

# LANGUAGE & TRAINING CENTRE

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## Enrolment form language courses

Period 1: 24 September to 29 November 2018

Deadline enrolment: Wednesday 12 September 2018, 13.00 hours

**Confirmation:** In week 38 (17-21 September) you will receive an email confirmation or notification of cancellation should the course not go ahead. If you have not received an email from us (check the junk mail as well!) on Thursday 20 September, please contact the LTC: [ltc@eur.nl](mailto:ltc@eur.nl)

### 1. Personal data

Family Name  First Name(s)  M  F

Telephone

Mother tongue

Email address\*

I am connected to Erasmus University Rotterdam (EUR) as:

a student, exchange student, PhD student, employee or alumnus (Rate 1)

I am not connected; I am a student of another Dutch university or Hogeschool (Rate 1)

I am not connected, but I do have an academic background (Rate 2)

Faculty/Department EUR

Student number

Name other University/Hogeschool

### 2. Course information

2a. I would like to register for the following course

2b. 2<sup>nd</sup> choice of day (only applicable for courses that are offered on more than one day: Dutch (A1, A2.1) and Spanish (A1)

2c. Beginners: go to question 3

I can be placed in this course level, based on\*\*:

the result of an intake I took less than a year ago at the LTC **or**

the LTC certificate (no older than 12 months) from the previous course level **or**

the fact that I am currently taking part in the course of the previous level.

Level of current course

\* By signing this form, you agree to correspond via this email address.

\*\*Please note: this will be checked in the LTC course registration system.

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## 3. Payment

Course fee

Choose option A, B or C:

**A** Payment by **PIN** or **credit card** at the ESSC (Sanders Building). For payments by credit card we will have to charge 5 % extra. **Students have to choose this option.**

**B** **Payment from abroad with credit card or paypal.** A link will be send via email to make this payment.

Email address for payment link:

Please note the payment needs to be done before the registration deadline.

**C** The course fee will be paid by department/employer. **This option is for employees of EUR only.**

Name

Department

WBS element/kostenplaats

Signature employer

## 4. Signature

I agree to the terms and conditions published on the website of the Language & Training Centre:

[www.eur.nl/ltc](http://www.eur.nl/ltc)

Date (dd-mm-yy)

Signature

All forms should be completed **digitally** (handwritten enrolment forms will not be accepted), printed and signed.

For **payment option A**, the enrolment form must be handed in at the Erasmus Student Service Centre (Sanders Building, ground floor next to food court) where the course fee has to be paid at the same time.

For **payment option B and C**, please send the form to:

**Language & Training Centre**

**E** [ltc@eur.nl](mailto:ltc@eur.nl)

**W** [www.eur.nl/ltc](http://www.eur.nl/ltc)