Text adopted by the Executive Board on 17 April 2018

MANAGEMENT AND ADMINISTRATION REGULATIONS (BBR) EUR

as referred to in article 9.4 of the Dutch Higher Education and Research Act,

following the consent of the University Council (consultative meeting 6 March 2018),

following the approval of the EUR Supervisory Board (meeting 3 April 2018),

adopted by the Executive Board (meeting 17 April 2018).

These amended Regulations come into effect on 1 June 2018.
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TITLE I–GENERAL PROVISIONS; DEFINITIONS; DESIGNATION UNIVERSITY.

Article 1 - Definitions.

1. In these regulations the act understood to mean: the Higher Education and Research Act (abbreviation: WHW).

2. The terms used in these regulations have the same meanings as ascribed to them in the act.

3. In these regulations, management is understood to mean: the entirety of decisions, operations and activities with which the Executive Board effectuates EUR policy regarding the acquisition and allocation of financial resources, the purchase, care and maintenance of tangible resources, as well as the deployment of personnel and the efficient and legitimate use of all these resources.

4. In these regulations, the manager is understood to mean: the person who, on behalf of and under the responsibility of the Executive Board, is charged with the execution of tasks related to the management.

5. In these regulations, management unit is understood to mean: an organisational unit established by the Executive Board, within which the management is carried out by the manager.

6. In these regulations, management instruction is understood to mean: the further regulations per management unit, recorded by the manager, as intended in article 42 of these regulations.

7. In these regulations, the decision-taking mandate is understood to mean: the authority awarded by the Executive Board to an official who reports to the Executive Board, to take decisions regarding certain components of his/her management task in his/her own name and under his/her own responsibility.

Article 2 - Designation university.

(appendix to the act)

The public university, registered in Rotterdam, carries the name:

Erasmus University Rotterdam, abbreviation: EUR.
TITLE II - THE MANAGEMENT AND ADMINISTRATIVE STRUCTURE OF EUR AS A WHOLE.

Article 3 - The structure of EUR in general: faculties; support services.

1. The EUR comprises the faculties named in article 16 of these regulations, the Institute of Social Studies referred to in articles 27 A and 27 B, and the support services referred to in article 29 of these regulations.

2. The faculties are charged with carrying out the tasks as referred to in article 1.3, first and fifth paragraph of the act.

3. The support services are charged with supporting the tasks carried out by the EUR governing bodies and participation bodies, and with facilitating tasks in the context of the implementation of the tasks to be carried out by the faculties as stated in the second paragraph.

4. EUR can have the support for the tasks referred to in the second and third paragraphs carried out by one or more private law legal entities.
TITLE III - THE MANAGEMENT OF EUR AS A WHOLE.

Article 4 - The EUR’s Executive Board (WHW 9.2)

1. Notwithstanding the authorities of the Supervisory Board, the Executive Board is charged with the management of EUR as a whole AND with the administration of this.

2. The Executive Board also performs the tasks and authorities that, under or pursuant to the act, are entrusted to the Executive Board as university management, in as far as this is not otherwise determined in (chapter 9 of) the act.

Article 5 - The composition of the Executive Board; the appointment and the early dismissal of members of this Board; the term of office.

(WHW 9.3)

1. The Executive Board comprises three members, namely:
   a. the Rector Magnificus and b. two other members.

2. The Rector Magnificus should have the capacity of full professor at the EUR.

3. The members of the Executive Board are appointed, suspended or dismissed by the Supervisory Board. They are appointed for a period of no more than four years.
   At the end of the month in which a member of the Executive Board has reached the applicable functional age limit for public service, honourable discharge will be granted to him or her. In the appointment and reappointment, the Supervisory Board can determine a later date of honourable discharge up to a maximum of six months after the stated age limit, as long as the period of four years is not exceeded. The Supervisory Board can prescribe further rules or policy rules for the implementation of this article.

4. Before appointing, reappointing or dismissing a member of the Executive Board, the Supervisory Board shall consult in confidence (the Confidential Representatives Committee) the University Council, the managers of the organisational units and the other members of the Executive Board with respect to the proposed decision regarding appointment, reappointment or dismissal or premature dismissal.
   The consultation as intended in the previous sentence shall take place at a time in which it can have a material influence on the decision being taken.

5. A member of the Executive Board who has ceased to possess the confidence of the Supervisory Board can be dismissed prematurely by this Board. Regarding the consultation with the University Council, paragraph 4 applies.
   The Supervisory Board’s decision should be substantiated and will be given in writing to the Executive Board member concerned, as well as being announced to the Executive Board. The premature dismissal will only be issued after the other members of the Executive Board have been consulted by the Supervisory Board.

6. Membership of the Executive Board is incompatible with membership of the Supervisory Board of the EUR or of another university, with membership of the Executive Board of another university, with the position of Dean of a faculty of the EUR, or with the position of Programme Director or Academic Director of a research institute/school.
Article 6 - The Chairperson of the Executive Board.
(WHW 9.2; 9.3)

1. The Chairperson of the Executive Board shall be appointed by the Supervisory Board from the members of the Executive Board. The Executive Board appoints a Vice-Chairperson from amongst its members, who replaces the Chairperson if that person is absent or unable to act.

2. The Chairperson of the Executive Board represents the EUR in legal and non-legal affairs.

3. An authorisation to represent the university in legal and non-legal affairs is issued in writing by the Chairperson of the Executive Board.

Article 7 - The signing of documents.

1. In principle, the documents issued by the Executive Board are signed by the Chairperson of the Executive Board. The Executive Board can make further arrangements for documents to be signed by the Rector Magnificus and/or the member of the Executive Board, or pursuant to a mandate from the Executive Board, to one or more of the officials who report to the Executive Board.

2. The Executive Board decides which officials are authorised to sign the outgoing documents and in which areas, in the event that the Executive Board is prevented from doing so or in the Board’s absence.

Article 8 - The Executive Board’s accountability obligation and obligation to provide information to the Supervisory Board.
(WHW 9.6; 9.7)

1. The Executive Board is accountable to the Supervisory Board.

2. The Executive Board provides the Supervisory Board with any information requested regarding its decisions and actions.

Article 9 - The Executive Board’s accountability to the Minister of the Department for Education, Culture and Science.
(WHW 9.6)

The Executive Board will provide the Minister of the Department for Education, Culture and Science with any information requested pertaining to the EUR.

Article 10 - The consultation regarding management and administrative affairs.

1. The Executive Board regularly conducts joint consultations with the Deans of faculties regarding affairs of a management or administrative nature, as well as regarding affairs relating to education and/or research at the joint faculties.

2. The Executive Board consults regularly and at least twice a year individually with each of the managers mentioned in these regulations regarding affairs of a management or administrative nature, in respect to the relevant EUR department.
Article 10a

1. If a budget plan requires approval and this budget plan has not been given this approval at the start of the period to which the budget plan relates, the holder of the budget plan is only entitled to pay ongoing expenses. Prior to the start of new obligations, approval is always required from the body that approves the budget plan.

2. If the body responsible for approving the budget plan does not approve the budget plan or postpones a decision about this, further provisions can be incorporated in the decision not to give approval or to postpone the decision pertaining to the correct procedure for the period in which there is no approved budget plan.
TITLE IV - THE EUR SUPERVISORY BOARD.

Article 11 - The composition of the Supervisory Board; the appointment procedure of members of the Board; the profiles; the official support for the Board; the presence of the members of the Executive Board at the Supervisory Board meetings (WHW 9.7)

1. The EUR Supervisory Board comprises five members.

2a. The chairperson and the other members of the Supervisory Board are appointed, suspended and dismissed by the Minister of the Department for Education, Culture and Science. A member of the Supervisory Board can be dismissed prematurely if there are serious reasons. The composition, tasks and authorities of the Supervisory Board are such that the Board can exercise robust and independent supervision.

2b. The members of the Supervisory Board have no direct interests in the EUR. They are appointed to the Supervisory Board according to their personal title and exercise their position without hindrance or consultation. The members of the Board may also not be employed by a Ministry, nor may they be members of the two Dutch Houses of Parliament.

2c. The appointment of members of the Board takes place in accordance with prior announced profiles. The University Council shall be given the opportunity to give recommendations to the Supervisory Board regarding these profiles.

2d. One of the members of the Supervisory Board is appointed on the recommendation of the University Council. The proposal shall comprise at least two names. Regarding the formation of the proposal and the consultation between the University Council and the Supervisory Board, more detailed agreements will be made with these bodies. If the nominated candidates are not appointed by the Minister of the Department for Education, Culture and Science, new nominations shall be made. The Minister can, in that case, reject these new nominations, giving the grounds for this rejection.

2e. An even balance of seats over men and women will be taken into account as far as possible in appointing the Supervisory Board members.

2f. The Minister of the Department for Education, Culture and Science shall appoint one member of the Supervisory Board that has the trust of the University Council.

2g. The appointment is for a period of no more than four years.

3. The Executive Board provides functionally independent support for the Supervisory Board. The Supervisory Board has the right of approval regarding the appointment and dismissal of the secretary to the Board.

4. The members of the Executive Board attend the Supervisory Board meetings, unless the Supervisory
Board decides otherwise. The Executive Board has an advisory role in this.

**Article 12 - The tasks and powers of the Supervisory Board.** *(WHW 2.2; 2.8; 2.9; 8.1; 9.4; 9.8; 9.27; 9.30)*

1. The Supervisory Board supervises the Executive Board’s implementation of activities and how it exercises its authorities, taking the tasks of the EUR into account, as referred to in article 1.3, first and fifth paragraph of the act. The Supervisory Board advises the Executive Board.

2. The Supervisory Board is in any event charged with:
   a. the appointment, suspension, dismissal and determining the remuneration of members of the Executive Board;
   b. the approval of the EUR Management and Administration Regulations (BBR-EUR);
   c. the approval of the EUR budget plan, the annual accounts, the annual report and the institutional plan;
   d. the approval of a decision regarding a joint arrangement with one of the other higher education institutions, as referred to in Article 8.1 of the act;
   e. the monitoring of Executive Board compliance with statutory obligations and the handling of the Sector Code as referred to in Article 2.9 of the act;
   f. the monitoring of the legitimate acquisition and the effective and legitimate allocation and utilisation of resources obtained in accordance with articles 2.5 and 2.6 of the act;
   g. the appointment of an accountant, who issues the report to the Board;
   h. the monitoring of the design of a system of quality assurance in accordance with article 1.18 of the act;
   i. the annual statement of accountability regarding the Board’s implementation of the tasks and the exercising of the authorities described for this in the EUR annual report; and
   j. mediating in competency disputes, as referred to in article 9.40, second paragraph of the act.

3. The Supervisory Board meets at least twice a year with the University Council.

**Article 13 - The Supervisory Board’s accountability obligation and obligation to provide information.** *(WHW 9.9)*

1. The Supervisory Board is accountable to the Minister of the Department for Education, Culture and Science.

2. The Supervisory Board provides the Minister of the Department for Education, Culture and Science with any information requested regarding its actions.
TITEL V - THE DOCTORATE BOARD.

Article 14 - The task of the Doctorate Board

(WHW 7.18; 7.19; 9.53)

1. The EUR has a Doctorate Board.

2. The Doctorate Board grants doctorates and the honorary doctorates, in accordance with that stated in articles 7.18 and 7.19 of the act and that stated in the EUR Doctorate Regulations.

3. The Executive Board consults the Doctorate Board prior to pronouncing a legal person with full legal authority competent to be established as an endowed chair at the EUR, as referred to in title VII of these regulations.

Article 15 - The composition of the Doctorate Board.

(WHW 9.10)

1. The Rector Magnificus is Chairperson, as well as being a member of the Doctorate Board.

2. The Dean of an EUR faculty makes a proposal to the Executive Board for the appointment of a member and an acting member of the Doctorate Board. The proposed candidates should be one of the full professors of the relevant faculty.

3. The members of the Doctorate Board are appointed by the Executive Board.
TITLE VI - THE EUR FACULTIES; THE STUDY PROGRAMMES; THE MANAGEMENT OF A FACULTY; THE MANAGEMENT OF A STUDY PROGRAMME; THE INTER-FACULTY/INTER-UNIVERSITY RESEARCH INSTITUTES AND RESEARCH SCHOOLS.

Chapter 1 - The EUR faculties; the management units of and managers of the faculties; the study programmes at the faculties.

Article 16 - The EUR faculties; the faculty as management unit; the Dean manager; the management instructions. (WHW 9.4; 9.11; 9.14)

1. The EUR has the following faculties:
   a. the faculty of economic sciences, known as: Erasmus School of Economics (abbreviated: ESE);
   b. the faculty of legal studies, known as: Erasmus School of Law (abbreviation: ESL);
   c. faculty of Social Sciences, known as: Erasmus School of Social and Behavioural Sciences (abbreviation: ESSB);
   d. the faculty of Medicine and Health Sciences, known as: Erasmus University Medical Centre (abbreviation: Erasmus MC);
   e. the faculty of philosophy, known as Erasmus School of Philosophy (abbreviation: ESPhil);
   f. the faculty of history, culture and communications, known as: Erasmus School of History, Culture and Communication (abbreviation: ESHCC);
   g. the faculty of business administration, known as: Rotterdam School of Management, Erasmus University (abbreviation: RSM).

2. (second paragraph no longer applicable as of 1 July 2011).

3. Each faculty is also a management unit, as referred to in article 1, paragraph 5 of these regulations.

4. The Dean of the faculty is also the faculty manager.

5. In the management instructions, the faculty manager can sub-divide his/her management unit into sub-management units, as referred to in article 42 of these regulations.

Article 17 – The initial programmes at the EUR faculties. (WHW 9.11)

The study programmes are established at the EUR faculties mentioned in article 16 of these regulations, as stated in appendix 3 of these regulations. This appendix forms an integral part of these regulations and is updated regularly.
Chapter 2 - The management of an EUR faculty.

Article 18 - The management of a faculty.
(WHW 9.12; 9.13)

1. The management of the faculty is in the hands of the Dean of the faculty, hereafter known as: the Dean.

2. The Dean is appointed, suspended and dismissed by the EUR Executive Board.
   If there are serious grounds and if these grounds are substantiated, the Dean may be suspended or prematurely dismissed.
   The Executive Board consults the Faculty Council in confidence prior to taking decisions on the appointment, suspension or dismissal of the Dean.
   The Executive Board can prescribe further rules or policy rules for the implementation of this article.

3. The Dean is appointed for a period of 4 years.

4. The Dean should have the capacity of a full professor.

Article 19 - The tasks and powers of the Dean.

1. The Dean is charged with the general management of the Faculty.

2. The Dean is also charged with the management and structure of the Faculty regarding education and scientific practice.

3. He/she adopts additional management regulations and the structure of the faculty in the Faculty Regulations.
   Adopting or amending these Faculty Regulations requires the consent of the Faculty Council and the approval of the Executive Board.

4. In the context of that stated in the previous paragraph, the Dean can institute various departments.

5. The Dean can also institute one or more faculty research institutes/schools.

6. As faculty manager, the Dean derives his/her decision-making mandate from the mandate granted to him/her by the Executive Board.

7. By means of a management instruction or an individual ruling, the Dean may, as faculty manager, delegate parts of the management powers entrusted to him/her by the Executive Board to one or more of the persons under his/her authority (a sub-mandate). The granting of sub-mandate should be brought to the attention of the Executive Board by the relevant faculty manager.
8. The Dean is also charged with:
   a. adopting and amending the Course and Examination Regulations (O.E.R.) and regularly assessing these regulations, taking due account of the Executive Board’s guidelines; the adoption or amendment of the O.E.R requires advice to be submitted by the relevant programme committee and Examining Board, as well as the consent of the relevant programme committee and Faculty Council, in accordance with the legislatively prescribed right of approval of the programme committee and Faculty Council;
   b. adopting the general guidelines for scientific practice;
   c. adopting the faculty’s annual research programme;
   d. supervising the implementation of the course and examination regulations and the annual research programme, as well as issuing regular reports regarding these to the Executive Board;
   e. instituting the Examination Boards and the Entrance Examination Committee as well as appointing the members of these committees;
   f. implementing Articles 7.8b and 7.9 of the act, with the exception of the designation of the programmes intended in these articles of the act;
   g. adopting further rules regarding how to apply for the exemptions allowed for in the act;
   h. providing evidence of admission requirements as intended in Article 7.30 a, paragraph 3 of the act, as well as the application of article 7.30 a, fifth paragraph;
   i. concluding a joint arrangement with one or more of the deans of other faculties for the benefit of one or more programmes, taking into account the provisions stated in the Administration and Management regulations;
   j. nominating candidates for appointment as professors to the Executive Board;
   k. organising faculty council meetings;
   l. establishing working relationships between the faculty personnel, particularly in respect of the execution of research and/or education tasks; and
   m. establishing procedures and criteria in respect of the accreditation of prior learning and acquired competencies;

9. The Dean can exercise his/her right of nomination in respect of granting an honorary doctorate.

**Article 20 - The cooperation of the Faculty Board regarding the university governance. (WHW 9.14)**

The Dean cooperates in the governance of EUR by, among other things, entering into discussions with the Executive Board regarding the preparation of the University’s institute plan and budget plan.

**Article 21 - The dean’s accountability obligations towards the Executive Board. (WHW 9.16)**

1. The Dean is accountable to the Executive Board.

2. The Dean provides the Executive Board with any information it requests pertaining to the faculty.
Chapter 3 - The management of a study programme of a faculty.

Article 22 - The management of a study programme of a faculty.
(WHW 9.17)

1. The Dean appoints a single manager for each study programme instituted in the faculty.

2. More detailed regulations are stated in the faculty regulations regarding the governance of the programmes.

3. A member of the management of the programme cannot serve as a member of the programme committee of the study programme.

Chapter 4 - The inter-faculty research institute (OI); the inter-faculty research school (OS); the graduate school (GS).

Article 23 - The inter-faculty or inter-university research institute/the inter-faculty research school.
(WHW 9.21; 9.22)

1. To promote scientific practice, the Executive Board can establish one or more research institutes or research schools between multiple EUR faculties or with other universities or research institutes. The establishment of an inter-university research institute/school takes place via a joint scheme as referred to in Article 8.1 of the act. The institute/school is also incorporated in appendix 1 of these regulations.

At the time of adopting these regulations, the institutes/schools as referred to in the first complete sentence of this article, are expected to be established in accordance with the procedure as incorporated in the act and in these regulations and are incorporated in appendix 1 of these regulations.

2. Notwithstanding the authorities of the Executive Board regarding personnel policy and management and taking into account the appointment decision, the Dean determines which members of staff are employed in the inter-faculty/inter-university research institute/research school, as well as which students, according to their contribution to the activities of the institute, will be part of the research institute/school.

3. This chapter is also applicable to graduate schools.
Article 24 - The management of the inter-faculty research institute/research school; the advisory council.
(WHW 9.21; 9.22)

1. The governance of the inter-faculty research institute/research school lies in the hands of the scientific director/the scientific directors. Where these regulations refer to a scientific director, this is understood to include scientific directors.

2. The scientific director is appointed for a period of four years by the Dean of the faculty to which the so-called lead agency status of the research institute/research school is conferred.

3. An advisory council can be established to support the scientific director of an inter-faculty research institute/research school. The advisory council comprises mainly of members of the academic staff of a university. The members of the advisory council are appointed by the dean of the qualifying faculty.

4. Notwithstanding the authorities of the Executive Board and taking into account the appointment decision, the scientific director of the research institute/research school allocates the tasks of those who are working in the institute/school and also determines the working relationships between the employees working within the institute/school.

Article 25 - The adoption of the research programme for five years/annually.
(WHW 9.21; 9.22)

1. After consulting the advisory council, the scientific director establishes a research programme for the inter-faculty research institute/research school once every five years. This research programme requires the approval of the deans of the faculties concerned, who cooperate in the research institute/research school.

2. In observance of this long-term research programme and of the guidelines for scientific practice as established by the Dean, the scientific director establishes a more detailed annual research programme. This annual research programme is sent to the relevant Deans for information.

3. The scientific director is responsible to the dean of the relevant faculties that cooperate in the research institute/research school for establishing the more detailed research programme and the implementation of this. This provides the board the requested information.
**Article 26 - The joint scheme.** (WHW 9.23)

In respect of an inter-university research institute/school, the joint scheme has a provision for the topics stated in the previous articles of this chapter.

**Article 27 - The management of resources of the inter-faculty research institutes/research schools.**  
(WHW 9.21 to 9.23)

The management of resources, which are awarded by the Executive Board to the research institutes/schools as referred to in the previous articles of this chapter, are further arranged by the Executive Board following consultation with the relevant faculty manager(s).
1. On 18 December 2018, EUR and the International Institute of Social Studies Foundation (hereinafter: the ISS) signed an integration agreement on the basis of which the Foundation will be integrated within the EUR. On the basis of this agreement, from 1 January 2009, a university institute sui generis was founded for the ISS by the EUR, for which the following specific provisions apply.

2. The ISS is established in The Hague.

3. The ISS aims to collect, promote and share knowledge and know-how regarding human aspects of economic and social development and changes in a global context. ISS aims to achieve this through:
   a. offering education and schooling and organising study events;
   b. stimulating, conducting and expanding research;
   c. organising public debates;
   d. implementing projects regarding capacity enhancement;
   e. providing information;
   f. other relevant resources.

The education and the study programme shall be offered to people with a completed university or similar study programme and shall be offered in one or more modern languages.

As well as cohesion with education and research activities and projects regarding capacity enhancement in the Netherlands, these activities and projects can also be implemented elsewhere, preferably in developing countries or in countries in a transition phase and in cooperation with the relevant institutions that are established in these countries.

4. The ISS is an institute within EUR that, as such, in a scientific and organisational sense, forms part of the EUR; the ISS falls directly under the responsibility of the Executive Board. The ISS is also designated as a management unit by the Executive Board.

5. Regarding the applicable regulations, the ISS is seen as a faculty, except in as far as (i) is expressly otherwise determined in these regulations or the General Regulations ISS and (ii) this would be in conflict with the objective, mission or the organisational structure of the ISS.

6. In addition to the standard bodies, the ISS has an Advisory Board. The members of this Advisory Board are appointed and dismissed by the Executive Board and are nominated by the Rector, following consultation with the Advisory Board. The composition of the first Advisory Board is equivalent to that of the Foundation’s Supervisory Board, unless otherwise determined on 30 June 2009.

7. As well as the Advisory Board, the ISS has a management team (comprising the Rector and two acting rectors) and an Institute Council. The Institute Council is installed in accordance with the procedure as described in the AR-ISS. The tasks and authorities of the bodies within the ISS are arranged in more detail in the AR-ISS. For the rest, the internal organisation of the ISS is arranged in the AR-ISS.

8. The procedure for the determination or amendment of the AR-ISS is arranged in those regulations.

9. The ISS has a board, comprising the Rector of the ISS. The Executive Board appoints and dismisses the Rector. The procedure for appointment of the Rector of the ISS is determined in more detail in the AR-ISS. The Rector is also the manager of the ISS.

10. The Rector of the ISS is accountable to the Executive Board. He/she provides the Executive Board with the necessary information about the ISS on request or at his/her own initiative.
11. The ISS resources comprise the opening balance of the ISS, which is equivalent to the final balance of the Foundation as at 30 June 2009, as well as the monies provided to the ISS by the Dutch government and other income for the ISS. The Executive Board shall make the resources stated in the first section of the previous sentence available immediately and fully to the ISS. The other financial agreements with the EUR regarding the ISS are recorded in more detail in the AR-ISS.

12. Prior to 1 January of each year (for the first time relating to the year 2010), the Rector of the ISS shall present the Budget Plan drawn up by him/her to the Executive Board for approval. The procedure for determining the budget of the ISS is also arranged in the AR-ISS.

13. Once every four years, the Rector of the ISS presents the ISS development plant to the Executive Board for approval. The procedure for determining the development plan of the ISS is also arranged in the AR-ISS.

14. The ISS staff is employed by EUR.

15. The appointment of ISS professors takes place in accordance with the EUR Chair & Professor Regulations. The Rector of the ISS shall form part of the EUR Doctorate Committee and shall have the same tasks and authorities as a Dean, as these are granted to the Dean in accordance with the act.

TITLE VII - THE ENDOWED CHAIR.

Article 28 – The establishment of endowed chairs. (WHW 9.53 e.v.)

1. The Executive Board can institute an endowed chair to a legal entity with full legal authority at the EUR.

2. The decision states the faculty and the scientific area in which the endowed professor shall perform his/her activities.

3. The authorisation shall be given by the Executive Board in response to a substantiated written request from the management board of the legal entity as referred to in the first paragraph of this article. The request contains a statement accepting the more detailed regulations adopted by the Executive Board as referred to in the fourth paragraph of this article and is accompanied by the deed, the statutes or the regulations of the legal entity.

4. The Executive Board adopts more detailed regulations with regard to the establishment and termination of the establishment of an endowed chair, as intended in the first paragraph of this article, and with regard to the appointment or reappointment and dismissal of an endowed professor.

Article 29 - The management units

1. As well as the faculties, the EUR has the following management units:
   a. the General Management Directorate (GMD);
   b. the University Support Centre (USC); and
   c. the University Library (UL).
2. The structure of a management unit is determined by the director of this, or by the university librarian if this concerns the university library. This structure requires the approval of the Executive Board.

Article 30 - The appointment of the secretary of the Executive Board; the secretary’s tasks.

1. The Executive Board has a secretary.
2. The secretary of the Executive Board is appointed, suspended and dismissed by the Executive Board.
3. The secretary of the Executive Board is charged with coordinating the preparation and implementing the decisions of the Executive Board.
4. The secretary of the Executive Board also acts as the head of the General Management Directorate.
5. The secretary of the Executive Board is Chairperson of an agenda consultation for the preparation of the meetings of the Executive Board.

Article 30a - The appointment of the director of the University Support Centre and the shared services centre Education, Research & Student Affairs, and the director’s tasks

1. There is a director at the head of the University Support Centre and the shared service centre Education, Research and Student Affairs. The director is also the manager of the relevant management unit.
2. The director is appointed, suspended and dismissed by the Executive Board. The Director falls hierarchically directly beneath the member of the Executive Board and reports to him/her.
3. In his/her position, the director is charged with offering high-quality, demand-led support of, in principle, all the EUR organisational units.
4. The director advises the Executive Board on request or at his/her own initiative regarding the policy affairs in his/her job area.
Article 31 - The university librarian; the librarian’s tasks.

1. The university librarian is head of the university library. The university librarian is also the manager of the university library.

2. The university librarian is appointed, suspended and dismissed by the Executive Board.

3. The university librarian is responsible for the creation of and access to collections regarding all scientific documentary information materials for the EUR in the central library, both on Woudestein as well as in the medical library and the institute libraries.

4. The creation of and access to collections of material for the faculty of Medicine and Health Sciences is mandated by the university librarian to the head of the medical library. Together with the head of the medical library, the university librarian also arranges more detailed regulations for this. These regulations require the approval of the Executive Board.

5. The management of the medical library is mandated to the head of the medical library by the manager of the Faculty of Medicine and Health Sciences, following consultation with the university librarian. This head gives the requested information to the manager of the stated faculty, as well as to the librarian.

6. The university librarian sets the regulations regarding the use of the central library and the institute libraries, with due observance of that stated in the following paragraph of this article.

7. The university librarian ensures that the administrator of the faculty of Medicine and Health Sciences has consulted with the medical library’s library committee, sets regulations regarding the use of the medical library, the regulations of which must concur as far as possible with those that apply to the establishment of the central library on Woudestein and the other institutional libraries.

Article 31a - The options for sub-mandate

The Secretary of the Executive Board, the Director of the University Support Centre and the university librarian can, by management instruction or separate written decision, delegate the fulfilment of some of the tasks assigned to them as manager (sub-mandate) to one or more officials under their authority (sub-manager).

The sub-mandate awarded by him/her by the relevant manager is presented to the Executive Board for approval.
TITLE IX - THE REGULATIONS REGARDING MANAGEMENT WITHIN THE EUR. Chapter

1 - General:

Article 32 - Framework for implementing management tasks.

Notwithstanding that stated in or pursuant to the act, this chapter gives a description of the individual management tasks and also indicates when the Executive Board carries out the management tasks and when these management tasks are carried out by the managers assigned by the Executive Board.

It is also indicated that the managers shall formulate a management instruction and define the content of this management instruction, regarding the management mandate provided to them.

Chapter 2 - The management tasks of the Executive Board

Article 33 - The management tasks - general and per sector.

The management tasks of the Executive Board comprise in any event:

a. personnel management;
b. financial management;
c. the management of moveable and immovable property (incl. the EUR buildings & grounds);
d. the management of information systems including the personal data files and the computer network;
e. the management of study provisions.

Article 34 - Description of personnel management.

1. Personnel management comprises decisions and actions, in or pursuant to the act, or prescribed by the personnel policy adopted by the Executive Board, and in any event:
   a. the structure of the organisation;
b. the classification of the position using the Hay system;
c. the adoption of the Reorganisation Plan and the Personnel Plan;
d. implementing reorganisations;
e. the opening of vacancies;
f. the issue of vacancies for open recruitment as well as the placement of advertisements or establishment of some other means of recruitment;
g. the selection of personnel;
h. the appointment, as well as the transfer;
i. employment outside the EUR, such as secondment including the necessary actions for this;
j. the dismissal of personnel other than at their own request, including the necessary actions for this;
k. the classification of personnel;
l. the entire or partial withholding of remuneration, or entire or partial cancellation of the entitlement to remuneration;
m. the award of periodic salary raises, promotions, allowances, bonuses, life-course savings schemes;
n. the reimbursement of costs;
o. the imposing of the relocation requirement;
p. the instruction to perform a different position against the will of the involved employee;
q. the suspension of, and respectively the imposing of a disciplinary measure on personnel;
r. the application of the holiday and leave scheme in individual cases;
s. the taking of decisions in relation to working times, reduction in working hours, increase in working hours and attendance;
t. the granting of study facilities, including service study programmes and leave for sabbatical leave;
u. ensuring assessment of staff performance;
v. the issue of an official instruction, non-compliance with which can result in sanctions;
w. ensuring and being accountable for the efficient and legitimate deployment of personnel, including granting permission to perform ancillary activities and the establishment of the conditions that apply in this context;
x. the general organisation of working conditions, including safety, health and welfare, flowing from the university activities;
y. the implementation of the personnel administration and carrying out various administrative actions for this;
z. the management of the authorised personnel information systems within EUR;
za. the signing of departure and termination regulations.

2. The decisions and actions taken in the context of the management of EUR personnel also extend to those appointed by third parties to work at the EUR, if and as far as agreement exists between the Executive Board and these third parties.

Article 35 - Description of financial management.

1. The financial management of the EUR comprises decisions and actions, in or pursuant to the act, or prescribed by the adopted EUR financial policy, and in any event:
   a. the drafting of a budget plan in which the income and expenditure are estimated separately;
   b. record-keeping in relation to income and expenditure, as well as the budget plan, using the information systems authorised within the EUR;
   c. record-keeping in relation to assets and liabilities, including the registration of moveable property, claims and debts, as well as immoveable property, borrowed capital and equity, using the information systems authorised within the EUR;
   d. the starting and provision of loans;
   e. the management of liquid assets and the making of payments;
   f. entering into obligations and/or spending of funds, not relating to construction;
   g. issuing tenders and agreeing contracts;
   h. implementing the salary administration;
   i. reporting on financial management;
   j. acceptance of donations and legacies;
   k. issuing proposals and starting agreements regarding giving education to third parties, or performing research assigned by third parties;
   l. entering into obligations and incurring expenses for the new buildings and/or the renovation of existing buildings;
   m. opening and closing of bank, giro and investment accounts and defining the financial conditions under which this is done;
   n. the execution of treasury banking (Ministry of Finance).
2. The decisions and actions taken in the context of the management of EUR finances also extend to those who are appointed by third parties to work at the EUR, if and as far as agreement exists between the Executive Board and these third parties.

**Article 36 - Description of the management of movable and immovable property.**

1. The management of moveable and immovable property of the EUR comprises decisions and actions, in or pursuant to the act, or prescribed by the adopted Executive Board policy, and in any event:
   a. the buildings on EUR grounds;
   b. obtaining, saving and safeguarding the moveable and immovable property;
   c. determining the use of these properties;
   d. designing the structure for the use of these properties;
   e. the maintenance and replacement of these properties;
   f. making buildings available to the managers;
   g. supervision of the legitimate and efficient use of these properties;
   h. the administration of these properties using the information systems authorised within EUR;
   i. reporting on the legitimate and efficient use of the movable and immovable properties;
   j. the acceptance and use of moveable property of third parties;
   k. hiring of moveable and immovable property;
   l. refusing access to EUR buildings and grounds.

2. The decisions and actions taken in the context of the EUR moveable and immovable property also extend to the moveable and immovable property that third parties own and that third parties have made available to EUR, if and as far as agreement exists between the Executive Board and these third parties.

**Article 37 - The management of EUR information files.**

1. Notwithstanding the policy regulations adopted and the guidelines prescribed by the Executive Board, and without prejudice to Scheme DIV 2002 [re Documentary Information Systems], the management of the information systems includes the decision-making and actions prescribed by law or as a consequence of the policy adopted by the Executive Board, but in all cases:
   a. determination of the structure of the information systems;
   b. ensuring data entry in these information systems;
   c. custody and safeguarding of data collections;
   d. making available of (parts of) the data collections to users;
   e. regulations for the degree to which these systems are public, which also includes regulations for an individual’s access to parts of the systems in which data about the particular individual are contained;
   f. supervision of the legitimate and efficient use of the systems;
   g. the reporting on the legitimate and efficient use of the systems;
2. The decisions and actions taken in the context of the university data files also extend to data files that third parties own and that third parties have made available to EUR, if and as far as agreement exists between the Executive Board and these third parties.

3. The Executive Board can issue managers with general and specific instructions for the management of the information files.

Article 38 - The management of various student services.

The management of a number of student facilities will be provided by the USC director, and – pursuant to agreement – by the Erasmus Sport Foundation.

Chapter 3 - The decision-making mandate; general; the reserved decision-making authorities; the decision-making authorities mandated to the managers.

Article 39 - Decision-making mandate; general.

1. Regarding its management tasks, the Executive Board can give the managers referred to in these regulations the permanent or temporary assignment to implement parts of these management tasks in its name and under its responsibility (= decision-making mandate).

2. The granting of such a decision-making mandate to the relevant manager takes place in writing.

3. The Executive Board provides a decision-making mandate exclusively to natural persons.

4. The Executive Board is at all times authorised to amend or withdraw the mandate as well as to carry out actions itself, while maintaining the mandate. It will inform the relevant manager of this immediately, stating the reasons for this.

5. The Executive Board can adopt certain regulations or give guidelines regarding the previous paragraphs of this article. Any rules or guidelines will be announced in an appropriate way. In any event, this will be fulfilled through the reporting of this in an appropriate way on the EUR website.

6. In carrying out its management role, the Executive Board is bound by the applicable legislation and the applicable general principles of good governance.
Article 40 - Decision-making mandates reserved for the Executive Board.

The Board reserves the right to take decisions regarding the following topics:

A. Personnel decisions regarding the entire staff:

a. the establishment of the Reorganisation Plan and the Personnel Plan (article 34, paragraph 1, under c);
b. transfer against the will of the involved employee (article 34, paragraph 1, under h);
c. employment outside the EUR, such as secondment including the necessary actions (article 34, paragraph 1, under i);
d. the dismissal, other than at their own request, including the necessary actions (article 34, paragraph 1, under j);
e. the entire or partial withholding of remuneration, or entire or partial cancellation of the entitlement to remuneration (article 34, paragraph 1, under l);
f. the award of periodic salary increases, promotions, allowances, bonuses and life-course savings schemes if this exceeds an amount of € 12,500 (article 34, paragraph 1, under m);
g. the suspension of, and respectively the imposing of a disciplinary measure on personnel (article 34, paragraph 1, under q);
h. the award of leave for sabbatical leave (article 34, paragraph 1, under t);
i. the imposing of sanctions if a service contract is not delivered (article 34, paragraph 1, under v);

ia. the signing of departure and termination regulations.

Personnel decisions regarding the managers and professors:

j. the classification of the position using the Hay system (article 34, paragraph 1, under b);
k. the opening of vacancies (article 34, paragraph 1, under e);
l. the selection (article 34, paragraph 1, under g);
m. the appointment of professors as well as the appointment and transfer of managers (article 34, paragraph 1, under h);
n. the appointment of professors and managers aged 65 and older.

Personnel decisions regarding the managers:

o. the structure of the organisation (article 34, paragraph 1, under a);
p. the issue of vacancies for open recruitment, the placement of advertisements or establishment of some other means of recruitment (article 34, paragraph 1, under f);
q. ensuring assessment of staff performance (article 34, paragraph 1, under u);
r. ensuring that reporting takes place on the efficient and legitimate deployment of personnel, including the granting permission to perform ancillary activities and the establishment of the conditions that apply in this context (article 34, paragraph 1, under w);
s. determining the salary.
Mandate for Section A:

The following tasks are mandated to the Director of the University Support Centre:

a. employment outside the EUR, such as secondment including the necessary actions, with the exception of managers and professors (article 34, paragraph 1, under i);

b. the implementation of the personnel administration and carrying out various administrative actions (article 34, paragraph 1, under y);

c. the management of the authorised personnel information systems within EUR (article 34, first paragraph, under z);

The Executive Board can give general and specific instructions for the implementation of the mandate.

B. All financial decisions regarding:

a. reporting on the financial management (article 35, paragraph 1, under i);

b. accepting donations and bequests (article 35, paragraph 1, under j);

c. entering into obligations and incurring expenses for the new buildings and/or the renovation of existing buildings (article 35, paragraph 1, under l);

d. entering into obligations (including submitting offers) and/or incurring expenses, insofar as:
   - the obligation and/or expense exceeds the amount of €250,000 incl VAT per calendar year, and/or
   - the obligation (not being an obligation of confidentiality) and/or expense relates to a period of more than four calendar years, and/or
   - the obligation and/or expense is automatically extended, unless it clearly does not affect any substantial financial or other interest (article 35, paragraph 1, under f, g, k).

e. opening and closing of bank, giro and investment accounts and defining the financial conditions under which this is done (Article 35, paragraph 1, under m).

Mandate for Section B:

The following task is delegated to the Director of the University Support Centre:

entering into obligations and incurring expenses for the new buildings and/or the renovation of existing buildings up to an amount of €250,000 incl VAT per calendar year and relating to a period of four calendar years or a period of fewer than four calendar years. (article 35, paragraph 1, under l).

The Executive Board can give general and specific instructions for the implementation of the mandate. Obligations that can be automatically renewed count as obligations relating to a period of more than four years.

C. Decisions regarding immovable property:

a. the establishment of EUR buildings, obtaining, disposal, appeals, hiring and leasing and taking into operation the immovable property, including granting permission to dissolve mortgages and repossessions;

b. making space available in buildings to the managers;

c. withdrawal of access to EUR buildings and grounds, with the exception of the provisional withdrawal of access as referred to in article 3 of the Regulation regarding maintaining order within EUR buildings and on EUR sites and relating to the efficient or legal use of EUR provisions.
**Mandate for Section C:**

The following task is delegated to the Director of the University Support Centre:

making available and hiring rooms within the EUR buildings to the managers and the recognised student organisations (article 40, under C, sections a and b).

The Executive Board can give general and specific instructions for the implementation of the mandate.

**D. Other decisions:**

a. the establishment of new legal persons and the changes of statutes of existing legal persons;

b. the request of legally required permits regarding safety, health and employment conditions;

c. conducting law suits, assigning the settlement of disputes to arbitrators, undertaking settlements, giving permission in an agreement, acceptance of a legal decision or a decision of arbitrators.

**Mandate for Section D:**

a. The authority to request legally required permits in the area of safety are mandated to the Director of USC (article 40, under D, section b).

b. The authority to request legally required permits in the area of health and employment conditions are mandated to the Director of USC (article 40, under D, section b).

c. The authority to conduct law suits, assigning the settlement of disputes to arbitrators, starting settlements, giving permission in an agreement, accepting a legal decision or a decision from arbitrators is mandated to the Secretary of the Executive Board (article 40, under D, section c).

The Executive Board can give general and specific instructions for the implementation of the mandate.
Article 41 - The awarding of a mandate to the managers.

1. To implement components of its management task within the indicated management units, the Executive Board has awarded the mandate to the managers designated in these regulations, regarding the topics as indicated in appendix 2 of these regulations.

2. A manager can, if necessary following consultation with the relevant participation body and with due observance of the limits of his/her mandate as laid down in these regulations, determine additional regulations for the management and organisation of the management within his management unit. He/she shall inform the Executive Board of the adopted regulations.

3. a. In implementing the management tasks, the managers take the limits of their mandate into consideration as described in article 40 and appendix 2 of these regulations.
   b. The mandate of the managers is also limited by more detailed rules and guidelines determined by the Executive Board.
   c. Within the limits of the mandate, the manager is authorised to take decisions and to sign documents.

4. A mandate issued by the Executive Board to a manager, as referred to the first paragraph, is not exercised if:
   a. it concerns a matter of a fundamental nature, unless the Executive Board has already determined a policy position in relation to it;
   b. it concerns a matter whereby the prescribed procedure for deliberation or handling has not yet been completed;
   c. the Executive Board has indicated it would like to handle the affair itself.

5. Agreements, decisions, operations, actions and permissions made or performed in the context of the management tasks referred to in article 33 e.v. of these regulations, which bind the EUR, can only be undertaken, given or performed on behalf of the Executive Board by officials who have received the authority to do so from the Executive Board. The consequences of legal actions, carried out by an unauthorised official, shall be recovered from the official concerned personally.

6. a. Managers, who have been awarded a decision-making mandate, are accountable to the Executive Board. They provide the Executive Board with the necessary information on request or at their own initiative.
   b. The Executive Board can at all times demand the submission of financial, administrative and other documentation.
   c. The managers provide the Executive Board with an annual overview of the topics that have been implemented by them pursuant to a mandate.

7. The managers shall inform the Executive Board immediately of:
   - important additional aspects or resulting consequences (such as the creation of a precedent or unfair treatment in similar cases within its management unit) of an authority exercised by a mandated manager;
   - a possible exceedance in the context of the determined Budget Plan to the financial resources made available to the relevant management unit;
   - criminal incidents, which he/she has observed in exercising his/her position;
   - events that could have radical consequences for the EUR or one of its units.
**Article 42 - The management instructions.**

1. Each manager produces more detailed regulations regarding the structure of the management unit and the sub-mandate awarded to him/her, known as: the management instruction. The adoption or amendment of the management instruction requires Executive Board approval.

2. In the management instruction, the manager indicates:
   a. whether and, if so, in which way the relevant management unit is divided into sub-management units;
   b. a list of those tasks and authorities that the manager has reserved;
   c. a list of the officials and their tasks and authorities pursuant to the sub-mandate;
   d. a list of the information systems established for management;
   e. a provision for the implementation of management tasks in the event that the manager of sub-manager is absent.

3. The manager ensures that the management instruction is publicised sufficiently within his/her management unit, following approval by the Executive Board.
TITLE X - THE STRUCTURE OF THE PARTICIPATION STRUCTURE WITHIN EUR.

Article 43 - The University Community.

1. The university community is formed by those who belong to the following sections:
   a. the staff;
   b. the students.

2. Students are those who are enrolled at the university in accordance with chapter 7, title 3 of the act.

3. In elections, everyone should belong to a maximum of one section.

Article 44 - The active and passive voting rights of staff and students.

(WHW 9.31; 9.31 jo. 9.38b)

1. The members of the university community have active voting rights for the University Council, the members of the faculty community for the Faculty councils and the staff of the relevant services for the Advisory Board of a central service. In exercising this, each member is issued an equal number of votes. The Electoral Regulations for the University Council, the Faculty Regulations and, with this, comparable regulations should include more detailed regulations for this.

2. The members of the university community who, pursuant to that determined in the first paragraph, have active voting rights, are eligible to stand for membership of the bodies stated in the first paragraph, in accordance with the provision of the University Council Regulations, of the Faculty Regulations or of the regulations of the relevant Advisory Board.

3. Students who are also student assistants have a right to vote in the students’ section.

Article 45 – The University Council.

(WHW 9.31 e.v.)

1. Within EUR, the University Council fulfils the position of participation body towards the Executive Board.

2. The size and composition of the University Council, the elections and the term of office of members of the council and the authorities of the council are arranged in the University Council Regulations, as referred to in article 9.34 of the act, notwithstanding that which the act arranges regarding the authorities of the University Council.
Article 46 - The Faculty Council  
(WHW 9.37 e.v.)

1. Within the faculty, the faculty council fulfils the position of participation body towards the Dean.

2. The size and composition of the faculty council, the elections and the term of office of members of this council are arranged in the relevant Faculty Regulations.

3. The authorities of the council are arranged in the University Council Regulations notwithstanding that which the act and the relevant Faculty Regulations arranges regarding the authorities of the faculty council.

Article 46 - The Programme Committees

1. Within the faculty, the degree programme committee fulfils the position of participation body towards the Dean and the management of the programme or group of programmes for which the degree programme committee was established.

2. The size and composition of the programme committee as well as the term of office of members of this committee are arranged in the relevant Faculty Regulations.

3. The authorities of the committee are arranged in the Faculty Regulations notwithstanding that which the act arranges regarding the authorities of the programme committee.

Article 47 - The Advisory Board

1. Each of the management units stated in article 29, first paragraph, qualifies as central service. An Advisory Board has been established for each central service. The relevant manager functions as department head and discussion partner for the respective Advisory Boards.

2. In consultation with the Advisory Board, the Executive Board determines regulations in connection with the election of members of the Advisory Board and the exercising of rights as referred to in article 9.50, sections 2, 3 and 4 of the act. The regulations should contain a more detailed allocation of the stated rights between the Advisory Board as a whole and the individual advisory committees.

Article 47a

1. There is a Central Electoral Committee, comprising (3) members. A deputy member is appointed for each member. The Central Electoral Committee shall include at least one student member as member. The Executive Board shall produce a profile for The Central Electoral Committee as a whole.
2. The members and the acting members shall be appointed by the Executive Board. The University Council has the right of approval for this appointment.
3. The Executive Board appoints a Chairperson and a Deputy Chairperson from the members.
4. If a member or a deputising member puts themselves forward as candidate in the election of the members of the chairmanship of the University Council, an Advisory Board or a Faculty Council, the membership of the Central Electoral Committee shall legally expire.
5. The activities of the Central Electoral Committee will be carried out by an official secretary appointed by the Executive Board.
6. The Executive Board may impose additional regulations. The University Council has the right of approval for these regulations and amendments thereof.
Article 47b
1. The Central Electoral Committee is charged with the preparation and implementation of the elections of the members of the University Council and the services committees and coordinates the elections for the Faculty Councils.
2. The Central Electoral Committee’s tasks involve:
   a. determining the electoral register based on the information provided by or on behalf of the Executive Board;
   b. deciding on requests to correct the electoral register;
   c. deciding on the validity of the nomination of a candidate;
   d. taking all measures to assure the orderly progress of the elections;
   e. declaring a ballot invalid and, in such cases, issuing a new vote;
   f. determining the results of the elections;
   g. filling of vacancies on the councils.
3. The Central Electoral Committee uses various forms, the models of these being determined by the Central Electoral Committee, such as the form for the nomination of candidates, the summons, the voting card, as well as the official reports.
4. The Central Electoral Committee will decide by majority vote. If the votes are equally divided, the chairman will decide.
5. In deviation from the General Administrative Law Act, a stakeholder can submit an objection to a decision of the Central Electoral Committee to the EUR Executive Board, within seven working days of the announcement of the decision. The Central Electoral Committee will represent the Executive Board in objection proceedings.
6. On behalf of the Executive Board, the Central Electoral Committee will deal with any complaints about elections.
TITLE XI - SUSPENSION AND ANNULMENT OF DECISIONS.

Article 48 - Suspension or annulment of a decision of the Dean.

(WHW 9.24)

1. If a decision by the Dean of a faculty, which the Dean has taken in accordance with authority awarded to him/her by the act, is in conflict with the law or the general interest this may, following a substantiated decision, be suspended or annulled entirely or partially by the Executive Board.

2. In the event of suspension of a decision, the Executive Board determines the duration of this, with the proviso that the suspension cannot last longer than four months.

3. The provisions in the first paragraph do not apply to decisions by the Dean regarding the establishment of an Examination Board or Entrance Examination Committees and to the appointment of a member of one of the committees.

Article 49 (no longer applicable)
TITLE XII - MEASURES IN THE EVENT OF NEGLECT REGARDING THE MANAGEMENT OF A FACULTY OR A PART OF THIS.

Article 50 - Measures in the event of neglect or in conflict with the act regarding the functioning of the management of a faculty or a part of this.
(WHW 9.27)

1. In the event of neglect or in the event of the management of a faculty or a part of this being in conflict with the act, the Executive Board will take the measures that it deems necessary, in observance of article 9.27 of the act.
   The Executive Board shall notify the Supervisory Board of this immediately.

2. If the Executive Board considers taking measures in the event of neglect or in the event of the faculty as a whole or part of the faculty functioning in conflict with the act, the Executive Board will not take any measures before consultation with the Dean concerned and after having offered the Dean the opportunity to take the necessary measures him or herself.

3. The provisions as intended in the first paragraph no longer apply if these are not reinforced by the Supervisory Board within three weeks of receipt of the notification from the Executive Board.
TITLE XIII - PROTECTION OF RIGHTS OF PERSONNEL.

Article 51 - The Advisory Committee for Notices of Objection (ACB)

1. The EUR has an Advisory Committee for the Notices of Objection (abbreviated: ABC), as referred to in article 7:13 of the Dutch General Administrative Law Act.

2. The tasks, composition and the working method of this committee are arranged in more detail by the Executive Board and by the Advice Committee in the ACB Rules of Procedure. These Rules or any changes to these shall be presented for recommendation to the University Council.

Article 52 - Member of staff right of complaint

1. In the event of a dispute that is not considered actionable for appeal or objection, as referred to in the General Administrative Law Act or the Civil Servants Code 1929, a member of staff who is directly affected may submit a substantiated complaint to the Executive Board.

2. A complaint, as referred to in the first paragraph can only be submitted to the Executive Board after the relevant member of staff has presented the complaint to the Dean of the relevant faculty, for members of staff working at a faculty, or to the relevant manager of the management unit in which the relevant member of staff is employed, and the Dean or the manager has been unable to offer an appropriate solution for the problem.

3. The Executive Board shall investigate the complaint and inform the complainant, where appropriate after consulting with the relevant Dean or relevant manager, whether and, if so, measures are to be taken by the Executive Board to resolve the complainant’s issue.
TITLE XIV - PROTECTION OF STUDENT RIGHTS.

Article 53 - Accessible Legal Protection Facility

As referred to in article 7.59a of the act, EUR has designed an accessible and clear Legal Protection Facility on the EUR website for the submission of a complaint, objection or appeal.

Article 54 - Submission of a complaint, objection or appeal; confirmation of receipt

1. A complaint, objection or appeal is submitted by the relevant party as indicated on the virtual helpdesk.

2. ‘Relevant party’ in the first paragraph is understood to mean: a student, a prospective student or a former student.

3. The Legal Protection Facility sends a digital confirmation of receipt of the received complaint, objection or appeal to the relevant party, and forwards this as quickly as possible to the authorised body for handling.

4. If the Facility sends a complaint, objection or appeal to an unauthorised body, this body shall send the relevant item back to the Facility as quickly as possible.

5. If a relevant party submits a complaint, appeal or objection directly to an authorised body, this body shall report this in writing to the Facility.

Article 55 - Appeal; Board of Appeal for Examinations (CBE)

EUR has a Board of Appeal for Examinations (CBE), as referred to in article 7.60, first paragraph of the act.

Article 56 - CBE Rules of procedure

1. The size and composition, tasks and working method are further arranged by the Board of Appeal for Examinations in a Rules of Procedure as referred to in article 7.62 of the act.

2. The Rules of Procedure as well as the changes to these, require the approval of the Executive Board (addendum, attached to the BBR-EUR).

3. The bodies and personnel members as well as the examiners of the EUR provide the Board of Appeal for Examinations with the data that this Board considers necessary for the implementation of its tasks.

Article 57 - Objections; Advisory Committee for Notices of Objection (ACB)

1. EUR has an Advisory Committee for Notices of Objection (ACB) as referred to in article 7.63a of the act.

2. The Advisory Committee for Notices of Objection (ACB), as referred to in article 51 BBR - EUR acts as dispute advisory committee, as referred to in the first paragraph.
**Article 58 – Special Advisory Committee iudicium abeundi**

Decisions that the Executive Board takes in accordance with article 7.42a of the act, are taken with due observance of the iudicium abeundi protocol, as this is offered to the Executive Board by the O&O/NFU Steering Committee of the Dutch Federation of University Medical Centres by letter dated 1 November 2010 (NFU-10.3702/MC/GvE).

**Article 59 - Complaints**

1. The handling of a complaint submitted by a relevant party is defined in more detail in the Student Complaints Regulations and external EUR (addendum, attached to the BBR-EUR).

2. The Regulation referred to in the first paragraph does not apply to complaints as referred to in the EUR Undesirable Behaviour Complaints Regulations.

3. No appeal or objection may be made against a decision regarding the handling of a complaint regarding the conduct of a governing body.

**Article 59a Board of Appeal for non-initial programmes**

1. EUR has a Board of Appeal for non-initial programmes.

2. The Executive Board prescribes further rules regarding the authority and working procedure of this Board of Appeal for non-initial programmes.

3. The Executive Board appoints the members and substitute members of this Board of Appeal for non-initial programmes.
TITEL XV - FINAL - AND TRANSITIONAL PROVISIONS.

Article 60 - Publication of the EUR Regulations
The relevant bodies of the university and of the faculties ensure that the Executive Board receives a copy of each of the regulations that are determined by them pursuant to the act or to these regulations and of the amendments to these.
The Executive Board ensures that these regulations and amendments are available for easy inspection by members of the university community. In any event, this is fulfilled through the reporting of this in an appropriate way on the EUR website.

Article 61 - Entry into force of Management and Administration Regulations
The articles of these management and administration regulations come into effect following approval by the Supervisory Board at a date to be determined by the Executive Board, which may vary for the constituent articles or sections of these.

Article 62 - Designated name
These regulations may be cited as: Management and Administration Regulations (abbreviated: BBR)EUR.
Appendix 1.
Summary of inter-faculty/inter-university research institutes/research schools/graduate schools. 
appendix accompanies title VI, chapter 4, articles 23 to 27, BBR-EUR.

The following inter-faculty research institutes/schools exist within Erasmus University Rotterdam:

1. Research Schools coordinated by EUR:

   a. Faculty:
      Cardiovascular Research School Erasmus University Rotterdam (COEUR)
      Erasmus Postgraduate School Molecular Medicine (MolMed);

   b. Inter-faculty:
      Erasmus Research Institute of Management (ERIM);
      Netherlands Institute for Health Sciences (NIHES);

   c. Inter-university:
      Philosophy Research School (OZSW);
      Tinbergen Institute (TI).

2. Research schools in which the EUR participates:

   Amsterdam Institute for Social Science Research (AISSR);
   Experimental Psychological Research School (EPOS);
   Experimental Psychopathology (EPP);
   Huizinga Institute - Inter-university Research School for Cultural History (Huizinga);
   Inter-university Research School for Psychometrics and Sociometrics (IOPS);
   Kurt Lewin Instituut (KLI);
   Netherlands Institute of Government (NIG);
   N.W. Posthumus Instituut (Posthumus);
   Research School for Transport, Infrastructure and Logistics (TRAIL);
   Research School for Neuroscience Amsterdam Rotterdam (ONWAR);
Research School for Human Rights (Human Rights);
Research School for Resource Studies for Development (CERES);
The Medical Genetics Centre South-West Netherlands (MGC);
Inter-university Centre for Educational Science (ICO);
Research School The Netherlands School of Communications Research (NeSCoR)

3. Graduate schools:

Erasmus Graduate School of Social Sciences and the Humanities (EGSH) (inter-faculty: FW, FSW, ISS and ESHCC)
Erasmus Graduate School of Law (EGSL) (faculty: ESL)
Erasmus MC Graduate School (faculty: Erasmus MC).
Appendix 2.

DECISION-MAKING MANDATE, as intended in articles 39 and 41, first paragraph of the EUR Management and Administration Regulations, granted by the Executive Board to the managers indicated in these regulations.

The managers are charged with implementing the following management tasks, as far as these relate to their organisational unit:

a. **personnel management**
   The tasks described in article 34, paragraph 1 of these regulations, with the exception of the tasks that the Executive Board has reserved for itself in article 40.

b. **financial management**
   The tasks as described in article 35, paragraph 1, subsections a, b, c, and the tasks as described in article 35, paragraph 1, subsection f, g and k, as far as these tasks do not exceed an amount of 250,000 Euro including VAT per calendar year and/or relate to a period of four calendar years or of fewer than four calendar years, as well as the tasks as described in subsection i. Obligations which include the option of tacit renewal are equated with obligations with a term of more than four years.

c. **equipment, technical and building management**
   The tasks as described in article 36, paragraph 1, subsection d to g, and i (sub-section e exclusively regarding moveable property)

management of information services

d. **management of information systems including personal data files.** The tasks as described in article 37, paragraph 1, sub-sections a to g, regarding the information systems for the relevant organisational unit.
Appendix 3:

Appendix to Article 17.
EUR's initial programmes as of 1 September 2016.

Bachelor programmes

B General Culture Sciences
B Business Administration
B Public Administration
B Criminology
B Econometrics and Operational Research
B Economy and Business Economics
B Tax Law
B Fiscal economics
B Medicine
B History
B Health Policy & Management
B International Bachelor Programme in Communication and Media
B International Business Administration
B Clinical Technology (joint degree with TU Delft and Leiden University)
B Liberal Arts and Sciences
B Nanobiology (joint degree with TU Delft)
B Pedagogical and Educational Sciences
B Psychology
B Law
B Sociology
B Philosophy
B Philosophy of a Specific Area of Science

Master programmes

M Liability and Insurance
M Accounting, Auditing and Control
M Labour Law
M Business Administration
M Business Information Management
M Commercial Law
M Criminology
M Econometrics and Management Science
M Economics and Business
M Philosophy (60 ECTS)
M Philosophy (120 ECTS)
M Finance & Investments
M Financial Law
M Tax Law
M Fiscal Economics
M Medicine
M History
M Global Business & Sustainability
M Health Economics and Management (international joint degree)
M Health Economics, Policy & Law
M Human Resource Management
M International Management
M International Public Management and Public Policy
M Arts and Culture Studies
M Management of Innovation
M Marketing Management
M Media Studies
M Nanobiology (joint degree with TU Delft)
M Corporate Law (Company Law)
M Organisational Change & Consulting
M Pedagogy and Education
M Psychology
M Public Administration
M Healthcare Law
M Law
M Sociology
M Strategic Entrepreneurship
M Strategic Management
M Supply Chain Management
M Toga Master
M Health Care Management

Research master programmes

M Clinical Research (research)
M Philosophy (research)
M History (research) (final student influx 1 September 2016, end of the programme 31 August 2018)
M Health Sciences (research)
M Infection and Immunity (research)
M Media Studies (research)
M Molecular Medicine (research)
M Neuroscience (research)
M Research in Public Administration and Organisational Science (research)
M Research Master in Business & Management (research)
M Tinbergen Institute Master of Philosophy in Economics (research).