

Teaching and Examination Regulations

Bachelor Arts and Culture Studies

2018-2019

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SECTION 1 – GENERAL PROVISIONS

Article 1.1 – Applicability of the regulations

These regulations are applicable to the curriculum and examinations of the bachelor degree programme in Arts and Culture Studies hereinafter referred to as the “degree programme” and include the programme specific rights and obligations of students following the programme in the academic year 2018-2019. The general university Student’s Charter stipulates the rights and obligations applicable to all students of the Erasmus University.

The degree programme is offered by the Erasmus School of History, Culture and Communication (ESHCC) at Erasmus University Rotterdam, referred to here as: “the School”.

The bachelor programme is subject to the provisions set out in the Higher Education and Research Act (WHW).

The degree programme’s online study guide, the [website](#) that sets out the teaching plan for the degree programme, and the course guides of individual courses are an integral part of these regulations as regards the specifics of courses and exams.

Article 1.2 – Definitions

In these regulations, the following definitions apply:

<i>Academic year</i>	the academic year runs from 1 September to the following 31 August (inclusive).
<i>Admissions Committee</i>	a committee mandated by the Examination Board which assesses whether a prospective student can be admitted to the degree programme and which selects the most suitable students for the programme
<i>The Act</i>	The Higher Education and Research Act; WHW (Statute book 1992, 593); later revised.
<i>Bachelor’s examination</i>	the total assessment of the performance of the student for separate examination parts of the degree programme, as referred to in Art. 7.10 of the Act. The aforesaid examination parts together constitute an investigation into the knowledge, insight and skills of the student.
<i>Course</i>	one (examination) component of the degree programme as referred to in section 7.3 of the Act, which is awarded credits;
<i>Course guide</i>	a written (electronic) document containing information about the objectives, working method and structure of a course, the test format, the mandatory literature and the lecturer’s office hours.
<i>Credit</i>	a unit expressed in EC, whereby one credit is equal to 28 hours of study (according to the European Credit Transfer System).
<i>Degree programme</i>	the bachelor’s programme Arts and Culture Studies as referred to in Art. 1.1, which is concluded when all the requirements for the bachelor degree have been fulfilled.
<i>Director of Education</i>	the person who is responsible for the general administration of the degree programmes of the School.
<i>Dublin Descriptor</i>	general descriptions for the final level of bachelor and master programmes in higher education.
<i>Elective</i>	an elective course taken in a secondary field of study.
<i>Exam</i>	assessment as referred to in Section 7.10 of the Act, i.e. a written, oral, or other investigation including a practical or a combination of these, into the understanding, knowledge and skills of the student and the assessment of the results of that investigation.

<i>Examination Board</i>	A board appointed by the Dean of the School and as referred to in Art. 7.12 of the Act, for the purpose of guaranteeing that all requirements for a degree are met before graduation. See contact details here.
<i>Examiner</i>	the lecturer on staff at the School, or an external lecturer assigned to the task by the Examination Board, who is authorised to administer exams and/or tests.
<i>Intermediate test or interim exam</i>	a test taken during the lecturing term of a course, the assessment of which is taken into consideration for establishing the result for the course.
<i>Major</i>	coherent programme of education worth 85-105 credits within the bachelor phase, focusing on a primary field of study.
<i>Minor</i>	coherent programme of education worth 15 credits within the bachelor phase, focusing on a secondary field of study.
<i>Practical</i>	a practical exercise as referred to in Art. 7.13 of the Act, in one of the following forms: <ul style="list-style-type: none">○ writing a paper, report, essay or thesis.○ taking part in a tutorial, research workshop, communication workshop, or seminar.○ carrying out an assignment.○ giving an oral presentation.○ taking an internship.○ participating in a study visit.○ taking part in another study activity aimed at the attainment of certain skills.
<i>Programme Director</i>	the person charged with managing and supervising the degree programme.
<i>Resit</i>	the possibility to improve a grade.
<i>Rules & Guidelines</i>	the rules, guidelines and regulations of the Examination Board, as referred to in Art. 7.12 paragraph 4 of the law.
<i>Student</i>	a person enrolled at the university for the purpose of following the degree programme and/or sitting the programme's examinations and having his/her academic record reviewed in accordance with section 7.34 of the Act;
<i>Study guide</i>	document containing important information about the framework, the contents, the services offered and the regulations of a specific programme.
<i>Website</i>	https://www.eur.nl/en/eshcc/bachelor/international-bachelor-arts-and-culture-studies https://www.eur.nl/eshcc/bachelor/algemene-cultuurwetenschappen

Article 1.3 – Evaluation of education

1. The Director of Education will ensure the evaluation of education.
2. The Director of Education will inform the Faculty Council and Programme Committee of the method and frequency with which curriculum components are to be evaluated.
3. The Director of Education will inform the Faculty Council and Programme Committee of the outcomes of the evaluation, the amendments made as a result of this and the effect of the actual amendments.
4. The Programme Committee will advise the Director of Education on the methods of evaluation and curriculum assessment, and will initiate or suggest possible improvements in the evaluation of education.

SECTION 2 – PREVIOUS EDUCATION AND ADMISSION

Article 2.1 – Previous education

1. Applicants are eligible for admission to the bachelor programme Arts and Culture Studies on the basis of one of the following diplomas:
 - a) Pre-university education (VWO);
 - b) Evidence of the successful completion of the propaedeutic year of an academic education in the Netherlands or a bachelor or master degree for an academic programme in the Netherlands (WO);
 - c) Applicants without a VWO certificate but who have successfully completed the propaedeutic phase of a tertiary education programme [HBO] will be admitted to the programme provided that they satisfy the criteria stipulated on the website.
2. In addition to previous educational qualifications obtained in the Netherlands, applicants with the following qualifications will be eligible for IBACS:
 - a) An international or European Bacculaureate diploma;
 - b) A diploma of secondary education in another country, which gives access to a university.
3. Applicants are only eligible for admission if they meet and give evidence of fulfilment of the language requirements for either specialisation (Cf. Art. 2.2 and 2.3).

Article 2.2 – Language requirements for admission to ACW

1. To participate in the programme and assessments of the Dutch language specialisation ACW sufficient mastery of the Dutch language is required. This requirement is met if:
 - a) the candidate holds a Dutch pre-university education (VWO);
 - b) the candidate has completed the “Dutch as second language, level two” (NT-2, Examen II) assessment with good result.
2. To participate in the English language components of the programme sufficient mastery of the English language is required. This requirement is met if:
 - a) the candidate holds a Dutch pre-university education (VWO) diploma and the subject English was part of the exam to obtain that diploma;
 - b) the candidate holds a diploma of secondary education obtained at an English-language institution for secondary education in or outside of the Netherlands;
 - c) the candidate has taken and passed one of the tests below:
 - internet-based TOEFL with a score of 90 (sub scores 20) or higher
 - IELTS with a score of 6.5 (sub score 6.0) or higher
 - CAE: grade C
 - CPE: grade C
 - d) English tests must be no more than two years old at the time of application.

Article 2.3 – Language requirements for admission to IBACS

To participate in the programme and assessments of the English language specialisation IBACS sufficient mastery of the English language is required. This requirement is met if:

- a) English is the native language of the candidate;
- b) the candidate holds a Dutch pre-university education (VWO) diploma with at least a grade 7.0 for English;
- c) the candidate holds an International or European Bacculaureate in English;
- d) the candidate holds a diploma of secondary education where English is the native or main language.
- e) the candidate has taken and passed one of the tests below:
 - internet-based TOEFL with a score of 90 (sub scores 20) or higher
 - IELTS with a score of 6.5 (sub score 6.0) or higher.
 - CAE: grade C
 - CPE: grade C
- f) English test results must be no more than two years old at the time of application.

Article 2.4 – Entrance exam

1. In the entrance exam as referred to in Art. 7.29 of the Act, hereinafter referred to as the colloquium doctum, the candidate must demonstrate sufficient general education, knowledge and suitability for following an educational programme and sitting exams in the bachelor programme in Arts and Culture studies.
2. The colloquium doctum assesses:
 - Proficiency in Dutch; candidates have to meet the requirements stated in Art. 2.2
 - Proficiency in English; candidates have to meet the requirements stated in Art. 2.3.
 - If candidates wish to enrol in English language specialisation IBACS, they have to meet requirements stated in Art. 2.3.
 - Knowledge of history; candidates have to meet the VWO-final examination standards for the subject history.
3. The final assessment is expressed as 'accepted' or 'not accepted'. It is possible to resit the entrance exam. The candidate will be notified of the results within four weeks after sitting for the entrance exam.
4. The entrance exam is a written exam administered at least twice a year on dates specified for each year.
5. The Examination Board is authorised to grant exemption from one or more of the exam components referred to in paragraph 2 of this article.
6. The results of the colloquium doctum are valid for two years.

SECTION 3 – CONTENT AND STRUCTURE OF THE PROGRAMME

Article 3.1 – Intended learning outcomes of the degree programme

Knowledge and comprehension: Graduates will have knowledge and understanding of:

- The nature, the art historical development and the organization of the production, distribution and consumption of a broad range of arts and culture products from a Dutch, international and comparative perspective;
- The implications of using an international, comparative perspective for theory and research in the field of arts and culture;
- The societal meaning of arts and culture and the societal structures and processes in which arts and culture function in national, international and comparative perspective;
- The relevant national and international theoretical concepts and approaches from economics, sociology and media studies to scientifically study arts and culture;
- The primary methods of social science research and their applicability to the field of arts and culture studies;
- Art history, aesthetics, heritage and other object related knowledge which is discussed in the degree programme. In addition to this he/she is aware of and knows about current debates about the role and meaning of arts and culture in the present, globalized society;
- (Major theoretical perspectives on) the role of cultural factors in arts and culture and communication processes.

Implementing knowledge and comprehension: Graduates will be able to:

- Analyze, reflect on, and formulate the international dimensions of current issues and problems in the field of arts and culture, drawing on relevant academic and professional sources and creatively applying current theoretical concepts, insights, methodologies and research techniques;
- Evaluate and contribute to (the development of) strategies, policies, actions, or research addressing current art and culture related problems and its international and intercultural dimensions;
- Empirically study the international and globalized field of arts and culture, and apply previously done research to different cultural contexts;

- Apply the acquired knowledge, insights and skills in the arts and culture discipline independently in the international practice of the arts and culture (labor market).

Judgement: Graduates will be able to:

- Analyze the societal origin and effect of arts and culture from a national, international and comparative perspective based on the acquired knowledge and understanding;
- Can apply diverse methods of social science research to answer relevant scientific questions, with special attention to cross-national and cross-cultural comparison;
- Critically analyze and value new scientific articles on arts and culture; develop considered, critical views and opinions on arts and culture related issues that are sustained by relevant and reliable information and demonstrate the awareness of international and cultural variations.

Communication skills: Graduates will be able to:

- Present their findings in a scientifically substantiated manner, both orally and in writing, for an international audience;
- Communicate their viewpoints and findings to different target groups;
- Collaborate and communicate effectively with people who have diverse (national, cultural, disciplinary) backgrounds.

Learning ability: Graduates will be able/inclined to:

- Reflect on their own learning and competences and identify their personal learning needs and interests;
- Function within international and culturally diverse professional and educational settings and look across the borders of their own field of study, home countries and cultures;
- The ability to comprehend cultural limitations and restrictions:
- To appreciate cultural differences.

Article 3.2 – Full-time / part-time

Within the scope of the Act, this degree programme is only offered full-time.

Article 3.3 – Language of instruction and assessment

Language of instruction and assessment in the Dutch language specialisation (ACW)

1. Taking into consideration the code of conduct established by the Executive Board of the Erasmus University Rotterdam, lectures are taught in English and tutorials are taught in Dutch, at least during the first year of the Dutch language specialisation.
2. In Bachelor 1, students may choose to complete exams and assignments in Dutch or English. Exempted from this rule are multiple choice exams; these are completed in English only.
3. In Bachelor 2/3, students may choose to complete exams and assignments in Dutch provided that the course lecturer has mastery of the Dutch language. Exams and assignments for courses by non-Dutch speaking lecturers must be completed in English.
4. Students are entitled to the option of writing their Bachelor Thesis in the Dutch language if they so desire and should be assigned a Dutch speaking supervisor if this applies.

Language of instruction and assessment of the English language specialisation (IBACS)

5. Taking into consideration the code of conduct established by the Executive Board of the Erasmus University Rotterdam, lectures and tests are in English for the English language specialisation of the programme.
6. Throughout the degree programme, exams and assignments are completed and presented in English. This includes the Bachelor Thesis.

Article 3.4 – Participation in educational activities

Students are expected to participate in every educational activity that the degree programme offers irrespective of whether the activities are compulsory or not. This concerns not only lectures and study visits but also the making of course evaluations.

Article 3.5 – Study load and duration

The degree programme is a three-year programme with a study load of 180 credits. Each course year has a study load of (approximately) 60 credits.

SECTION 4 – PROGRAMME

Article 4.1 – Composition of the bachelor examination

1. The degree programme consists of the first bachelor year: Bachelor 1 (BA-1, cf. Art. 4.2) and the second and third bachelor year: Bachelor 2/3 (BA-2/3, cf. Art. 4.3).
2. The parts of the curriculum that make up the bachelor examination are established by the Dean. The complete examination programme and the associated study load are set out in the study guide, and in Appendix 1.
3. The parts of the curriculum of IBACS as double degree programme within the Rotterdam Arts & Sciences Lab (RASL) are set out in appendix 2.
4. The explanation of the exam parts from the RASL partners is set out in the course guides of these partners.

Article 4.2 – Curriculum in Bachelor 1

The first bachelor year counts 60 credits and comprises the following core courses, with the study load in credits (see also Appendices 1 and 2):

Specialisation Algemene Cultuurwetenschappen

- History of Western Arts and Culture, 10 credits
- Sociology of Arts and Culture, 10 credits
- Introduction to the Economics of Arts and Culture, 10 credits
- Arts, Culture and Media, 10 credits
- Introductie Kunst- en Cultuurbeleid, 5 credits
- Culturele en Creatieve Industrieën, 5 credits
- Introduction to Social Science Methods, 5 credits
- Academic Skills, 5 credits

Specialisation International Bachelor of Arts and Culture Studies

- History of Arts and Culture, 10 credits
- Sociology of Arts and Culture, 10 credits
- Introduction to the Economics of Arts and Culture, 10 credits
- Arts, Culture and Media, 10 credits
- Introduction to Cultural Policy, 5 credits
- Cultural & Creative Industries, 5 credits
- Introduction to Social Science Methods, 5 credits
- Academic Skills, 5 credits

Article 4.3 - Curriculum in Bachelor 2/3

The second and third years of the degree programme comprise 120 credits and consist of the following components (see also Appendices 1 and 2):

- a) Theoretical core courses, IBACS 35 credits/ACW 40 credits
- b) Methodological courses, 10 credits

- c) Focus Area courses, 15 credits
- d) One research workshop, 5 credits
- e) Elective courses, IBACS 10 credits/ACW 5 credits
- f) Minor, 15 credits
- g) Internship, 15 credits
- h) Bachelor Thesis Project, 15 credits
- i) *Optional*: international exchange period, 30 credits (substituting the minor, two Focus Area courses and one elective)

Article 4.4 – Internship

1. Pursuant to Art. 4.3, every student is required to do an internship. The internship is worth 15 credits and must be in the field of arts and culture.
2. A student cannot take part in the internship until he/she has passed all BA-1 courses.
3. In principle, the internship takes place during the fourth term of the second year of the degree programme, but students can request to do their internship during the summer holiday.
4. An approved internship should be concluded within one academic calendar year.
5. The internship will be graded on a Pass/Fail basis.

Article 4.5 – International exchange

Students may choose to spend a study period at a foreign university.

1. Students can only go on an exchange in term 1 and 2 of their third year.
2. Students can only go on exchange when they are on track. Students who have a study delay cannot go on exchange, unless personal circumstances have been acknowledged.
3. Students have to present a motivated coursework overview for their study abroad period which has to be approved by the Examination Board before they leave.
4. Students who choose to spend a full semester abroad are required to:
 - a) take at least 10 credits in arts and culture courses at the foreign host university
 - b) take a total of 30 credits worth of courses at their foreign host institution. Students who have already obtained more than 60 credits within their BA-2/3 programme at the end of their second year may obtain permission to take less than 30 credits at their foreign host university.
 - c) It is not allowed to take BA-1-level courses at the foreign host institution.
5. The following minimum requirements for an exchange apply.

At the time of application and selection for an exchange:

 - a) Students should have completed all the BA-1 courses, and all courses of BA-2, term 1 (total of 75 credits);
 - b) Students average grade for the courses in BA-1 + BA-2 (term 1) should be at least 6.5.

At the time of departure for an exchange:

 - a) students should have completed all their BA-1 courses, and all mandatory BA-2 courses of term 1 and 2
 - b) students are required to submit proof of their proficiency in the language of the foreign host institution (at B2 level or higher).
6. Available places at each partner university will be limited: Selection will be based on performance, motivation as well as students' completed application package.
7. Grades obtained abroad will be converted to a Pass/Fail on the students' grades list.

Article 4.6 – Practicals

1. All courses in the first year include lectures and practicals in form of tutorials in which students meet under supervision of a lecturer to discuss course materials, coursework and work on in-class assignments. The only exception is the course Cultural and Creative Industries (IBACS) / Culturele en Creatieve Industrieën (ACW) which consists of lectures only.
2. Second and third year courses include practicals in form of seminars and workshops.

Article 4.7 – Attendance and participation requirements

1. The student is expected to actively participate in every course.
2. Attendance is mandatory at all practicals. This means that passing an exam for a course as mentioned in article 5.2 is only achieved when the appropriate practicals have been attended.
3. In addition to the general requirement that the student is present and actively participates, additional requirements are described in the course guide to the respective course.
4. When a student cannot attend the practical, the student needs to inform the lecturer in advance of the practical.
5. A student who is absent from one practical still meets the attendance requirement if the student is present in all other practicals.
6. A student who is absent from two practicals receives an extra assignment from the lecturer. This extra assignment is an individual assignment and enables the student to fulfil the attendance requirement.
7. The extra assignment must be handed in digitally within ten working days after the missed meeting at the latest. If the extra assignment is evaluated as sufficient, the student still meets the attendance requirement.
8. A student who did not meet the attendance requirement of the practicals has no right to be awarded a final grade to the course under discussion in that academic year.
9. If a first year student does not meet the attendance requirements he or she will be referred to the student advisor, who will advise the Examination Board in their decision.
10. The rules and procedures regarding attendance are listed in the course guide and study guide.

Article 4.8 – Honours Programme

The Arts and Culture Honours Programme is an extra challenge for excellent students. Selection for the programme is based on merits and motivation. The admission and application procedure is outlined on the website. The programme:

- Is offered in term 1, 2 and 3 of Bachelor 2 and consists of 15 credits;
- Consists of lectures, seminars or other sessions on current issues in arts and culture studies by the permanent staff and occasionally by professionals from outside the School.

SECTION 5 – ASSESSMENT

Article 5.1 – General

1. During the degree programme the student will be assessed on academic development to determine whether the student has sufficiently achieved the intended learning outcomes.
2. The course guide specifies the performance the student must meet in order to successfully complete each course as well as the criteria on which the student will be assessed.
3. In the Rules & Guidelines of the Examination Board the procedures concerning assessment are described.

Article 5.2 – Content of exams

1. An exam covers the material covered in the most recent period.
2. The examiner or the Examination Board can make individual arrangements for courses that have been discontinued; such arrangements may be made up to a maximum of 1 year after the academic year in which the course was taught for the last time.

Article 5.3 – Sequence of exams and progress through the degree programme

1. The student is personally responsible for accurate and timely registration for the exams he or she needs to sit. When the student registers for an ESHCC course on OSIRIS he/she is automatically registered for the final exam. For resit exams the student will have to register on OSIRIS separately between 35 and 7 days before the exam date.
For elective courses, students will need to complete the steps for registration as stipulated on the website.

2. If the Examination Board provides the ability to register for a test outside of the regular period registration period, an administration fee with a maximum of €20.00 per exam will be charged.
3. Students should have completed all exams of Bachelor 1 before they are allowed to sit for exams in the BA-2/3 programme, or doing an internship.
4. The Examination Board will allow a student to sit one or more exams in BA-2/3 before completing Bachelor 1 if the following conditions have been met:
 - a) the student has received a postponement of the Binding Study Advice due to personal circumstances (PC), as described in Art. 10.4.
 - b) the permission to sit exams does not include the internship or the *Bachelor Thesis Class*.
 - c) for courses which have admission restrictions, students who have completed Bachelor 1 will have priority over students who have not completed Bachelor 1 when they sign up.
 - d) such permission by the Examination Board shall be valid for a period of no more than twelve months.
5. A student cannot take part in the exams for the courses from BA-2/3 referred to below until he/she has passed the exams of the courses below:
 - a) A student cannot take part in the Bachelor Thesis Class unless the student has completed at least 50 credits in the BA-2/3 curriculum.
 - b) Students should have passed the Bachelor Thesis Class before they can submit their Bachelor Thesis.
 - c) Students who do not spend a study period abroad in the first term of their third year are required to take a 15 credits minor within another study area. Students must choose their 15-credit minor from the minor admission matrix in the spring of the previous academic year (see <http://www.eur.nl/english/minor>). A student cannot take part in the minor until he/she is a BA-3 student.

Article 5.4 – Time periods and frequency of exams

1. Students are offered two opportunities per academic year to sit for an exam and thus obtain a result for a course: that is to say a regular exam at the end of the course term and a resit exam. The following clauses apply:
2. The number of resit exams that a student is allowed to take is limited:
 - a) Within the BA-1 programme students are allowed to take a resit for a maximum of three courses. This rule only applies to written examinations.
 - b) Within the BA-2/3 programme students are allowed to take resits for a maximum of three courses per academic year. This rule only applies to written examinations and to courses offered by the ESHCC.
3. A student may resit a written examination for which he/she has already obtained a passing grade, the highest mark achieved will then count. This is only possible within the academic year in which the course was completed.
4. An exam in the form of a final assignment or paper that comprises the largest part of the course assessment, for which a student receives a Fail (5.4 or lower), is eligible for a resit. The student will be given 15 working days to submit his or her revised work, counted from the moment when the student receives the grade and feedback on the first version. A resit grade may not exceed the maximum grade of 6.0.
5. An exam in the form of a final assignment or paper with a passing grade (5.5 or higher) is not eligible for a resit.
6. Papers/theses that are submitted late will not be marked and will not get a resit opportunity.
7. Notwithstanding the previous paragraphs, intermediate tests and assignments are offered only once a year and have no resits.
8. The aforementioned clauses determine that students may not retake and resit passed courses in subsequent academic years.
9. The submission and assessment of the Bachelor Thesis Class, Bachelor Thesis and internship are subject to the timetables, guidelines and procedures stipulated in the course guides for these programme components and on the degree programme's website.

Article 5.5 – Administration of exams

1. The exams for the courses referred to in Appendix 1 are administered in a written or oral format or in some other way. Assessment takes place according to the method described in the course guide and website. This generally involves a combination of assessment methods.
2. In exceptional cases and at the student's request, the Examination Board may allow an exam to be administered in a different format than described in the course guide and website.
3. At the lecturer's request, the Examination Board may decide an exam to be administered in a different format or at a different time than described in the course guide and in the online study guide. The students involved will be notified of said adjustment no later than five weeks before the exam in question by Canvas and/or SIN and/or email.
4. The Bachelor Thesis results from a research project that a student carries out individually and independently, and is assessed individually.
5. The School is responsible for the proper administration of exams and will take the appropriate measures. The Examination Board can delegate this power to the most appropriate authority or person.

Article 5.6 – Oral exams

1. No more than one student at a time will sit an oral exam.
2. Oral exams will be public unless decided otherwise by the Examination Board/the examiner involved or unless the student has lodged a notice of objection to this.

SECTION 6 – EXAM RESULTS

Article 6.1 – Establishing, publishing and recording results of exams

1. The examiner shall assign a mark immediately following an oral exam and present the student with written proof of the mark (results sheet).
2. The examiner shall mark a written exam within 15 working days after the day on which the exam is administered, and record the grade in OSIRIS, the university student administration system. In exceptional cases, the Examination Board may allow deviations from this time period.
3. The examiner shall mark a practical within 15 working days after the end date of the course, or, if applicable, within 15 working days after it has been submitted, and will record the grade in OSIRIS. In exceptional cases, the Examination Board may allow deviations from this time period.
4. The examiner shall establish the results of interim exams as soon as possible or the deadline as specified in the course guide but ultimately before the written exam for that course.
5. The Examination Board verifies whether the terms referred to in the previous paragraphs are maintained.
6. The department of Student Administration Office that handles exams for the Erasmus School of History, Culture and Communication is responsible for recording the exam and for issuing the diploma.

Article 6.2 – Grading

All exams are graded either on a scale from 0 to 10 points (with 0 being the lowest possible result, a 5.5 or higher a passing grade, and 10 as the highest possible grade), or on a Pass/Fail basis. Numerical grades may have one decimal.

Article 6.3 – Validity

1. The validity period of passed examination components - including components taken elsewhere that are approved as part of the examination programme - and granted exemptions is unlimited. The Examination Board can restrict the validity period following the Programme Director's proposal if, in its opinion, the knowledge, insight and skills assessed by the exam component in question are obsolete.

2. Regarding an examination component of which the validity period has expired, the Examination Board can indicate a replacement examination component or require a student to take an additional or replacement examination before allowing the student to sit the examination.
3. If an examination component is tested using more than one test, the validity period of the interim tests for which no study points are awarded is restricted to one academic year unless otherwise determined pursuant to these regulations.

Article 6.4 – Right of inspection

1. For a period of 20 working days following publication of the mark for a written exam, the student will upon request be given the opportunity to inspect his/her work and discuss the results with the examiner if he/she so desires.
2. During the period specified in the first paragraph, any student can be informed, of the standards against which the assessment was conducted.
3. The Examination Board or the examiner can decide that the inspection of the exam and assessment standards or the discussion of the results must take place at a set time and place. If the person in question can demonstrate that forces beyond his/her control will keep or kept him/her from being present at the set time and place, he/she will be offered an alternative opportunity, within the period referred to in paragraph 1 if possible.
4. The Examination Board may accept deviations from the provisions in the first, second and third sections.

SECTION 7 – EXEMPTIONS

Article 7.1 – Exemptions from exams

1. At the student's request and after having consulted the examiner in question if necessary, the Examination Board can grant a student exemption from an exam for one or more courses that are part of the requirements for the bachelor degree, as referred to in Art. 4.3.
2. Exemption will be granted if the student has achieved a passing mark on an exam that is a comparable component of a degree programme offered at a research university in terms of contents, level and credits, or if the student has acquired professional knowledge or experience in that subject outside the higher education system.
3. No exemptions are granted for courses in Bachelor 1, for the Bachelor Thesis Class and for the Bachelor Thesis.
4. Requests for exemption must be submitted to the Examination Board (via OSIRIS Student) at least eight weeks before the start of the relevant course.

SECTION 8 – BACHELOR'S EXAMINATION

Article 8.1 – Bachelor's examination

1. The Examination Board establishes the results of the examination and awards the certificate, as referred to in Art. 8.4, as soon as the student has satisfied the requirements of the examination programme.
2. Before establishing the examination results, the Examination Board may itself instigate an assessment of the student's knowledge, understanding and skills in respect of one or more components or aspects of the programme, if and insofar the results of the relevant tests give grounds to do so.
3. The date of the bachelor's examination is the day on which the Examination Board establishes that the student has successfully passed the examination.
4. To have successfully passed the programme's examination and be awarded a certificate, the student must have been registered for the programme in the period the assessments were made.

Article 8.2 – Compensation

1. In Bachelor 1 as well as in Bachelor 2/3, a course with a failing grade (of at least 5.0) may be compensated for with a course with a grade of 7.0 or higher. The following clauses apply:
 - a) Within the overall BA-1 programme a maximum of two fives may be compensated for.
 - b) Within the overall BA-2/3 programme a maximum of two fives may be compensated for.
 - c) A Fail (minimum 5.0) ought to be compensated for with (a) course(s) with a grade of 7.0 or higher that represent(s) at least the same amount of study credits (EC) as the failed course.
2. A Fail for the Bachelor Thesis Class, the Bachelor Thesis, courses during an exchange period or the internship cannot be compensated for, nor can these items be used to compensate with for other courses. Electives taught at ESHCC can be compensated for, external Electives cannot.
3. The compensation will only be allowed once the student has met all other requirements of the phase of study except the courses that qualify for compensation.

Article 8.3 – Judicium cum laude

The judicium 'cum laude' is conferred to the bachelor's examination if the weighted grade average of all the results achieved in the degree programme is 8.25 or higher.

1. The weighted average grade for the bachelor programme is based on the results for all courses for which a final grade is established and the grade for the Bachelor Thesis.
2. All results are weighted according to their assigned credits.
3. Courses and course elements which are assessed on a Pass/Fail basis do not count towards the weighted average.
4. Both the internship and grades obtained abroad will be converted to a Pass/Fail on the students' grades lists and do not count towards the weighted average.

Article 8.4 – Degree

1. Students who satisfy the requirements of the academic achievement assessment for the degree programme will be conferred the title 'Bachelor of Arts in Arts and Culture Studies' (BA).
2. The academic title thus conferred will be specified on the bachelor diploma.

Article 8.5 – Bachelor degree certificate

1. The Examination Board shall confer a certificate as proof that the bachelor's examination has been successfully completed. One certificate per degree programme shall be conferred, even if the student completes more specialisations within a degree programme.
2. The Examination Board shall include a list of grades and the Diploma Supplement with this certificate, to provide insight into the nature and content of the degree programme completed.
3. If an honours programme, as referred to in Art. 4.8, is successfully completed, a separate certificate stating this shall be conferred.

SECTION 9 – STUDY PROGRESS AND STUDENT COUNSELLING

Article 9.1 – Study progress

1. The Dean and/or the Programme Director are responsible for recording the study marks in such a way that each student can receive an overview at least once a semester of the marks he/she has achieved on the classes and exams in the degree programme.
2. The course is viewed as a single unit for the purposes of determining study progress.
3. The relevant credits are awarded when the student has achieved a passing mark on a course or has been granted an exemption.
4. Credits are only awarded once for each course that a student passes, on the date at which the requirements for that course are completed.
5. Credits for external courses are only awarded if the courses have been approved pursuant to Art. 4.5.

Article 9.2 – Student counselling

1. The degree programme provides the introduction and student counselling to students registered for the programme, partly for the benefit of their orientation for potential study paths in and outside the programme.
2. The student counselling consists of:
 - An introduction prior to the first week of the academic year.
 - Group and individual counselling on potential study paths in and outside the programme, partly with a view to the career opportunities after the degree programme or with a view to following a master programme.
 - Group and individual counselling about study skills, study planning and the choice of follow-up courses.
 - The provision of referral to a more suitable degree programme for the student who, prior to February 1st of the year of initial enrolment, has deregistered for the programme.

Article 9.3 – Studying with a functional impairment

1. Students with a disability or a chronic illness are offered the opportunity to adapt their study, as far as is reasonably possible, to the restrictions determined by the disability or chronic illness. These adaptations will be aligned as far as possible to the student's individual functional impairment, but may not affect the course or the examination programme's quality or degree of difficulty.
2. Students should consult the student advisor and then submit a request to the Examination Board, accompanied by a statement from an authorised agency or specialist. In case of dyslexia, the [EUR Dyslexia Protocol](#) applies.

SECTION 10 – BINDING STUDY ADVICE (BSA)

Article 10.1 – The standard

At the end of his/her first year of registration for the degree programme, every student receives binding written advice about the continuation of his/her study. This study advice is issued by or on behalf of the dean. The study advice is issued during the first year of registration, after the final resits of the Bachelor 1 programme at the end of the academic year, but at the latest before the start of the new academic year.

1. At the end of the first year of study of the degree programme, the student ought to have successfully completed all Bachelor 1 programme components and obtained all credits. The total amount of credits obtained must thus equal 60 EC.
2. Students' study results are assessed in August and only after application of the compensation and resit regulations, cf. Art. 5.4 and 8.2. This means students may retake the written examinations for a maximum of three courses in the summer period in order to improve their final grades, and are allowed to compensate for two insufficient grades (at least 5,0) with courses graded with at least 7,0 and worth the same amount of credits.
3. If the student obtains 60 credits, he/she will receive a positive Binding Study Advice and may continue to the second year of study.
4. If the student earns less than 60 credits (0 – 55 EC), he/she will receive a negative Binding Study Advice, which equals rejection for the degree programme.
5. Based on personal circumstances as mentioned in article 10.4, the Examination Board may postpone issuing the Binding Study Advice for one year. The student should then meet the set standard one year later.
6. Students who deregister for the degree programme before 1 February during their first year of study do not receive a Binding Study Advice during that academic year.
7. For students enrolled in IBACS as part of the RASL Double Degree programme (Cf. appendix 2), the BSA standard as stipulated is applied after two years of study instead of one year; students must have earned 60 credits by the end of the second year of enrolment. Students who have earned less than 60 credits will receive a negative recommendation and are rejected.

Article 10.2 – Rejection

The Binding Study Advice may be used by the dean to issue a rejection on the grounds of Art. 7.8b, paragraph 3 of the Higher Education and Research Act (WHW), if the student has not yet passed all of the courses for Bachelor 1. A rejection will be issued if the student is not considered suitable for the programme, with due consideration of his/her personal circumstances, because his/her study results do not meet the standards as explained in Art. 10.1. The rejection shall apply for a period of three academic years. Consequentially, the student must quit the programme and is not allowed to enrol in this particular programme for three subsequent academic years.

Article 10.3 – Study progress monitoring

1. During the first year of enrolment, provisional advice will be issued at least twice by or on behalf of the Dean.
2. Further regulations for student counselling and study progress monitoring during Bachelor 1 are explained in the study guide of the degree programme and set out in the Rules and Guidelines of the Examination Board.

Article 10.4 – Personal circumstances

1. Personal circumstances that can be taken into consideration when issuing the Binding Study Advice are:
 - a) student illness, disability or pregnancy;
 - b) exceptional family circumstances;
 - c) membership of the University council, Faculty council, School management team or departmental Programme Committee;
 - d) other circumstances as outlined in Art. 2.1 of the WHW Implementation Decree (which refers to membership of the board of a student association of significant size).
2. Any student who can reasonably expect to incur some delay in his/her studies due to personal circumstances should report this fact to the student advisor as soon as possible, but ultimately within four weeks after they started and before July 1st. If a student comes forward after the 1st of July, he or she must be aware that in most cases these personal circumstances will not be taken into consideration for their BSA. Furthermore, all notified personal circumstances should be corroborated in the form of e.g., a doctor's statement, a mourning card or a letter with a contact number from close relatives.

Article 10.5 – Form and content of the Binding Study Advice

The study advice is issued in writing and consists of:

1. the standard that applies to the student in question, expressed in the number of credits to be earned in Bachelor 1.
2. the number of credits the student actually earned in Bachelor 1.
3. whether or not a rejection as referred to in Art. 7.8b, paragraph 3 of the WHW has resulted. If a rejection has been issued:
 - a) there is a statement that the student is banned from enrolling in the degree programme as a student for the following three academic years.
 - b) the option of appealing to the Examination Appeals Board is given, as well as the period within which the appeal must be submitted.

SECTION 11 – TRANSITIONAL AND FINAL PROVISIONS

Article 11.1 – Hardship clause

In exceptional individual circumstances, in which application of one or more of the provisions set out in these regulations leads to evidently unreasonable and/or unfair situations with regard to a student, the Examination Board may depart from the said provision(s) in favor of the student.

Article 11.2 – Appeal

Any decision taken by the Examination Board, including a refusal to make a decision, can be appealed to with the Examination Appeals Board (CBE) on the grounds of a conflict with the written and unwritten rules. This includes appeals regarding examination results.

Article 11.3 – Complaint procedure

In case of complaints, students are requested to follow the standing complaint procedure, which is published on the degree programme's website.

Article 11.4 – Amendments

1. Amendments to these regulations will be drawn up by the Dean, in a separate resolution, after approval of the Faculty Council and Programme Committee, where the Act so requires.
2. No amendments pertaining to the current academic year will take place, unless the interests of the students remain reasonably unharmed.
3. No amendment may disadvantage a student by influencing a decision about the student taken by the examination board in accordance with these regulations.

Article 11.5 – Announcement

The Dean is responsible for an appropriate announcement of these regulations, of the Rules & Guidelines established by the Examination Board, and of amendments to these documents.

Article 11.6 – Adoption and implementation

These regulations are adopted by the Dean after receiving the approval of the Faculty Council and Programme Committee, where such approval is required by law, and enter into effect on 1 September 2018.

APPENDIX 1 – Programme overview IBACS

International Bachelor in Arts and Culture Studies - Curriculum 2018/2019

Bachelor 1		60 credits
CC1001	History of Western Arts and Culture	10 credits
CC1003	Sociology of Arts and Culture	10 credits
CC1005	Introduction to the Economics of Arts and Culture	10 credits
CC1021	Arts, Culture and Media	10 credits
CC1006	Introduction to Cultural Policy	5 credits
CC1022	Cultural & Creative Industries	5 credits
CC1016	Introduction to Social Science Methods	5 credits
CC1008	Academic Skills	5 credits
Bachelor 2/3		
Theoretical core courses		35 credits
CC2005	Contemporary Approaches in Cultural Sociology	5 credits
CC2007	Aesthetics	5 credits
CC3105	Advanced Economic aspects of Cultural Industries	5 credits
CC1017	Marketing Arts and Culture	5 credits
CC3123	Introduction Arts Education	5 credits
CC2015	Sociology, Culture and Modernity	5 credits
CC2017	Advanced Economics of Arts and Culture	5 credits
Methodological courses		10 credits
CC2010	Introduction to Statistical Analysis	5 credits
CC2014	Methods of Qualitative Research	5 credits
Focus area courses		15 credits
<i>Focus area Culture and Economics</i>		
CC3107	Economics of Cultural Heritage	5 credits
CC3203	Economic Geography of Creativity and Urban Development	5 credits
CC2044	History of the Art Market	5 credits
CC2008	Values of Culture	5 credits
<i>Focus area Culture and Society</i>		
CC2039	Theory of the Avant-Gardes	5 credits
CC2051	Cultural Studies	5 credits
CC2050	Consumption and Identity	5 credits
<i>Focus area Culture and Media</i>		
CC3201	Media Industries: Trends and Strategies	5 credits
CC3124	Audiences Studies: Current Perspectives	5 credits
Research Workshop		5 credits
CC3073	Cultural Management (CE)	5 credits
CC3072	Cultural Lifestyles and Participation (CS)	5 credits
CC3113	Recognition in the Visual Arts (CS)	5 credits
CC3167	Media Tourism (CM)	5 credits
Internship		15 credits
Minor (student chooses from the EUR matrix)		15 credits
Elective courses (options are listed on programme website)		10 credits
Bachelor Thesis Project		15 credits
CC3202	Bachelor Thesis Class	5 credits
CC3000	Bachelor Thesis	10 credits
OR Exchange (instead of 15 credits minor, 10 credits Focus Area and 5 credits elective)		30 credits

APPENDIX 2 - Programme overview ACW

Bachelor Algemene Cultuurwetenschappen - Examenprogramma 2018/2019

Bachelor 1		60 credits
CC1001	History of Western Arts and Culture	10 credits
CC1003	Sociology of Arts and Culture	10 credits
CC1005	Introduction to the Economics of Arts and Culture	10 credits
CC1021	Arts, Culture and Media	10 credits
CC1018	Introductie Kunst- en Cultuurbeleid	5 credits
CC1023	Culturele en Creatieve Industrieën	5 credits
CC1016	Introduction to Social Science Methods	5 credits
CC1008	Academic Skills	5 credits
Bachelor 2/3		
Theoretical core courses		35 credits
CC2005	Contemporary Approaches in Cultural Sociology	5 credits
CC2007	Aesthetics	5 credits
CC3105	Advanced Economic aspects of Cultural Industries	5 credits
CC1017	Marketing Arts and Culture	5 credits
CC2045	Introductie Kunsteducatie	5 credits
CC2015	Sociology, Culture and Modernity	5 credits
CC2017	Advanced Economics of Arts and Culture	5 credits
Methodological courses		10 credits
CC2010	Introduction to Statistical Analysis	5 credits
CC2014	Methods of Qualitative Research	5 credits
Focus area courses		15 credits
<i>Focus Culture and Economics</i>		
CC3107	Economics of Cultural Heritage	5 credits
CC3203	Economic Geography of Creativity and Urban Development	5 credits
CC2044	History of the Art Market	5 credits
CC2008	Values of Culture	5 credits
<i>Focus Culture and Society</i>		
CC2039	Theory of the Avant-gardes	5 credits
CC2051	Cultural Studies	5 credits
CC2050	Consumption and Identity	5 credits
<i>Focus Culture and Media</i>		
CC3201	Media Industries: Trends and Strategies	5 credits
CC3124	Audiences Studies: Current Perspectives	5 credits
Research Workshop		5 credits
CC3073	Cultural Management (CE)	5 credits
CC3072	Cultural Lifestyles and Participation (CS)	5 credits
CC3113	Recognition in the Visual Arts (CS)	5 credits
CC3167	Media Tourism (CM)	5 credits
Stage		15 credits
Minor (student kiest uit het EUR aanbod)		15 credits
Keuzevakken (opties staan op de website)		10 credits
Bachelor Thesis project		15 credits
CC3202	Bachelor Thesis Class	5 credits
CC3000	Bachelor Thesis	10 credits
OF Internationale uitwisseling (ipv 15 credits minor, 10 credits Focus Area, 5 credits keuzevakken)		30 credits

APPENDIX 3 - Double Degree Programme (RASL)

The Arts and Culture Department participates in the *Rotterdam Arts & Sciences Lab* (RASL). In this partnership IBACS offers double degrees with Codarts and Willem de Kooning Academy. The double degree allows students to combine their IBACS study with a programme either at Codarts or at Willem de Kooning Academy. The current design of this double degree curriculum allows students to finish both programmes within 5 instead of 7 years. The curriculum is a 300 EC programme. When they complete this trajectory, students will receive a diploma from both institutions.

- **Credit transfers**

Selected courses from the partner programmes are accepted for the IBACS programme. The number of credits is maintained, however a 'pass' is registered as a grade.

Willem de Kooning Academy:

1. Internship	15 EC
2. Practice 3	15 EC
3. Minor	30 EC
	60 EC total

<i>Codarts (generic model)</i>	
Year 1	11
Music theoretical education (mte) sem 1	3
Mte sem 2	3
Genre specific history	3
Practical harmony sem 2	2
Year 2	14
Mte year 2	6
Practical harmony sem 2	2
Practical harmony sem 3	2
Rhythmic training/ solfege sem 1	2
Rhythmic training/ solfege sem 2	2
Year 3	5
Genre specific courses year 3	3
Practical harmony sem 5	2
Year 4	24
Mte sem 5	3
Mte sem 6	3
Genre specific courses year 4	3
RASL entrepreneurship module	15
Year 5	6
Genre specific courses year 5	6
TOTAL	60

- **Examination programme**

The regular IBACS examination programme forms the basis of the IBACS as double degree programme. Students enrolled in the double degree programme will follow a tailored examination programme.

APPENDIX 4 - Minors 2018-2019

The minors Creative Economy and Arts and Culture Studies are not open for ACW and IBACS students.

1. Creative Economy	15 credits
• The Cultural Economic Perspective	5 credits
• Money and the fine Arts	5 credits
• Creative Economy and Creative Organisations	5 credits
2. Fashion Industry	15 credits
• Business History of Fashion	5 credits
• Economics of Fashion	5 credits
• Fashion Media	5 credits
3. Arts and Culture Studies	15 credits
• Art of Filmmaking	5 credits
• Art, Culture and History	5 credits
• Art, Culture and Society	5 credits