analyse the societal origin and effect of arts and culture from a national, international and comparative perspective based on the acquired knowledge and understanding;
13. Can apply diverse methods of social science research to answer relevant scientific questions, with special attention to cross-national and cross-cultural comparison;
14. Critically analyse and value new scientific articles on arts and culture; develop considered, critical views and opinions on arts and culture related issues, that are sustained by relevant and reliable information and demonstrate the awareness of international and cultural variations.

*Communication skills: Graduates will be able to:*

15. Present their findings in a scientifically substantiated manner, both orally and in writing, for an international audience;
16. Communicate their viewpoints and findings to different target groups;
17. Collaborate and communicate effectively with people who have diverse (national, cultural, disciplinary) backgrounds.

*Learning ability: Graduates will be able/inclined to:*

18. Reflect on their own learning and competences and identify their personal learning needs and interests;
19. Function within international and culturally diverse professional and educational settings and look across the borders of their own field of study, home countries and cultures;
20. Understand and interpret cultural limitations and restrictions;
21. To appreciate cultural differences.

#### **Article 1.4 – Full time / Part time**

Within the scope of the Act, this Degree programme is only offered full-time.

#### **Article 1.5 – Study Load and Duration**

The Degree programme is a three-year programme with a study load of 180 credits. Each course year has a study load of 60 credits.

#### **Article 1.6 – Language of Instruction and Assessment for the English Language specialisation (IBACS)**

1. Taking into consideration the code of conduct established by the Executive Board of the Erasmus University Rotterdam, lectures and tests are in English for the English language specialisation of the programme.
2. To participate in the programme and assessments sufficient mastery of the English language is required. This requirement is met if:

- a. English is the native language of the student;
  - b. the student holds a Dutch pre-university education (vwo) diploma with at least a 7 for English;
  - c. the student holds an International or European Baccalaureate in English;
  - d. holds a diplom of secondary education obtained in Autralia, Canada (other than Quebec), New Zealand, the United States of America, the United kingdom, or Ireland.
  - e. the student has taken and passed one of the tests below
    - internet-based TOEFL with a score of 90 (sub scores 20) or higher
    - IELTS with a score of 6.5 (sub score 6.0) or higher.
3. English tests must be less than two years old at the time of application.

#### **Article 1.7 – Participation in programme related activities**

Students are expected to participate in every educational activity offered by the programme, irrespective of whether the activities are compulsory or not. This concerns not only lectures and study visits but also the making of evaluations of the course.

### **Section 2 – Structure of the Degree Programme**

#### **Article 2.1 – Structure of the Degree Programme**

1. The parts of the curriculum of IBACS that make up the Bachelor exam are established by the Dean. The complete exam programme and the associated study load are set out in appendix 1 of this TER.
2. The parts of the curriculum of IBACS as double degree programme within the Rotterdam Arts & Sciences Lab (RASL) are set out in appendix 2 of this TER.
3. The explanation of the exam parts mentioned in the first paragraph is included in the Faculty study guide.
4. The explanation of the exam parts from the RASL partners is set out in the course guides of these partners.
5. The programme provides for compensation opportunities for courses in the first, second and third study year. The content of this Faculty compensation regulation is set out in Section 3.3 paragraph 4 and on the Faculty website.

#### **Article 2.2 – Practicals**

1. All courses in the first year include lectures and practicals in form of working groups. The only exemption is the course *Arts, Culture and the Media* which includes only lectures.
2. Second and third year courses include practicals in form of seminars, research workshops, etc.

#### **Article 2.3 – Attendance and Participation Requirements**

1. The student is expected to actively participate in every course.
2. There is an attendance requirement for the practicals. This means that passing an exam for a course as mentioned in article 3.2 is only achieved when the appropriate practicals have been satisfactorily followed.
3. In addition to the general requirement that the student is present and actively participates, additional requirements are described in the study guide on this course.
4. When a student cannot attend the practical, the student needs to inform the teacher in advance of the practical.
5. A student who is absent from one practical still meets the attendance requirement if the students is present in all other practicals.
6. A student who is absent from two practicals receives an extra assignment from the teacher. This extra assignment is an individual assignment and offers the student the possibility to still meet the attendance requirement.

7. The extra assignment needs to be handed in digitally within ten work days after the missed meeting at the latest. If the extra assignment is evaluated as sufficient, the student still meets the attendance requirement.
8. A student who did not comply to the attendance requirement of the practicals has no right to be awarded a final grade to the course under discussion in that academic year.
9. If a first year student does not meet the the attendance requirements he or she will be referred to the student advisor, who will advise the examination board in their decision.
10. The rules and procedures regarding attendancy are listed in the course guide and study guide.

#### **Article 2.4 – Honours Programme**

The Honours Programme of IBACS is een extra challenge for excellent students. Selection for the programma is based on merits and motivation. The admission and application procedure is outlined on the website.

The programme:

- Will be offered in block 2, 3 en 4 of the second year and consists of 15 credits;
- Consists of lectures, seminars or other sessions on current issues in arts and culture studies by the permanent staff and occasionally by professionals from outside the faculty.

### **Section 3 – Assessment**

#### **Article 3.1 – General**

1. During the Degree programme the student will be assessed on academic development to determine whether the student has sufficiently achieved the intended learning outcomes.
2. The course guide specifies the performance the student must meet in order to successfully complete each course as well as the criteria on which the student will be assessed.
3. The student is responsible for a correct and timely registration for tests. Students who enroll in a course, are automatically enrolled in the test. For the re-sit students have to register separately as from 35 and to 7 days prior to the date of the re-sit
4. If the Examination Board provides the ability to register for a test outside of the regular period registration period, an administration fee with a maximum of €20.00 per exam will be charged.
5. In the Rules and Guidelines of the Examination Board the procedure concerning assessment is described.

#### **Art. 3.2 – Content of Exams**

1. An exam covers the material covered in the most recent period.
2. The examiner or the Examination Board can make individual arrangements for courses that have been discontinued; such arrangements may be made up to a maximum of one year after the academic year in which the course was taught for the last time.

#### **Art. 3.3 – Sequence of Exams and Progress through the Degree Programme**

1. Students should have completed all exams of Bachelor 1 before they are allowed to sit for exams in the BA-2/3 programme, or do an internship. Paragraph 2 of this Art. forms an exception to the above.
2. The Examination Board will allow a student to take one or more exams in BA-2/3 before completing Bachelor 1 if the student has received a recommendation 'with reservations' regarding the further course of his/her studies, as described in Art. 9.2 up to and including 9.6., and if the following conditions have been met:
  - a. The permission to sit exams does not include the Bachelor Thesis Class and the Bachelor Thesis.



- b. For courses which have admission restrictions, students who have completed Bachelor 1 will have priority over students who have not completed Bachelor 1 when they sign up.
  - c. Such permission by the Examination Board shall be valid for a period of no more than twelve months.
- 3. A student cannot take part in the exams for the courses from BA-2/3 referred to below until he/she has passed the exams of the courses below:
  - a. A student cannot take part in the Bachelor Thesis Class unless the student has completed at least 50 credits in the BA-2/3 curriculum.
  - b. Students should have completed the Bachelor Thesis Class before they can submit their Bachelor Thesis.
  - c. A student cannot take part in the internship unless the student has completed at least 20 credits in the BA-2/3 curriculum.
  - d. A student can only spend a study period at a foreign university when he/she have completed BA-1 and at least 50 credits of the BA-2/3 curriculum, including all mandatory courses at the moment they will start their exchange period.
- 4. In bachelor-1 phase of study and in bachelor-2/3 phase of study a fail of at least five (5.0) can be compensated by a grade of seven (7.0) or higher.
  - a. Within the BA-1 phase of study a maximum of two fives can be compensated.
  - b. Within the BA-2/3 phase of study a maximum of two fives can be compensated.
  - c. A fail needs to be compensated by a pass for one or more courses together representing at least the same amount of credits.
  - d. A fail for the Bachelor Thesis Class, the Bachelor Thesis and the Internship cannot be compensated, nor can these items be used to compensate a fail for other courses.

#### **Article 3.4 – Time Periods and Frequency of Exams**

- 1. Per year there are two opportunities to sit for an exam: that is to say a regular exam and a re-sit:
  - a. the regular exam is in the period in which the corresponding course is taught.
  - b. the re-sit for written exams is offered in the June/July exam period of the current academic year.
- 2. For exams in the form of a final paper, which have been awarded an insufficient grade, the possibility to re-sit the paper is offered once in the same academic year. The student has 15 working days, starting from when he or she inspects the paper, to submit his or her re-sit paper. For a re-sit of a paper, students can obtain a maximum grade of 6.0.
- 3. Papers/theses that are submitted late will not be marked and will not get a re-sit opportunity.
- 4. Notwithstanding paragraph 2 the submission and assessment of the bachelor's thesis class, the bachelor's thesis and the internship is subject to the timetables, guidelines and procedures as stipulated in the course guide for these subjects.
- 5. The number of re-sits is limited:
  - a. Within BA-1, a maximum of three courses may be retaken. This relates to the written exams in the summer period.
  - b. In BA-2/3, three courses may be retaken each year. This relates to the written resits in the summer period and the courses offered by ESHCC.
  - c. A written exam which has been assessed as satisfactory may also be retaken, the rule being that the highest mark the student achieves will count.
- 6. An exam in the form of an assignment that is deemed satisfactory (5.5 or higher) may not be retaken.

#### **Article 3.5 – Administration of Exams**

- 1. The exams for the courses referred to in appendix 1 are administered in a written or oral format or in some other way. Assessment takes place according to the method described

in the course guide and website. This generally involves a combination of assessment methods.

2. In exceptional cases and at the student's request, the Examination Board may allow an exam to be administered in a different format than described in the course guide and website.
3. At the lecturer's request the Examination Board may decide an exam to be administered in a different format than described in the course guide and on the website online study guide. The students involved will be notified of the change in format no later than five weeks before the exam in question by Blackboard and/or SIN and/or email.
4. Resits in the summer period (immediately after the last term of the year) will, in principle, be written exams.
5. The Bachelor Thesis is an individual project by a student
6. The Faculty is responsible for the proper administration of exams and will take the appropriate measures. The Examination Board can delegate this power to the most appropriate authority or person.
7. Students with a functional disability will be given the opportunity to sit exams in a manner adapted as much as possible to their individual needs. These adaptations may not influence the content or level of the exam. Where required, the Examination Board will call upon expert advice prior to making a decision.

#### **Article 3.6 – Oral Exams**

1. No more than one student at a time will sit an oral exam.
2. Oral exams will be public unless the student has lodged an objection.

### **Section 4 – Exam Results**

#### **Article 4.1 – Establishing, publishing and recording results of exams**

1. Immediately after the oral exam, the examiner makes an assessment of the exam and gives the student the relevant written statement (examination note).
2. The examiner shall, within 15 working days after the examination has been taken, determine the result of a written examination and record the result in Osiris, the university student administration system. In special cases the Examination Board may allow the period to be waived.
3. The examiner shall determine the interim results as soon as possible and ensure that these results will be announced at least before the start of the final written examination of the course.
4. The Examination Board verifies whether the period to determine results as defined in Art. 1 and 2 is complied with and, if necessary, takes steps to avoid exceeding the grading period.
5. The Examinations ESHCC of the Student Administration Office, is responsible for awarding the degree, registering the bachelor examination and for making the degree certificate.

#### **Article 4.2 – Validity**

1. Passing marks for courses remain valid for six years after the date on which they are recorded.
2. After the period of validity has expired, the Examination Board can require the student to take an additional or replacement exam before allowing the student to complete the requirements for the Bachelor's degree, if the Examination Board feels that the knowledge, insights and skills taught in that course are outdated.
3. After the period of validity of results has lapsed, a student may submit a request to the Examination Board to have the period of validity extended.

4. The results of intermediate tests expire at the end of the academic year in which they are achieved.

#### **Article 4.3 – Right of Inspection**

1. For a period of 20 working days following publication of the mark for a written exam, the student will upon request be given the opportunity to inspect his/her work and discuss the results with the examiner if he/she so desires.
2. During the period specified in the first paragraph, any student can be informed of the questions and assignments of the exam in question, as well as the standards against which the assessment was conducted.
3. The Examination Board or the examiner can decide that the inspection of the exam and assessment standards or the discussion of the results must take place at a set time and place. If the person in question can demonstrate that forces beyond his/her control will keep or kept him/her from being present at the set time and place, he/she will be offered an alternative opportunity, within the period referred to in paragraph 1 if possible.
4. The Examination Board can decide to permit exceptions from the provisions in paragraphs 1, 2 and 3.

### **Section 5 – Exemptions**

#### **Article 5.1 – Exemptions from Exams**

1. At a student's request, the Examination Board can grant the student exemption from an educational component, as referred to in Art. 2.1, on the grounds of either:
  - a satisfactory result for a completed educational component at another research university in the Netherlands, provided that, in the opinion of the Examination Board, the content, study load and level of the component is equivalent or comparable; or
  - a satisfactory result for a completed educational component at a university of applied science in the Netherlands, with the exception of the propaedeutic year, provided that, in the opinion of the Examination Board, the content, study load and level of the component is equivalent or comparable; or
  - a satisfactory result for a completed educational component of a tertiary education programme followed outside the Netherlands, provided that, in the opinion of the Examination Board, the content, study load and level of the component is equivalent or comparable.
2. The Examination Board may ask the relevant examiner or examiners for advice before passing a ruling.
3. No exemptions are granted for classes in BA-1, for the bachelor thesis class and for the bachelor thesis.
4. Exemption requests must be submitted eight weeks before the start of the course that the exemption is requested for.

### **Section 6 – Bachelor's Examination**

#### **Article 6.1 – Bachelor's Examination**

1. The Examination Board shall determine the results of the bachelor's examination and shall award a certificate as referred to in art.6.5 once the student has met the requirements of the examination programme.
2. Prior to determining the results of the bachelor's examination, the Examination Board may examine the knowledge of the student with regard to one or more sections or aspects of the Degree programme, if and insofar as the results of the relevant tests give grounds.

3. The date for the examination is the day on which the Board determines that the student has successfully completed the final examination.
4. A condition of passing the bachelor's examination and the issue of the certificate is also that the student was registered for the Degree programme in the period in which the exams were taken.

#### **Article 6.2 – Judicium Cum Laude**

The judicium 'cum laude' is conferred to the bachelor's examination if the weighted average of all the results achieved in the Degree programme is at least 8.25.

#### **Article 6.3 – Degree**

1. Students who satisfy the requirements of the academic achievement assessment for the Degree programme will be conferred the title 'Bachelor of Arts in Culture Studies'.
2. The academic title thus conferred will be specified on the Bachelor's diploma.

#### **Article 6.4 – Honours**

If an honours programme, as referred to in art.2.4, is successfully completed, a separate certificate stating this, shall be conferred.

#### **Article 6.5 – Bachelor's Degree Certificate**

1. The Examination Board shall confer a certificate as proof that the bachelor's examination has been successfully completed. One certificate per Degree programme shall be conferred, even if the student completes more specialisations within a Degree programme.
2. The Examination Board shall include a list of grades and the Diploma Supplement with this certificate, to provide (international) insight into the nature and content of the Degree programme completed.

### **Section 7 – Previous Education**

#### **Art. 7.1 – Previous Education**

1. Students are eligible for admission to IBACS on the basis of one of the following diplomas:
  - Pre-University Education (VWO);
  - Evidence of the successful completion of the propaedeutic year of an academic education in the Netherlands or a bachelor's or master's degree for an academic programme in the Netherlands (WO);
  - Evidence of fulfilment of the language requirement (Art. 1.6).
2. Students without a VWO certificate but who have successfully completed the propaedeutic phase of a tertiary education programme [HBO] will be admitted to the programme provided they satisfy the criteria stipulated on the website and fulfil the language requirements
3. In addition to previous educational qualifications obtained in the Netherlands, students with the following qualifications will be eligible for IBACS:
  - An international or European Baccalaureate diploma;
  - A diploma of secondary education in another country, which gives access to a university;
  - Evidence of fulfilment of the language requirement (Art. 1.7).

#### **Art. 7.2 – Admisson before 1 May**

Students who apply to this bachelor's degree programme for the first time *may* participate in study choice activities. On the basis of the study choice activities, students will be offered study advice.

#### **Art. 7.3 – Admission after 1 May**

1. Students who apply for this bachelor's degree programme for the first time *must* participate in study choice activities. On the basis of the study choice activities, students will be offered study advice.
2. The obligation above does not apply to students who due to negative Binding Study Advice elsewhere were unable to apply for the bachelor's degree programme before 1 May.

#### **Article 7.4 – Entrance Exam**

1. In the entrance exam as referred to in Art. 7.29 of the Act, hereinafter referred to as the colloquium doctum, the candidate must demonstrate sufficient general education, knowledge and suitability for following an educational programme and sitting exams in the International Bachelor's programme in Arts and Culture studies.
2. The colloquium doctum assesses:
  - Proficiency in English. Candidates have to meet the requirements stated in Art. 1.6.
  - Knowledge of history. Candidates have to meet the VWO-final examination standards for the subject history.
3. The final assessment is expressed as 'accepted' or 'not accepted'. It is possible to resit the entrance exam. The candidate will be notified of the results within four weeks after sitting for the entrance exam.
4. After the student has passed the colloquium doctum exam, he/she may start with bachelor programme. At that time the student must be 21 years old.
5. The entrance exam is a written exam administered at least twice a year on dates specified for each year.
6. The Examination Board is authorised to grant exemption from one or more of the exam components referred to in paragraph 2 of this article.
7. The results of the colloquium doctum are valid for two years.

### **Section 8 – Study Progress and Student Counseling**

#### **Art. 8.1 – Study progress administration**

1. The Faculty registers a student's individual study results and makes these accessible to the student via Osiris-student.
2. A certified student progress file can be obtained from the Department for Exam Registration.

#### **Art. 8.2 – Student counselling**

1. The programme is responsible for inducting and counselling students registered for the programme, partly for the benefit of their orientation for potential study routes within and outside the programme.
2. Student counselling consists of:
  - An introduction week, prior to the start of the first academic year;
  - Group and individual counselling on possible study routes within and outside the programme, partly with a view to the career opportunities after the bachelor's degree programme or with a view to following a master's degree programme;
  - Group and individual counselling about study skills, study plans and the choice of subsequent courses;
  - The offer of referral to a more suitable study to students who cancel their registration for the programme before 1 February of the academic year in which they first registered;

- A matching activity before the start of the study which offers insight into whether the study is suitable.

## **Section 9 – Binding Study Advice**

### **Article 9.1 – Rejection**

The study recommendations issued by the Degree programme regarding the student's next step in education ('Binding Study Advice') may be used by the dean to issue a rejection on the grounds of Art. 7.8b, paragraph 3 of the Higher Education and Scientific Research Act (WHW), if the student has not yet passed all of the courses for Bachelor 1 or received exemptions. A rejection will only be issued if the student is not considered suitable for the programme, with all due consideration of his/her personal circumstances, because his/her study results do not meet the standards as explained in the 2<sup>nd</sup> paragraph of this article. The rejection shall apply for a period of three academic years.

### **Article 9.2 – Standard**

1. The student must have completed all the requirements for Bachelor 1 by the end of the first year of enrolment. In this context, the credits for courses for which the student has been granted an exemption by the Examination Board are counted towards the credit requirement.
2. If the student earns 60 credits (compensations included), the final recommendation will be 'positive'. If the student earns less than 60 credits, the final recommendation will be 'negative', i.e. a rejection.
3. Based on personal circumstances as mentioned in article 9.5, the Examination Board can adjust the standard of paragraph 2

### **Artikel 9.3 – Moment of Issued Advice**

1. The binding study advice for the Degree programme is issued during the first year of enrolment and, as necessary, during the the following year of enrolment in the programme, after the last resits for the core courses in Bachelor 1 at the end of the academic year, but before the beginning of the new academic year at the latest.
2. For IBACS as part of the RASL double degree programme, the binding study advice will be issued at the end of the second academic year and before the start of a new academic year (see appendix 2).

### **Article 9.4 – Study Progress Monitoring**

1. During each year of enrolment, the Examination Board for the Degree programme issues a provisional recommendation to the students, which is part of the binding recommendation regarding the next step in education.
2. Further regulations for student counselling and study progress monitoring during Bachelor 1 are explained in the study guide of the Degree programme and set out in the Rules and Regulations of the Examination Board.

### **Article 9.5 – Personal Circumstances**

1. The personal circumstances which are taken account of when study advice is being issued are:
  - illness, disability or pregnancy of the student concerned;
  - exceptional family circumstances;
  - membership of the University Council, the Faculty Council, the Faculty's management team, or a programme committee;

- other circumstances as outlined in Article 2.1 of the WHW Implementation Decree (which refers to membership of the board of a student organisation of a significant size).
2. Any student who, as a consequence of his/her personal circumstances, can reasonably expect to fall behind with his/her studies should give notice of this to a student advisor as soon as possible (at the latest within 20 working days of starting and always before 1 July). If the circumstances are such that the student or his/her representative are not able to give notification within 20 working days whether the notification was timely or not will be assessed in the light of the circumstances.

#### **Article 9.6 – Form and Content of the Binding Study Advice**

1. The recommendations regarding the next step in education are provided in writing and include:
  2. the standard that applies to the student in question, expressed in the number of credits to be earned in Bachelor 1.
  3. the number of credits the student actually earned in Bachelor 1.
  4. if the standard was not met, the personal circumstances that were taken into consideration.
  5. whether or not a rejection as referred to in Art. 7.8b, paragraph 3 of the WHW has resulted. If a rejection has been issued:
    - a. there is a statement that the student is banned from enrolling in the Degree programme as a student for the following three academic years.
    - b. the option of appealing to the Examination Appeals Board is given, as well as the period within which the appeal must be submitted.

### **Section 10 – Hardship Clause**

#### **Art. 10.1 – Hardship Clause**

In exceptional individual circumstances, in which application of one or more of the provisions set out in these regulations leads to evidently unreasonable and/or unfair situations with regard to a student, the Examination Board may depart from the said provision(s) in favor of the student.

### **Section 11 – Appeal**

#### **Art. 11.1 – Appeal**

Any decision taken by the Examination Board, including a refusal to take a decision, can be appealed to the Examination Appeals Board (CBE) on the grounds of a conflict with the written and unwritten rules. This includes appeals regarding examination results.

### **Section 12 – Transitional Provisions**

The transitional provisions which have been drawn up due to changes to the curriculum which became effective in 2014 can be found on the website (programme page).

### **Section 13 – Final clauses and implementation**

#### **Article 13.1 – Amendments**

1. Amendments to these regulations will be adopted by the Dean through a separate decree.
2. No amendments will be made that are applicable to the current academic year, unless the interests of the students are, in reason, not thereby impaired.

3. Moreover, amendments must not influence, to the detriment of the students, any other decision, which has been taken with respect to a student by the Examination Board by virtue of these regulations.

**Article 13.2 – Announcement**

The Dean is responsible for an appropriate announcement of these regulations, of the Regulations and Guidelines established by the Examination Board, and of amendments to these documents.

**Article 13.3 – Adoption and Implementation**

These regulations are adopted by the dean of the Faculty after receiving the approval of the Faculty council, where such approval is required by law, and enter into effect on 1 September 2016.



## APPENDIX 1

### International Bachelor in Arts and Culture Studies 2016-2017

The Bachelor's Degree programme comprises the following courses with the mentioned credits:

#### Bachelor 1

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- History of Arts and Culture	10 credits
- Sociology of Arts and Culture	10 credits
- Introduction to the Economics of Arts and Culture	10 credits
- Organization of Arts and Culture	10 credits
- Introduction to Cultural Policy	5 credits
- Arts, Culture and the Media	5 credits
- Introduction to Social Science Methods	5 credits
- Academic Skills	5 credits

**Total** **60 credits**

#### Bachelor-2

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##### MAJOR

##### Seminars<sup>1</sup>

• Contemporary Approaches in Cultural Sociology	5 credits
• Values of Culture	5 credits

##### Seminars (student chooses one subject)

• Economics of Cultural Heritage	5 credits
• Avant-gardes in Context	5 credits
• Media Industries: Trends and Strategies	5 credits

##### Research Workshop (student chooses one workshop)

• Cultural Management	5 credits
• Cultural Lifestyles and Participation	5 credits
• Media Tourism	
• Recognition in the Visual Arts	5 credits

##### Theory and Methodical Courses

• Sociology, Culture and Modernity	5 credits
• Advanced Economics of Arts and Culture	5 credits
• Introduction to Statistics	5 credits
• Methods of Qualitative Research	5 credits

##### Internship

**15 credits**

##### ELECTIVE

##### Elective courses ( student chooses one subject)

• The Art of Filmmaking	
• Contemporary Heritage	
• Cultural Studies	
• Popular Music in Society & Industry	
• Media and Communication Theory	
• Communication Technologies and its Impacts	
• Corporate Communication	
• Communication and Organizations	
• Cultural influence on Communication	

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<sup>1</sup> A combination of the mandatory seminars (15 credits) and a research workshop (5 credits) gives a specialisation (Focus Area). Focus Areas are listed on the website.

- Contemporary Heritage
- What is Emotion?
- International Art markets
- Consumption and Identity
- Focus Area vakken
- Research Workshop vakken
- Keuzevakken bij Codarts
- Keuzevakken bij RSM, FSW, Filosofie

**EXTRA CURRICULAR  
ACW Honours Programme**

**15 credits**

**Bachelor-3**

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**MAJOR**

**Seminars (verplicht)**

**5 credits**

- Advanced Economics of Arts and Culture

5 credits

**Seminars (student chooses two subjects)**

**10 credits**

- Economic Geography of Creativity and Urban Development
- Literature, Art and Capitalism: Battling Histories
- International Art Markets
- Consumption and Identity
- What is an Emotion?

**Theorie en methoden**

**5 credits**

- Aesthetics

**Afstudeerproject**

**15 credits**

- Bachelor Thesis Class
- Bachelor Thesis

5 credits

10 credits

**ELECTIVE**

**Minor**

**15 credits**

The student chooses from the EUR range <sup>2</sup>

**Keuzevakken**

**5 credits**

- Media and Communication Theory
- Communication Technologies and its Impacts
- Corporate Communication
- Communication and Organizations
- Cultural influence on Communication
- Contemporary Heritage
- Focus Area vakken
- Research Workshops
- Keuzevakken bij RSM, FSW, Filosofie

**Exchange**

**30 credits**

De student kan kiezen voor een buitenlands studieverblijf in plaats van het volgen van een minor en keuzevakken

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<sup>2</sup> The minor Creative Economy is not destined for IBACS students

## APPENDIX 2

### Double Degree Programme (IBACS)

The Arts and Culture Department participates in the *Rotterdam Arts & Sciences Lab* (RASL) In this partnership IBACS offers double degrees with Codarts and Willem de Kooning Academy. The double degree allows students to combine their IBACS study with a programme either at Codarts or at Willem de Kooning Academy. The current design of this double degree curriculum allows students to finish both programmes within 5 instead of 7 years. The curriculum is a 300 EC programme. When they completed this trajectory, students will receive a diploma from both institutions.

- **Binding Study Advice**  
The binding study advice will be issued at the end of the second academic year and before the start of a new academic year. At the end of the end of the first year, the double degree student receives either a positive advice (30 credits have been obtained) or a negative advice (when 30 credits were not obtained).
- **Credit transfers**  
Selected courses from the partner programmes are accepted for the IBACS programme. The number of credits is maintained, however a 'pass' is registered as a grade.

Willem de Kooning Academie:

1. Internship	16 EC
2. Project kw 9	7 EC
3. Project kw 10	7 EC
4. Minor	30 EC
60 EC total	

Codarts:

1. Theoretical courses including the lecture-recital	33 EC
2. RASL entrepreneurship module (to be developed)	15 EC
3. Sofege and Practical Harmony	12 EC
60 EC total	

- **Exam programme**  
The regular IBACS examination program forms the basis of the IBACS as double degree programme. Those students who will enroll in the double degree program will follow a tailored examination programme.

## **APPENDIX 3**

### **Minors 2015-2016**

#### **1. Creative Economy**

- The Cultural Economic Perspective 5 credits
- Money and the Arts 5 credits
- Creative Economy and Creative Organisations 5 credits

#### **2. Fashion Industry**

- Business History of Fashion 5 credits
- Economics of fashion 5 credits
- Fashion Media 5 credits