

## Fact sheet 2017-2018

Official name: UNIVERSITEIT GENT / GHENT UNIVERSITY  
Rector/President: Prof. Dr. Anne De Paepe

International Relations Office Sint-Pietersnieuwstraat 25  
9000 Ghent  
BELGIUM  
T. +32 9 264 70 03  
F. +32 9 264 31 31  
[www.UGent.be/en](http://www.UGent.be/en)

Head International Relations Office Mr. Frederik De Decker

### Inter-institutional cooperation: Erasmus+ programme countries

Erasmus code	B GENT 01
Erasmus University Charter Number PIC	27910-LA-1-2014-1-BE-E4AKA1-ECHE 999986096
ECTS	ECTS-label holder 2004-2016
Erasmus institutional coordinator	Mrs. Geneviève Cochez +32 9 264 70 16 <a href="mailto:Genevieve.Cochez@UGent.be">Genevieve.Cochez@UGent.be</a>
Inter-institutional agreement administration	Mrs. Greet Naessens +32 9 264 70 34 <a href="mailto:ErasmusAgreements@UGent.be">ErasmusAgreements@UGent.be</a>

### Inter-institutional cooperation: worldwide

Institutional coordinator & bilateral agreement administration	Mrs. Reintje Reynebeau – Mrs. Elisabeth Velle +32 9 264 70 17 – +32 9 264 70 24 <a href="mailto:Non-ErasmusAgreements@UGent.be">Non-ErasmusAgreements@UGent.be</a>
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### International student support (general information)

Incoming exchange student adviser	Mrs. Stephanie Vancoillie +32 9 264 70 06 <a href="mailto:studentsin@UGent.be">studentsin@UGent.be</a>
Outgoing exchange student adviser	Mrs. Kelly Van Malderen +32 9 264 70 25 <a href="mailto:studentsout@UGent.be">studentsout@UGent.be</a>
Incoming degree student adviser	Mrs. Charlotte Moulin +32 9 264 70 07 <a href="mailto:Charlotte.Moulin@UGent.be">Charlotte.Moulin@UGent.be</a>

**Faculty contact (specific information about acceptance, academic programme, etc)**

Incoming exchange student adviser	Mrs. Elke De Vidts +32 9 264 3432 <a href="mailto:int.feb@UGent.be">int.feb@UGent.be</a>
Outgoing exchange student adviser	Mrs. Veronique L'Ecluse +32 9 264 3303 <a href="mailto:int.feb@UGent.be">int.feb@UGent.be</a>
	Mr. Nick Provoost +32 9 264 3304 <a href="mailto:int.feb@UGent.be">int.feb@UGent.be</a>

<b>Course Catalogue</b>	<a href="http://www.UGent.be/coursecatalogue">www.UGent.be/coursecatalogue</a> - <a href="http://www.ugent.be/en/teaching">www.ugent.be/en/teaching</a>
<b>Welcome guide</b>	<a href="http://www.ugent.be/en/administration/welcome-days/welcomeguide.pdf">www.ugent.be/en/administration/welcome-days/welcomeguide.pdf</a>
<b>ECTS information package</b>	<a href="http://www.UGent.be/en/ghentuniv/internationalisation/copy_of_ects">www.UGent.be/en/ghentuniv/internationalisation/copy_of_ects</a>

**Organisation of the academic year 2017-2018****General overview:**

First semester: mid September till December  
 First semester exams: January  
 Second semester: February till May  
 Second semester exams: June  
 Re-sit exams for first and second semester: mid August till mid September

The academic year 2017-2018 will start on Monday 25th of September 2017.

[www.UGent.be/en/teaching/studentadmin/academiccalendar](http://www.UGent.be/en/teaching/studentadmin/academiccalendar)

**Application procedure**

Exchange student can apply at Ghent University if there is an agreement between Ghent University and their home university. Information about the application procedure is found on [www.UGent.be/en/teaching/admission/exchangestudent/application.htm](http://www.UGent.be/en/teaching/admission/exchangestudent/application.htm)

Application deadlines:

For the 1st semester and a full academic year: May, 15th

For the 2nd semester: November, 15th

**Courses****Course offer**

The Faculty of Economics and Business Administration has a wide variety of courses in English. All details can be found in our programme catalogue:

<http://studiegids.ugent.be/2016/EN/FACULTY/F/NVT/FEBMEB/FEBMEB.html>

Note: the exchange programme is composed out of all the English taught subjects at our faculty, in 5 different study fields in 2 different levels. Course schedules from the different study fields are not in accordance to each other!

Students who speak Dutch as mother tongue or who hold a certificate of level B2 in Dutch can also select courses from the Dutch programme, if they meet the course requirements.

Students can also take courses taught at other faculties (max. 40% of your total ECTS in the LA) if this faculty agrees.

**Course load**

We can only accept academic valuable learning agreements of minimum 24 ECTS/semester.

Important: the group of subjects that would normally be completed at the sending institution (and which will be replaced by the study abroad) should also amount minimum 24 ECTS!

### Course requirements

If you wish to attend one of the courses, make sure to meet the course requirements:

<http://www.ugent.be/eb/en/exchange-students/course-requirements.htm>

### Course registration

The formal course registration needs to be done during the first two weeks of the academic semester. Students will receive all information about registration during the Welcome Days, just before the beginning of the semester.

### Taking master courses for bachelor students

Bachelor students might be allowed to take a master course if they can prove they meet the initial competences and the course requirements of the specific course.

### Exams

The evaluation can be based on permanent and/or periodic evaluation. In case the final evaluation is based on several partial evaluations, only the final total grade will be mentioned on the transcript of records.

Students are automatically registered for exams and re-sit exams. There's no extra subscription or payment necessary.

There is no possibility to take exams from abroad or before the official exam period.

### Grading

Exams are graded on a 20 point scale. A student with a score of at least 10/20 obtains a credit for that course, with the number of ECTS-points associated with the course. Every student is entitled to two examination opportunities per course per academic year.

For grade conversion, we refer to the Egracons Grade Conversion Tool: <http://egracons.eu/>

### Language requirements

A good knowledge of Dutch and/or English is essential for studying at Ghent University.

**Exchange students** should fill out the document "Language requirements for exchange students" [www.UGent.be/en/teaching/admission/exchangestudent/language/requirements.htm](http://www.UGent.be/en/teaching/admission/exchangestudent/language/requirements.htm)

To follow courses in English at the Faculty of Economics and Business Administration **level B2** is required.

For information about language tests and courses: [uct@UGent.be](mailto:uct@UGent.be)

### Accommodation

Housing is available at the University Halls of Residence, where a number of rooms are reserved for international students, or at the private market. The Housing Department advises students on finding accommodation.

[www.UGent.be/en/facilities/housing](http://www.UGent.be/en/facilities/housing)

Exchange students can only apply for a room in the University Halls of Residence after having applied as an exchange student at Ghent University:

[www.UGent.be/en/facilities/housing/exchange/exchange.htm](http://www.UGent.be/en/facilities/housing/exchange/exchange.htm)

### Disability

Ghent University has facilities for students with a learning or physical disability. Disabled students can rely on the support services, which offers material, technical, and social aid.

[www.UGent.be/en/facilities/support](http://www.UGent.be/en/facilities/support)

### Estimated cost of living

[www.UGent.be/en/living/everyday/money/costofliving.htm](http://www.UGent.be/en/living/everyday/money/costofliving.htm)

Tuition fee (for degree students only)  
Exchange students do not pay any tuition fees at Ghent University, but pay the tuition fee at their home university.

Variable. Standard: € 890,00 (academic year 15-16)

Courses/books

+/- € 500 per academic year

Study material	+/- € 100 per academic year
Housing (student room / studio)	€ 300 – € 430 per month
Housing (apartment)	Minimum € 500 per month
Transport: Bus Pass (student)	€ 178 per year
Transport: Bike rental	€ 35 – € 50 per year

#### Insurance

Health insurance is obliged.

**EU-inhabitants:** European Health Insurance Card (= blue card)

**Non-EU:** a copy of your application for health insurance at a 'ziekenfonds' in Belgium

[www.UGent.be/en/teaching/admission/exchangestudent/insurance.htm](http://www.UGent.be/en/teaching/admission/exchangestudent/insurance.htm)