

Decision number	Date	Document number (ese)	Decision
345-1	9/9/2017	35965	The Supervisory Board EUR has requested a more structural implementation of risk management at all different schools of EUR. After an introduction by the corporate controller EUR about this subject, the management team agrees with a pilot at ESE (and RSM). Risk management will be a.o. an item at the biennial meetings of each school with the executive board EUR (see also resolution 341-1).
345-2	9/9/2017	36183	Concerning ESE Annual Reports and ESE Key Figures, the management team adopts the following resolutions. ESE Marketing & Communication is asked to take care of the implementation: Per 1 November 2017, the part of the ESE website concerning annual reports will be dedicated to annual reports in general (Examination board, programme committees, etc) and not for ESE annual reports, as they are not available anymore since 2013. The website will be adapted accordingly (only English website); ESE Marketing and Communication will be asked to provide and publish an annual fact sheet (can be added to digital and/or paper version of yearly ESE Backbone); ESE Marketing and Communication will be asked to yearly update the ESE Key Figures as they are being published on the website.
345-3	9/9/2017	36219	The report 'The Tutor Academy; experiences in the first year' is adopted by the MT. The report will be sent to the School Council for their October meeting.
345-4	9/9/2017	36210	The MT agrees with the ESE Periodical Financial Report until August 2017 (progress report nr 3) as presented. The report, including the required tables, will be sent to the Executive Board shortly as requested.
346-1	9/18/2017	36155	After consulting the ESE directors in their meeting of September 11, the management team has adopted the update of ESE's strategy 2017-23: 'Erasmus School of Economics 2023, Your Gateway!'. The final version will be put on the agenda of School Council meeting.
347-1	9/25/2017	36212	The ESE controller has carried out a screening of the situation of the power of authorization and mandates at ESE. As a few topics are not covered as they should, a few changes were proposed. These changes concern a change in the Management Instructions ESE and changes of procedures at ESE to either match the Management Instructions as they are, or changes in order to simplify procedures. All decisions were adopted by the Management Team: 1) As the Head ESC, the Head of the Dean's office as a whole and the Director of the Tinbergen Institute are not designated as sub-administrators in the Management Instructions (Ch 12, Art 12) a letter of appointment is needed for all three of them as well as for their deputies in order to grant them sub-mandate. In case the Tinbergen Institute Director does not have an appointment at EUR, the executive board EUR has to be asked permission for this position of sub administrator (Ch 1, Art 9). 2) The Head of the Dean's office as a whole will be added as sub-administrator in the next edition of the Management Instructions ESE. 3) All sub-administrators can grant sub-mandates to other personnel in addition to their deputies. This has to be done in writing, a) by means of a notification for sub-mandates in systems as the ess-portal (even if they are temporary). b) by means of a special mandate form for sub-mandates (see also resolution 342-1 dated 3 July 2017). 4) The obligations and expenses as are determined in the yearly budget are automatically endorsed as soon as the dean has given his approval (and with him the ESE School Council and the Executive Board EUR).  All practical consequences of these different decisions will be taken care of by the ESE controller.

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The procedure concerning requests of opening vacancies submitted to the Management Team will be revised (for original procedure see resolution BT 220-03, dated 17 Feb 2014).

Among others:

All vacancies as mentioned in the budget will be recorded, but don't need to be requested again, unless they are not occupied within the budget year in question.

Requests for new PhD places not being mentioned in the budget need to be submitted before they are turned in to the VCW. For this the VCW procedure concerning PhD projects needs to be revised.

The total revision of the procedure is being specified in memo ese 36212 as being discussed in the MT of 25 Sept 2017. The result of the new procedure will be less requests for vacancies for the MT on one hand and on the other hand a better (yearly) recording of the vacancies.

All practical consequences of this decision will be taken care of by the ESE controller.