

Regulations Financial Support Fund

Overview

- Regulation Financial Support Fund Force majeure..... 2
- Regulation Financial Support Fund Community & Top-Level Sports..... 6
- Regulation Financial Support Fund Grants for board membership student organisations..... 9
- Regulation Financial Support Fund Stimulating international mobility..... 13
- Regulation Financial Support Fund Individual board membership grants 18
- Regulation Financial Support Fund Second master degree 21
- Regulation Financial Support Fund Tuition fee exemption 24
- Appendix 1 to the regulation Financial Support Fund: Grants for board membership of student organisations..... 27

Regulation

Financial Support Fund

Force majeure

As referred to in article 7.51 and following of the Dutch Higher Education and Research Act.

Background to the Financial Support Fund

Erasmus University Rotterdam (EUR) provides grants to full-time students of public funded bachelor's and master's degree programmes via the Financial Support Fund. This is arranged in articles 7.51 up to and including 7.51i of the Dutch Higher Education and Research Act. In doing so, the university supports students committed to student life, the university and society. It also helps students facing delay due to force majeure, outstanding students from outside Europe who wish to study here full-time and those who wish to follow part of their study in a non-European country.

Background to the Force majeure regulation

The Force majeure regulation falls under the Financial Support Fund. This regulation is intended for students who, during the nominal duration of their study, face exceptional personal circumstances that result in them getting behind with their studies.

Chapter 1. Conditions and procedure

Article 1.1 Conditions for the force majeure regulation

1. Financial support for 'Force majeure' is available to students who:
 - a) are enrolled full-time in a public funded Erasmus University Rotterdam degree programme for which tuition fees are owed and for which they have not yet been awarded a degree, and
 - b) are enrolled as first enrolment (main enrolment) for the programme as intended in section a, for which the student pays tuition fees to EUR, and
 - c) have experienced delays in their study due to exceptional personal circumstances to such an extent that they can no longer sit the final examinations in the nominal duration of the study, and
 - d) submit a study plan for every 6-month period of financial support in accordance with the Financial Support Fund formulated in consultation with the programme study advisor or a counsellor, if the formulation of this has been agreed by the relevant study supervisor.
2. Exceptional personal circumstances, as intended in the first paragraph under c, are understood to be:
 - a) illness,

- b) pregnancy or childbirth,
- c) a physical, sensory or other impairment,
- d) exceptional family circumstances,
- e) an insufficiently practicable programme, and
- f) enrolment in a public funded degree programme that has not been re-accredited and for which no degree has yet been awarded.

3. The period in which force majeure results in entitlement to support is the nominal duration of the programmes the student is following at EUR. The full nominal duration of the bachelor and master degrees together is reduced by the years in which the student was enrolled for another university and/or university of applied sciences bachelor or master degree. A student who experiences study delay due to force majeure during this period is entitled to financial support from the Financial Support Fund.

Article 1.2 Application procedure

1. A student who experiences study delay due to exceptional personal circumstances (or his/her representative) should notify a counsellor and/or a study advisor within two months of the start of the circumstances. If the circumstances are such that the student or his/her representative was not able to give notification of the exceptional circumstances within two months, the notification, whether timely or not, will be assessed in the light of the circumstances.
2. A notification will not be processed if this takes place after 31 December following the academic year in which the exceptional circumstance took place.
3. After the notification an application should be made via a counsellor. The application must be made in writing, using an application form and providing the evidence that is required for the assessment, including any prepared study plans.
4. The application cannot be made earlier than six months prior to and no later than three months before the end of the nominal study duration.
5. If the application is incomplete, the student will be offered the opportunity to provide the required information within 4 weeks. If the registration is not supplemented within this period, it may be decided to not process the application. The student will be informed of this.

Article 1.3 Assessment

1. The student's application will be assessed by the Student Support Committee.
2. The Committee assesses the extent to which the exceptional circumstances have resulted in study delay and uses this to determine the term of the financial support.
3. The Committee will inform the student of the decision in writing.

Article 1.4 Start, duration and payment

1. The financial support starts from the moment that the student's nominal study duration ends, as stated in paragraph 3 of article 1.1.
2. The maximum term of financial support for exceptional circumstances is in total 12 months per student. This maximum term also applies to a concurrence of various force majeure reasons.
3. The financial support will be paid successively in the following months.
4. When receiving the support, the student should be enrolled as full-time EUR student. As soon as the student de-enrols, the remaining months of financial support will be cancelled.

5. The student is obliged to notify the student counsellor of any changes in the student's situation that could be of import to the payment of the contribution (such as concluding the study).

Article 1.5 Amount

1. Students under the student loan system who experience study delay as a consequence of force majeure during the nominal duration of their study, as described in paragraph 3 of article 1.1, will receive a fixed amount.
2. The fixed amount will be equal to the basic student grant for higher education students living away from home from the old grant system. As soon as the transitional regime from the old grant system by DUO is expired, the consumer price index as intended in article 7.45, paragraph 5 of the WHW will be used to determine the fixed amount.
3. The fixed amount may be supplemented to the amount of the supplementary grant that the student last received from DUO.
4. Students under the grant system receive a monthly amount equal to the grant (basic student grant and supplementary grant together) that was received in the last grant month.

Article 1.6 Entitlement to the Financial Support Fund on the basis of force majeure at another university or university of applied sciences

1. If a student who has followed a public funded degree programme at another institution for higher education has been awarded financial support by that institute's Executive Board on the grounds of exceptional personal circumstances, as intended in article 1.1, second paragraph, but has not received this support, the Erasmus University Rotterdam Executive Board can recognise this claim. The duration and form of the claim for financial support will be re-determined in accordance with the Erasmus University Rotterdam Financial Support Fund Force majeure regulation. The student has to submit the decision from the Executive Board of the other university or university of applied sciences, in which the support was awarded, and a statement from that Executive Board that the support has not been paid out.
2. If a student who has followed a public funded degree programme at another institution for higher education had been awarded financial support by that institute's Executive Board on the grounds of exceptional personal circumstances, as intended in article 1.1, second paragraph, had this been requested, but has not requested this support, then the student's application to the Erasmus University Rotterdam Executive Board will be assessed in accordance with the Erasmus University Rotterdam Financial Support Fund Force majeure regulation. The student has to submit a statement from the Executive Board of the other university or university of applied sciences in which it is clear that the support there was not requested.

Chapter 2. Mandates

Article 2.1 The Student Support Committee

1. The Executive Board appoints the members of the Student Support Committee. This committee comprises at least a student counsellor as chair and an employee from the General Management Directorate Administrative and Legal Affairs Department as deputy chair.
2. The Executive Board puts forward the following items from the Financial Support Fund to the Student Support Committee:
 - a) Individual grants for personal circumstances (force majeure);

- b) Grants for board membership of student organisations (lump sum);
 - c) Individual grants for members of participation bodies and programme committees;
 - d) Individual grants for students who perform relevant social activities and for students involved in top-level sports;
 - e) Individual grants for outstanding students who will be following a second master degree (EUR Excellence Scholarship).
3. The Committee will receive administrative support from the Education and Student Affairs Unit (E&S), part of the University Support Centre.
 4. The Executive Board gives the chair of the Student Support Committee the mandate to take decisions and sign for favourable decisions, and in the case of absence gives a sub-mandate to the deputy chair of the Student Support Committee.
 5. For signing decisions in which an application is rejected, the Executive Board gives the mandate to the E&S Unit Manager.

Chapter 3. Final provisions

Article 3.1 Hardship clause

In certain cases, the Executive Board can grant a request for financial support on other grounds than the described exceptional circumstances, if not granting this would lead to extreme unfairness.

Article 3.2 Effective date and transitional arrangements

This regulation shall take effect on 1 September 2016.

The Erasmus University Rotterdam Financial Support Fund Regulations (2011) regarding force majeure was revoked as of 1 September 2016.

Regulation

Financial Support Fund

Community & Top-Level Sports

As referred to in article 7.51 and following of the Dutch Higher Education and Research Act.

Background to the Financial Support Fund

Erasmus University Rotterdam (EUR) provides grants to full-time students of public funded bachelor's and master's degree programmes via the Financial Support Fund. This is arranged in articles 7.51 up to and including 7.51i of the Dutch Higher Education and Research Act. In doing so, the university supports students committed to student life, the university and society. It also helps students facing delay due to force majeure, outstanding students from outside Europe who wish to study here full-time and those who wish to follow part of their study in a non-European country.

Background to the Community & Top-Level Sports regulation

The Community & Top-Level Sports regulation falls under the Financial Support Fund. This regulation is intended for students who, during the nominal duration of their study, get behind with their studies because of relevant community activities or participation in top-level sports.

Chapter 1. Conditions and procedure

Article 1.1 Conditions for Community & Top-Level Sports regulation

1. Financial support for 'Community & top-level sports' is available to students who:
 - a) are enrolled full-time in a public funded Erasmus University Rotterdam degree programme for which tuition fees are owed and for which they have not yet been awarded a degree, and
 - b) are enrolled as first enrolment (main enrolment) for the programme as intended in section a, for which the student pays tuition fees to EUR, and
 - c) if students are still following a bachelor programme: can present a positive binding study advice of this programme, and
 - d) during the nominal duration of their study undertake in the opinion of the Executive Board relevant community activities for EUR and do not receive a subsidy from EUR or third parties for this, or
 - e) during the nominal duration of their study, perform in top-level sports and can demonstrate their level via classification in accordance with the NOC*NSF top-level sport policy. The basic assumption is that the student has an A, B, or High Potential

status from the NOC*NSF. The Executive Board may deviate from this. In the event of deviations from this, the student should demonstrate his/her top-sport level in another way.

2. The period in which study delay through relevant community activities or top-level sports results in entitlement to support is the nominal duration of the programmes the student is following at EUR. The full nominal duration of the bachelor and master degrees together is reduced by the years in which the student was enrolled for another university and/or university of applied sciences bachelor or master degree. The student who experiences study delay due to community activities or top-level sports during this period is entitled to financial support from the Financial Support Fund

Article 1.2 Application procedure

1. The student who undertakes community activities or participates in top-level sport can submit an application for a grant no later than 1 September in the academic year prior to the undertaken activities.
2. The application must be made in writing, using an application form and providing the evidence required for the assessment.
3. If the application is incomplete, the student will be offered the opportunity to provide the required information within 4 weeks. If the application is not supplemented within this period, it may be decided not to process the application and the student will receive no grant for the academic year concerned. The student will be informed of this.

Article 1.3 Assessment and budget

1. The student's application will be assessed after the first 1 September following the application by the Student Support Committee.
2. In the case of community activities, the committee assesses the extent to which the activity has resulted in study delay. The committee also assesses the extent to which the community activity is relevant for EUR.
3. In the case of top-level sports, the committee assesses the extent to which the top-level sports have resulted in study delay. If there is no NOC*NSF classification, the committee will assess the level to which the sport is practised.
4. The budget for the community activities and top-level sports item amounts to 25,000 euros per year.
5. If there are more applications than the budget allows, the committee will determine which applications take priority. The applicants will be informed of this.

Article 1.4 Start, duration and payment

1. The application for financial support will be paid retroactively to the latest submission date for which the application was submitted. This is 1 September each year.
2. The monthly payment starts after an application has been awarded. The financial support will be paid successively in the following months.
3. A student can receive up to six months' financial support for relevant community activities or top-level sports for the entire study period. In the event of concurrence of various grounds that fall under this regulation, a maximum of twelve months' financial support for the entire study period applies.
4. The Student Support Committee can deviate from the first or third paragraph if they consider that there is a legitimate reason to deviate.

Article 1.5 Amount

1. The committee determines the number of grant months that comprise the financial support. This number depends on the time load and relevance of the community activity for EUR or depends on the level of top sports practised as demonstrated in the documentary evidence.
2. The level of the financial support is a fixed monthly amount. This amount will be multiplied by the number of grant months as determined by the committee.
3. The fixed amount will be equal to the basic student grant for higher education students living away from home from the old grant system. As soon as the transitional regime from the old grant system by DUO is expired, the consumer price index as intended in article 7.45, paragraph 5 of the WHW will be used to determine the fixed amount.

Chapter 2. Mandates

Article 2.1 The Student Support Committee

1. The Executive Board appoints the members of the Student Support Committee. This committee comprises at least a student counsellor as chair and an employee from the General Management Directorate Administrative and Legal Affairs Department as deputy chair.
2. The Executive Board puts forward the following items from the Financial Support Fund to the Student Support Committee:
 - a) Individual grants for personal circumstances (force majeure);
 - b) Grants for board membership of student organisations (lump sum);
 - c) Individual grants for members of participation bodies and programme committees;
 - d) Individual grants for students who perform relevant social activities and for students involved in top-level sports;
 - e) Individual grants for outstanding students who will be following a second master degree (EUR Excellence Scholarship).
3. The Committee will receive administrative support from the Education and Student Affairs Unit (E&S), part of the University Support Centre.
4. The Executive Board gives the chair of the Student Support Committee the mandate to take decisions and sign for favourable decisions, and in the case of absence gives a sub-mandate to the deputy chair of the Student Support Committee.
5. For signing decisions in which an application is rejected, the Executive Board gives the mandate to the E&S Unit Manager.

Chapter 3. Final provisions

Article 3.1 Effective date

This regulation shall take effect on 1 September 2016.

The Erasmus University Rotterdam Financial Support Fund Regulations (2011) regarding community activities and top-level sports was revoked as of 1 September 2016.

Regulation

Financial Support Fund

Grants for board membership

student organisations

As referred to in article 7.51 and following of the Dutch Higher Education and Research Act.

Background to the Financial Support Fund

Erasmus University Rotterdam (EUR) provides grants to full-time students of public funded bachelor's and master's degree programmes via the Financial Support Fund. This is arranged in articles 7.51 up to and including 7.51i of the Dutch Higher Education and Research Act. In doing so, the university supports students committed to student life, the university and society. It also helps students facing delay due to force majeure, outstanding students from outside Europe who wish to study here full-time and those who wish to follow part of their study in a non-European country.

Background to the regulation: Grants for board membership of student organisations

Grants for board membership of student organisations falls under the Financial Support Fund. This regulation is intended for students who fulfil a board member function within a student organisation.

Chapter 1. Conditions and procedure

Article 1.1 Conditions for Regulation: Grants for board membership of student organisations

1. Financial support in the form of grants for board membership of student organisations is available to students who:

- a) are enrolled full-time in a public funded Erasmus University Rotterdam degree programme for which tuition fees are owed and for which they have not yet been awarded a degree, and
- b) are enrolled as first enrolment (main enrolment) for the degree programme as intended in section a, for which the student pays tuition fees to EUR, and
- c) fulfil a board function in a student organisation recognised or registered as such by the Executive Board in accordance with appendix 1, and
- d) if students are still following a bachelor's degree programme: can present a positive binding study advice of this programme.

2. Persons eligible for financial support from the 'Grants for board membership of student organisations (lump sum)' item:

- a) fulfil a full-time board member function of a student organisation designated as such by the Executive Board;
- b) were enrolled as full-time EUR programme students in the previous academic year for which they owed tuition fees to EUR and for which they have not yet been awarded a degree, and
- c) have signed the agreement 'Tuition fee exemption Erasmus University Rotterdam (non-enrolled board member)'.

Article 1.2 Application procedure

1. The student organisation registered or recognised by the Executive Board must apply for grants for its board members before 1 December for that academic year. If there are valid reasons for deviating from this date, the relevant student organisation may agree a new date by submitting a request.
2. The application must be made in writing, using one application form per student association and providing the attachments required for the assessment. The application must also indicate which of the board members receive a supplementary grant from DUO in the month preceding the start of the board membership.
3. By submitting an application, the student association states that it makes a positive contribution to the university community and to the university as stated in the Recognition and Facility Regulation for Student Organisations, and makes this clear to the university community on the association's website.
4. If the application is incomplete, the student organisation will be offered the opportunity to provide the required information within four weeks. If the application is not supplemented within this period, it may be decided not to process the application and the student organisation will receive no grants for the academic year concerned. The student organisation will be informed of this.

Article 1.3 Start, duration and payment

5. The financial support becomes effective in retroaction on 1 September of the academic year concerned. The Student Support Committee can deviate from this if they consider that there is a legitimate reason to deviate.
6. The duration of the financial support is one academic year.
7. The total amount is paid in one go following processing of the request. The payment is made to the association in one go. The association itself is responsible for the distribution of the grants among the board members.
8. Board members who receive a supplementary grant as indicated by the lump sum application, are approached by USC E&S for the individual payment of the supplementary board membership grant.

Article 1.4 Amount

1. The size of the amount transferred to the student organisation is determined based on the number of board membership grant months that the student organisation is awarded in accordance with appendix 1.
2. The amount of the monthly amount will be equal to the basic student grant for higher education students living away from home from the old grant system. As soon as the transitional regime from

the old grant system by DUO is expired, the consumer price index as intended in article 7.45, paragraph 5 of the WHW will be used to determine the fixed amount.

3. The total amount of the lump sum paid to the student organisation is the total number of grant months multiplied by the fixed amount per month. The organisation distributes the lump sum among its members and is also responsible for the payment to the board members.
4. The amount of the supplementary board membership grant is equal to the supplementary grant the student received from DUO in the month preceding the beginning of the board membership year. This monthly amount is multiplied by the average number of grant months per board member (total number of grant months divided by the number of board members). This amount is paid out individually to the student in question and is not a part of the lump sum.
5. On this basis and/or in the event of concurrence, a board member can never receive more than 12 grant months in one academic year.
6. Upon request of USC E&S, the organisation provides information about the distribution of the lump sum among its board members.

Chapter 2. Mandates

Article 2.1 The Student Support Committee

1. The Executive Board appoints the members of the Student Support Committee. This committee comprises at least a student counsellor as chair and an employee from the General Management Directorate Administrative and Legal Affairs Department as deputy chair.
2. The Executive Board puts forward the following items from the Financial Support Fund to the Student Support Committee:
 - a) Individual grants for personal circumstances (force majeure);
 - b) Grants for board membership of student organisations (lump sum);
 - c) Individual grants for members of participation bodies and programme committees;
 - d) Individual grants for students who perform relevant social activities and for students involved in top level sports;
 - e) Individual grants for outstanding students who will be following a second master degree (EUR Excellence Scholarship).
 - f) The Committee will receive administrative support from the Education and Student Affairs Unit (E&S), part of the University Support Centre.
3. The Executive Board gives the chair of the Student Support Committee the mandate to take decisions and sign for favourable decisions, and in the case of absence gives a sub-mandate to the deputy chair of the Student Support Committee.
4. For signing decisions in which an application is rejected, the Executive Board gives the mandate to the E&S Unit Manager.

Chapter 3. Final provisions

Article 3.1 Exclusion of a student organisation from financial support

1. The Executive Board can cancel the financial support to a student organisation with immediate effect or terminate this if the involved student organisation or a member of this organisation is, according to the Executive Board, guilty of socially unacceptable conduct or harms the good name of

the university in some other way. This sanction is only possible for actions for which the board of the student organisation carries responsibility and as such can be held accountable.

2. The Executive Board hears the student organisation before taking the decision.

Article 3.2 Effective date

This regulation shall take effect on 1 September 2016.

The Erasmus University Rotterdam Financial Support Fund Regulations (2011): regarding grants for board membership of student associations (lump sum) was revoked as of 1 September 2016.

Regulation

Financial Support Fund

Stimulating international mobility

As referred to in article 7.51 and following of the Dutch Higher Education and Research Act.

As referred to in article 7.51 and following of the Dutch Higher Education and Research Act.

Background to the Financial Support Fund

Erasmus University Rotterdam (EUR) provides grants to full-time students of public funded bachelor's and master's degree programmes via the Financial Support Fund. This is arranged in articles 7.51 up to and including 7.51i of the Dutch Higher Education and Research Act. In doing so, the university supports students committed to student life, the university and society. It also helps students facing delay due to force majeure, outstanding students from outside Europe who wish to study here full-time and those who wish to follow part of their study in a non-European country.

Background to Stimulating international mobility regulation

The Stimulating international mobility regulation falls under the Financial Support Fund. This regulation focuses on two groups of students:

1. Students from a country outside the European Economic Area following a full-time initial programme at Erasmus University and who are due to pay institutional tuition fees for this. The regulation has three forms: a fee waiver of the institutional tuition fee, a scholarship from the Holland Scholarship Programme (from the Ministry of Education, Culture and Science and EUR) and a Fulbright scholarship (only for students from the US intending to follow a master's degree programme).
2. Students following a complete full-time public funded degree programme here and following education or an internship in a country outside the European Economic Area. The regulation has two forms: a scholarship from the Holland Scholarship Programme and a university subsidy for selected participants in the Netherlands-Asia Honours Summer School.

Chapter 1. Erasmus University Holland Scholarship for students from outside the EEA: incoming diploma mobility

Article 1.1 Scholarship

1. The Ministry of Education, Culture and Science makes scholarships available via the Holland Scholarship Programme to students outside the EEA who wish to follow a full public funded degree programme at EUR in the Netherlands. The ministry determines the amount of the scholarship.
2. The conditions the ministry includes in the annual Action Plan apply in full.
3. The dean of the faculty awards the scholarship in due observance of article 2.1, paragraph 2 and article 2.2, paragraph 3 of this regulation. He or she decides on a regulation which, in any event, incorporates selection criteria, a selection procedure and a ranking method.

Article 1.2 Budget

1. The Executive Board uses the Financial Support Fund to finance (double) up to 50% of the scholarships the ministry makes available.
2. The Executive Board adds the amount of max. € 225.000 per year, also derived from the Financial Support Fund. The total number of scholarships are allocated in batches of € 5,000 each, distributed to the faculties as follows:
 - a. an allocation of the other scholarships in proportion to the number of students with non-EEA nationality as of 1 October in the last academic year for which these data are available. The source for this is the 1CHO file from the VSNU.
 - a. faculties can offer the batches of € 5,000 combined, with a maximum of € 15,000 (three batches) per student.
3. Faculties can supplement the scholarship with a fee waiver.

Article 1.3 Conditions for student

Students should satisfy the following requirements:

- a. They are enrolling in a public funded degree programme in the Netherlands for the first time; and
- b. They are enrolling for the public funded degree programme for which the scholarship is being requested and for which the institutional tuition fee is due by 1 September; and
- c. Are a national of a country that is not part of the European Economic Area.

Article 1.4 Application

The student applies for the scholarship at the faculty that offers the programme, using the procedure and within the term prescribed by the faculty.

Article 1.5 Procedure

1. The dean assesses the application.
2. The dean informs the student of the result.
3. The dean informs the EUR International Office regarding the award of the scholarship.

4. The EUR International Office pays the scholarship in two instalments, the last of these being prior to 1 June of the academic year.

Article 1.6 Effective date

This chapter of the regulation shall take effect on 1 September 2016.

Chapter 2. Fulbright – Suzanna Rodrigues Scholarship for students from the United States: incoming diploma mobility

Article 2.1 Scholarship

1. Erasmus University Rotterdam finances Fulbright - Suzanna Rodrigues Scholarships for students with American nationality who wish to follow a master degree here.
2. The amount of the scholarship is €13,400 for 11 months. This amount can be modified by the E&S unit manager, following the advice from the Fulbright Center.
3. The conditions of the Fulbright U.S. Student Program apply in full.
4. The Fulbright Center awards the scholarship.

Article 2.2 Budget

The Executive Board uses the Financial Support Fund to finance up to two scholarships per year.

Article 2.3 Conditions for student

Students should satisfy the following requirements:

- a. the conditions set by the Fulbright program; and
- b. enrolment by 1 September for the public funded master's degree programme for which the scholarship is being requested.

Article 2.4 Procedure

1. The student applies for the scholarship according to the Fulbright U.S. Student Program.
2. The Fulbright Center processes and assesses the application.
3. The Fulbright Center pays the scholarship to the student.
4. The EUR International Office reimburses the paid scholarship amount to the Fulbright Center.

Article 2.5 Effective date

This chapter of the regulation shall take effect on 1 September 2016.

Chapter 3. Holland Scholarship for students to countries outside the EEA: outgoing study credit mobility

Article 3.1 Scholarship

1. The Ministry of Education, Culture and Science makes scholarships available via the Holland Scholarship Programme to EUR students who wish, as part of their EUR study, to follow education, conduct research or follow an internship in a country outside the EEA. The ministry determines the amount of the scholarship.
2. The conditions the ministry includes in the annual Action Plan apply in full.

3. The dean of the faculty awards the scholarship in due observance of article 4.1, paragraph 2 and article 4.2, paragraph 3 of this regulation. He or she decides on a regulation which, in any event, incorporates selection criteria, a selection procedure and a ranking method.

Article 3.2 Budget

1. The Executive Board uses the Financial Support Fund to finance up to 50% of the scholarships the ministry makes available.
2. The number of scholarships the ministry makes available are allocated as follows:
 - a. a fixed budget of two scholarships for each faculty, the BMG institute and the Erasmus University College;
 - b. an allocation of the other scholarships in proportion to the percentage of students with non-EEA nationality as of 1 October in the last academic year for which these data are available. The source for this is the 1cHO file from the VSNU.
3. The Executive Board can designate the entire budget or part of this for specific groups of students, based on talent or whether the country of origin is one of the focus countries.

Article 3.3 Conditions for student

Students should satisfy the following requirements:

- a. They are enrolling for the full-time public funded degree programme for which the scholarship is being requested by 1 September; and
- b. They are travelling to a country for at least three months in the context of study, research and/or internship and receive at least 15 EC for this. The country to which they are travelling is not part of the European Economic Area and the EU, within the standard Erasmus+ mobility programme, does not make a mobility grant available for this; and
- c. They have not previously had an HSP scholarship in accordance with this chapter.

Article 3.4 Application

The student applies for the scholarship at the faculty that offers the degree programme, using the procedure and within the term prescribed by the faculty.

Article 3.5 Procedure

1. The dean assesses the application.
2. The dean informs the student of the result.
3. The dean informs the EUR International Office regarding the award of the scholarship.
4. The EUR International Office pays the scholarship in two instalments, the first of these being prior to departure.

Article 3.6 Effective date

This chapter of the regulation shall take effect on 1 September 2016.

Chapter 4. Netherlands-Asia Honours Summer School (NAHSS) for students to China, Hong Kong and Taiwan: outgoing study credit mobility

Article 4.1 Subsidy

1. Erasmus University Rotterdam contributes to the costs of EUR students who participate in the NAHSS. The amount of the contribution is €1,000.
2. The NAHSS conditions apply in full.

Article 4.2 Budget

The Executive Board uses the Financial Support Fund to finance €1,000 per student participating in NAHSS up to a maximum 15 students per academic year.

Article 4.3 Conditions for student

Students should satisfy the following requirements:

- a. They are selected for participation in the NAHSS by the dean of the Erasmus Honours Academy;
- b. They are enrolled for a bachelor's degree programme in the academic year of participation in the NAHSS.

Article 4.4 Execution

1. The student should register for NAHSS participation with the dean of Erasmus Honours Academy (EHA).
2. The dean assesses the application and selects students for recommendation for the NAHSS.
3. The NAHSS determines which student participates in the programme.
4. The EUR International Office pays the €1,000 contribution per participant to the NAHSS.

Article 4.5 Effective date

This chapter of the regulation shall take effect on 1 September 2016.

Regulation

Financial Support Fund

Individual board membership grants

As referred to in article 7.51 and following of the Dutch Higher Education and Research Act.

Background to Financial Support Fund

Erasmus University Rotterdam (EUR) provides grants to full-time students of public funded bachelor's and master's degree programmes via the Financial Support Fund. This is arranged in articles 7.51 up to and including 7.51i of the Dutch Higher Education and Research Act. In doing so, the university supports students committed to student life, the university and society. It also helps students facing delay due to force majeure, outstanding students from outside Europe who wish to study here full-time and those who wish to follow part of their study in a non-European country.

Background to Individual board membership grant regulation

The Individual board membership grant regulation falls under the Financial Support Fund. This regulation is intended for students who are members of the EUR University Council, a faculty council or programme committee.

Chapter 1. Conditions and procedure

Article 1.1 Conditions for individual board membership grant regulation

1. Students eligible for the individual board membership grants are those who:

- a) are enrolled full-time in a public funded Erasmus University Rotterdam degree programme for which tuition fees are owed and for which they have not yet been awarded a degree, and
- b) are enrolled as first enrolment (main enrolment) for the programme as intended in section a, for which the student pays tuition fees to EUR, and
- c) are members (including Chair) of the University Council, a faculty council, the equivalent of a faculty council or a programme committee.

Article 1.2 Application procedure

1. A student who is member of the University Council, a faculty council or programme committee should apply for the grant for that academic year prior to 1 December. If there are valid reasons for deviating from this date, the relevant student may agree a new date by submitting a request.

2. The application must be made digital, using a digital form and providing the required documentary evidence.
3. If the application is incomplete, the student will be offered the opportunity to provide the required information within 4 weeks. If the registration is not supplemented within this period, it may be decided not to process the application. The student will be informed of this.

Article 1.3 Start, duration and payment

1. The financial support becomes effective in retroaction on 1 September of the academic year concerned.
2. The number of grant months will be determined in accordance with article 1.4.
3. The payment follows after the application has been processed.
4. Payments may be (partly) stopped or recovered if the person unsubscribes as a student or is no longer a member of the representative body. The person concerned must inform the Student Support Committee in a timely manner.
5. The Student Support Committee can deviate from the first paragraph if they consider that there is a legitimate reason to deviate.
6. In exceptional cases in which a student member of the University Council does not actively engage or does not contribute any more, in the opinion of presidium, the presidium can submit a substantiated request to the Student Support Committee to (temporarily) stop or reclaim the board membership grant. The committee assesses the request and informs the student member and the presidium of its decision.
7. In exceptional cases in which a student member of a faculty council, a programme committee or the equivalent of a faculty council or a programme committee does not actively engage or does not contribute any more, in the opinion of the chairman, the chairman can submit a substantiated request to the Student Support Committee to (temporarily) stop or reclaim the board membership grant. The committee assesses the request and informs the student member and the chairman of its decision.

Article 1.4 Amount

1. The size of the amount awarded to the student depends on the number of grant months that the various participation bodies and committees are awarded:
 - a) for members of the university council: 9 grant months;
 - b) for members of a faculty council: 3 grant months;
 - c) for members of a programme committee: 3 grant months.
 - d) for members of a faculty council with the tasks of a programme committee: 5 grant months.
2. The number of months in paragraph 1 only applies to fulfilling a position for 12 months. If the position is held for a shorter period, the number of grant months will be reduced pro rata.
3. On this basis and/or in the event of concurrence, a student can never receive more than 12 grant months in one academic year.
4. The amount per grant month is a fixed monthly amount and, if applicable, the amount of the supplementary grant received by DUO in the month preceding the start of the board membership. The fixed amount will be equal to the basic student grant for higher education students living away from home from the old grant system. As soon as the transitional regime from the old grant system by DUO is expired, the consumer price index as intended in article 7.45, paragraph 5 of the WHW will be used to determine the fixed amount.

5. If the student receives a supplementary grant, he submits the message of DUO from the month preceding the start of the board membership. This message is required for determining the amount of the supplementary grant on top of the fixed monthly amount.

Chapter 2. Mandates

Article 2.1 The Student Support Committee

1. The Executive Board appoints the members of the Student Support Committee. This committee comprises at least a student counsellor as chair and an employee from the General Management Directorate Administrative and Legal Affairs Department as deputy chair.
2. The Executive Board puts forward the following items from the Financial Support Fund to the Student Support Committee:
 - a) Individual grants for personal circumstances (force majeure);
 - b) Grants for board membership of student organisations (lump sum);
 - c) Individual grants for members of participation bodies and programme committees;
 - d) Individual grants for students who perform relevant social activities and for students involved in top level sports;
 - e) Individual grants for outstanding students who will be following a second master degree (EUR Excellence Scholarship).
3. The Committee will receive administrative support from the Education and Student Affairs Unit (E&S), part of the University Support Centre.
4. The Executive Board gives the chair of the Student Support Committee the mandate to take decisions and sign for favourable decisions, and in the case of absence gives a sub-mandate to the deputy chair of the Student Support Committee.
5. For signing decisions in which an application is rejected, the Executive Board gives the mandate to the E&S Unit Manager.

Chapter 3. Final provisions

Article 3.1 Effective date

This regulation shall take effect on 1 September 2016.

The Erasmus University Rotterdam Financial Support Fund Regulations (2011) regarding individual board membership grants was revoked as of 1 September 2016.

Regulation

Financial Support Fund

Second master degree

Background to the Financial Support Fund

Erasmus University Rotterdam (EUR) provides grants to full-time students of initial bachelor and master degrees via the Financial Support Fund. This is arranged in articles 7.51 up to and including 7.51i of the Dutch Higher Education and Research Act. In doing so, the university supports students committed to student life, the university and society. It also helps students facing delay due to force majeure, outstanding students from outside Europe who wish to study here full-time and those who wish to follow part of their study in a non-European country.

Background Second master degree regulation

The Second master degree regulation falls under the Financial Support Fund. This regulation is intended for outstanding students who wish to follow a second master programme for a fee equal to the statutory tuition fee instead of the institution tuition fee. Such students can be eligible for an EUR Excellence Scholarship. The EUR Excellence Scholarship amounts to the institution tuition fee for an initial master programme minus the statutory tuition fee, as referred to in article 7.45, third paragraph of the Dutch Higher Education and Research Act (WHW).

Chapter 1. Conditions and procedure

Article 1.1 Conditions for Second master degree regulation

Students eligible for the EUR Excellence Scholarship:

- a) wish to follow a public funded master's degree programme at EUR and owe the institutional tuition fee for this because of a previously obtained master degree, and
- b) satisfy the condition that they belong to the groups of persons, intended in article 2.2 of the Student Financing Act 2000, or have Surinamese nationality, and
- c) have completed at least one programme at EUR with an average final mark of at least 8.0 within the five years prior to enrolment for the second master degree, and
- d) satisfy the programme requirements for the second master degree for which they wish to enrol, and
- e) should start the programme for which the EUR Excellence Scholarship is being requested in the calendar year of nomination.

Article 1.2 Application procedure

1. The student should submit a written application to the EUR Excellence Scholarship coordinator by no later than 31 May of the calendar year of the start of the intended programme.
2. The application should comprise at least:
 - a) A personal statement, and
 - b) the student's curriculum vitae, and
 - c) copies of certificates and the lists of marks demonstrating that a programme has or has not been completed with an average final mark of 8.0. If the certificate has not yet been issued, a letter from the Examining Board stating that the study/studies are being concluded will suffice, and
 - d) (Provisional) evidence of admission to the chosen master degree, and

Article 1.3 Assessment and budget

1. The application will be checked for completeness and correctness by the EUR Excellence Scholarship coordinator, who will prepare an advice assessment.
2. The Student Support Committee will use this advice and the available budget to decide which student(s) will be awarded an EUR Excellence Scholarship.
3. The budget for the second master degree item amounts to 40,000 euros per year.
4. Should there be more applications than the budget allows, the applications will be ranked by the Student Support Committee. The committee will use the application appendices for the assessment as determined in article 1.2 paragraph 2.
5. The student will be notified of the decision. On award of the scholarship, the student should start the programme in the calendar year of the award.

Article 1.4 Start, duration and payment

1. The EUR Excellence Scholarship is in the form of a fee waiver. The fee waiver reduces the institutional tuition fee to no more than the fee of the full statutory tuition fee as intended in article 7.45 of the WHW.
2. The scholarship is valid for the nominal duration of the second master's degree programme and cannot be extended at the end of this nominal study term.
3. As soon as the student de-enrols as full-time student for the programme, he/she is obliged to notify the coordinator.
4. If the scholarship is awarded, the institution tuition fee for the student's master enrolment is reduced to the statutory tuition fee. The student only pays the amount that is equal to the statutory tuition fee. The Executive Board pays the amount of the fee waiver to the faculty at which the student will follow the second master degree.

Chapter 2. Mandates

Article 2.1 The Student Support Committee

1. The Executive Board appoints the members of the Student Support Committee. This committee comprises at least a student counsellor as chair and an employee from the General Management Directorate Administrative and Legal Affairs Department as deputy chair.
2. The Executive Board puts forward the following items from the Financial Support Fund to the Student Support Committee:
 - a) Individual grants for personal circumstances (force majeure);
 - b) Grants for board membership of student organisations (lump sum);
 - c) Individual grants for members of participation bodies and programme committees;
 - d) Individual grants for students who perform relevant social activities and for students involved in top level sports;
 - e) Individual grants for outstanding students who will be following a second master degree (EUR Excellence Scholarship).
3. The Committee will receive administrative support from the Education and Student Affairs Unit (E&S), part of the University Support Centre.
4. The Executive Board gives the chair of the Student Support Committee the mandate to take decisions and sign for favourable decisions, and in the case of absence gives a sub-mandate to the deputy chair of the Student Support Committee.
5. For signing decisions in which an application is rejected, the Executive Board gives the mandate to the E&S Unit Manager.

Chapter 3. Final provisions

Article 3.1 Effective date

This regulation shall take effect on 1 September 2016.

The regulation 'Verminderd instellingscollegegeld voor excellente studenten (EUR Excellence Scholarship)' was revoked as of 1 September 2016.

Regulation

Financial Support Fund

Tuition fee exemption

As referred to in article 7.47a and article 7.51e of the Dutch Higher Education and Research Act.

Background to the Financial Support Fund

Erasmus University Rotterdam (EUR) provides grants to full-time students of public funded bachelor's and master's degree programmes via the Financial Support Fund. This is arranged in articles 7.51 up to and including 7.51i of the Dutch Higher Education and Research Act. In doing so, the university supports students committed to student life, the university and society. It also helps students facing delay due to force majeure, outstanding students from outside Europe who wish to study here full-time and those who wish to follow part of their study in a non-European country.

Background to tuition fee exemption regulation

The Tuition fee exemption regulation falls under the Financial Support Fund. This regulation is intended for full-time board members of Erasmus University-affiliated student associations or the university council in accordance with article 7.47a and article 7.51e of the Dutch Higher Education and Research Act. They can use these regulations to apply for exemption from the statutory tuition fee.

Chapter 1. Tuition fee exemption for enrolled students

Article 1.1 Conditions for enrolled students

Students eligible for the 'Tuition fee exemption' regulation are those who:

- a) Are enrolled in a public funded Erasmus University Rotterdam degree programme for which statutory tuition fees are owed, and
- b) Receive a grant for board membership of a student organisation that is designated as such by the Executive Board, University Council, a faculty council or a programme committee, and
- c) Fulfil a full-time board member role. This entails that the student spends at least 1680 hours of the academic year on one or more board positions or receives a total of at least 9 grant months, and
- d) Is prepared to sign a statement in which he/she renounces the entitlement to follow education, sit examinations, sit final exams and receive support with study and research activities from the institute or another financed institute during the entire academic year in which he/she is a board member.

Article 1.2 Application procedure for enrolled students

1. The student should apply for tuition fee exemption before 1 September of the relevant academic year, using an application form.
2. The student states that he/she renounces the entitlement to follow education, sit examinations, sit final exams and receive support with study and research activities from the institute or another financed institute during the entire academic year in which he/she is a board member.
3. The application form should be signed by the student and the head of Student Administration.

Article 1.3 Start and duration for enrolled students

1. The tuition fee exemption of enrolled students starts in September of the academic year in which the student is a full-time board member.
2. The student is entitled to a one-off exemption from payment of the statutory tuition fee for the period of a complete academic year regardless of his/her enrolment.
3. The tuition fee exemption application applies to the entire academic year and may not be interrupted in the interim or extended.
4. At the end of the academic year in which the enrolled student was a full-time board member, a check should be made on whether he/she has satisfied the conditions as stated in paragraph 2 of article 1.2. Should it become clear on checking that the student has not satisfied these conditions, he/she will be obliged to pay the statutory tuition fee for that academic year.

Chapter 2. Tuition fee exemption for non-enrolled board members

Article 2.1 Conditions for non-enrolled board members

1. Persons eligible for the 'Tuition fee exemption' are those who:
 - a) fulfil a full-time board member function of a student organisation designated as such by the Executive Board as defined in article 1.1c, and
 - b) were enrolled as full-time EUR programme students in the previous academic year for which they owed tuition fees to EUR and for which they were not yet awarded a degree, and
 - c) have signed a statement that they intend to enrol again as student at Erasmus University Rotterdam in the next academic year.

Article 2.2 Application procedure for non-enrolled board members

1. The board member should apply for tuition fee exemption before 1 September of the relevant academic year, using an application form. With this form the students state their intention to re-enrol as student at Erasmus University Rotterdam in the academic year following the academic year of tuition fee exemption;
2. The application form should be signed by the student and the head of Student Administration.

Article 2.3 Start and duration for non-enrolled board members

1. The tuition fee exemption of non-enrolled board members applies to the entire academic year in which the board member position is fulfilled.
2. The non-enrolled board member is entitled once, and for the period of a complete year, to the Grants for board membership for student organisations regulation, regardless of the fact that he/she is not a student of the EUR.
3. The tuition fee exemption application applies to the entire academic year and may not be interrupted in the interim or extended.

Chapter 3. Mandates

The head of Student Administration is mandated by the EUR Executive Board with the authority to examine, assess and sign applications for Tuition fee exemption and with this award exemption from the statutory tuition fee.

Chapter 4. Final provisions

Article 3.1 Effective date

This regulation shall take effect on 1 September 2017.

The Erasmus University Rotterdam Financial Support Fund Regulations (2011): Tuition fee exemption was revoked as of 1 September 2017.

Appendix 1 to the regulation Financial Support Fund: Grants for board membership of student organisations

This document is an appendix to the regulation Financial Support Fund: Grants for board membership of student organisations. It indicates how to determine the number of grant months that are to be made available for board grants of student organisations.

For the award of grant months to recognised student organisations, four groups of student organisations are distinguished:

- Student social clubs. The Executive Board assesses whether an association falls within this category, taking into consideration whether the organisation's main goal is social activities and whether it manages a building and runs a society to achieve this,
- Faculty associations and other organisations complementary to education of a certain size,
- Organisations engaged in student sports, and
- Other student organisations.

A student organisation that falls under a certain category of organisation cannot be awarded grant months under another category.

The student organisations should satisfy the following conditions:

- The student organisation is "recognised" in accordance with the EUR Recognition and Facilities Regulation.
- The student organisation publishes information on its own website about its aims and results (annual plan and report) and about the contribution that it makes to the university community and society yearly.
- At the Executive Board's request, the student organisations should provide the information needed to implement the regulation Financial Support Fund: Grants for board membership of student organisations.

Student social clubs

The number of grant months made available depends on the scope of the student organisation concerned, measured against the number of Erasmus University Rotterdam students who are member of the organisation concerned. The following table is used for this:

Number of members, enrolled as EUR student	Maximum number of grant months
≥ 75 and < 200	36
≥ 200 and < 400	63
≥ 400 and < 600	77
≥ 600	90

For a new organisation, a threshold applies of 100 members who are enrolled as student at Erasmus University Rotterdam. There is a safety net for current small organisations: if these do not have the required membership of 75 EUR students, they retain the contingent of 36 grant months for up to three years.

Determining the number of grant months

- The number of grant months will be determined per association every three years and for a duration of three years. The basis for this is the average number of association members who were enrolled at EUR in the previous three academic years¹.

¹ In 2017 the number of grants for board membership for 2017-2018, 2018-2019 and 2019-2020 is calculated based on the average of academic years 2014-2015, 2015-2016 and 2016-2017.

- Prior to 1 June of the grant month decision year, the association should inform the Executive Board of the number of association members who were enrolled as student at EUR in the previous three academic years and should attach the required documentary evidence.
 - The Executive Board will use this information to determine the number of grant months per association and will inform the association concerned prior to 15 July.
 - The student association will also receive this number of grant months in the two academic years following the grant month decision year. The Executive Board will inform the student organisations annually prior to 15 July.
- Faculty associations and other organisations complementary to education

Once every three years, the university will determine the number of grant months per faculty in the following way:

< 2000 enrolled students:	4.5 grant months per 100 students
≥ 2000 enrolled students:	for the first 2000 students 90 grant months and 3 grant months extra for every 100 extra students

Determining the number of grant months

- The number of enrolled students is calculated as a triennial average of the number of students enrolled at the faculty as stated in the university's annual report².
- The dean of the faculty sets the criteria for the allocation of grant months and announces these.
- In the year of deciding the triennial average and the number of grant months based on this, the dean will produce a proposal for the Executive Board regarding the allocation of the number of grant months across the faculty student organisations.
A faculty may award grant months to organisations complementary to education from related programmes or specialisations that are accommodated in another faculty. If desired by the faculty, it may make extra grant months available at its own costs. The dean should send this proposal to the Executive Board prior to 1 June in the grant month decision year.
- The Executive Board should use this proposal to determine the final allocation of grant months across the student organisations and inform the organisations concerned prior to 15 July.
- The student association will also receive this number of grant months in the two academic years following the grant month decision year, unless the faculty decides otherwise. The Executive Board will inform the student organisations annually prior to 15 July.

Organisations engaged in student sports

For organisations engaged in student sports, the university determines a number of grant months once every three years: four grant months per 100 sports and fitness cards sold to EUR students.

Determining the number of grant months

- The number of sports and fitness cards are calculated as a triennial average of the number stated in Erasmus Sport's annual report³.
- The Director of Erasmus Sport will set and announce the criteria for the allocation of grant months.
- In the year of deciding the triennial average and the number of grant months based on this, the Director of Erasmus Sport will produce a proposal for the Executive Board regarding the allocation of the number of grant months across the student sports organisations.
- The Director of Erasmus Sport should send this proposal to the Executive Board prior to 1 June in the grant month decision year.

² For academic years 2017-2018, 2018-2019 and 2019-2020, this concerns the average of the enrolments according to the 2014-2015, 2015-2016 and 2016-2017.

³ In 2015 the number was set at 260 board membership grant months for academic years 2015-2016, 2016-2017 and 2017-2018. For board membership years 2018-2019, 2019-2020 and 2020-2021 the triennial average will be calculated over the years 2015-2016, 2016-2017 and 2017-2018.

- The Executive Board should use this proposal to determine the final allocation of grant months across the student organisations and inform the organisations concerned prior to 15 July.
The student organisation will also receive this number of grant months in the two academic years following the grant month decision year, unless the Director of Erasmus Sport decides otherwise. The Executive Board will inform the student organisations annually prior to 15 July.

Other student organisations

The Executive Board can grant entitlement to financial support to other student organisations in accordance with the regulation Financial Support Fund: Grants for board membership of student organisations if sufficient Erasmus University Rotterdam students are members and activities are organised for the students of this university. The same member numbers apply to these organisations as to the student social clubs, with approximately half of the number of grant months, as these organisations do not need to manage a building and run a society.

Number of members, enrolled as EUR student	Maximum number of grant months
≥ 75 and < 200	18
≥ 200 and < 400	32
≥ 400 and < 600	39
≥ 600	45

For a new organisation, a threshold applies of 100 students. There is a safety net for small organisations: if these do not have the required membership of 75 EUR students, they retain the contingent of 18 grant months for up to three years.

Determining the number of grant months

- The number of grant month is determined in the same way as for the student social clubs (see 1.2).

Board member or community activities partly in the interests of the institute or education

The Executive Board can award incidental or structural financial support to student organisations or individual students for board membership or community activities. These activities must be judged by the Executive Board to be of import to the institution or to the student's education. For structural support, this concerns student organisations without full legal authority or with the status of foundation, or organisations with activities that are of great import for the university, but that cannot be classified in one of the above categories stated in chapter 1.

In this category, the number of grant months per organisation is determined once every three years by the Student Support Committee, complemented by the head of Student Services, a student (former member of the University Council) and a policy advisor USC E&S. This conferment is based on the size of the activities of the organisation and the number of students reached with these activities, in the opinion of the Executive Board. The conferment is based on data provided by the associations themselves over the three years prior to the conferment. The number of grant months that can be awarded per organisation is 15, 30, 45 or 60 months.

Organisations that join this category for the first time (based on the regulations Governing recognition and governing facilities for student organisations) can apply for a maximum of 15 grant months per academic year, if they submit a request by the secretariat of E&S. With the new rejuvenation (once every three years), this number of months can be adjusted.