

UNIVERSITY OF CALGARY
Haskayne School of Business

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World Wide Web: <http://www.haskayne.ucalgary.ca>

Course Catalogue: <http://www.ucalgary.ca/future-students/openstudies>

TERM DATES: Fall '16 semester lecture dates: September 6, 2016 to December 22, 2016
Winter '17 semester lecture dates: January 9 2017 to April 28, 2017
Fall '17 semester lecture dates: September 11, 2017 to December 21, 2017

EXPECTED ARRIVAL DATE: a few days prior to start of classes

EXCHANGE APPLICATION DEADLINE: Fall – May 1
Winter (Spring) – September 1 (or as soon as possible)

NECESSARY EXCHANGE APPLICATION DOCUMENTS:

1. U of Calgary Undergrad <http://www.ucalgary.ca/registrar/files/registrar/exchange-student-application.pdf> (signed by student and Exchange Coordinator). The Graduate exchange application form can be downloaded [here](#).
2. Current official hard copy of transcript from home institution
3. CV (for MBA applicants)
4. TOEFL or IELTS test results (where required). TOEFL scores for UG admission are 83 on Internet based test, 220 on computer based test and a minimum score of 6.5 on IELTS.

Send Undergrad application documents to Catherine Roy at Haskayne School of Business, University of Calgary, 2500 University Dr. NW, Calgary, AB T2N 1N4. Grad applicants should send theirs to Zhiwei Han at the above address.

HOUSING APPLICATION: On-line applications are available at: <http://www.ucalgary.ca/residence>. The sooner your application is received the better your chances are of receiving placement in residence. Please ensure that you include \$50.00CAD application fee.

APPROXIMATE LIVING COSTS:

- **ON-CAMPUS ROOM AND BOARD** : Accommodation rates are posted on the website at www.ucalgary.ca/residence
- **FOOD (if renting without meal plan)**: Please refer to www.ucalgary.ca/residence for more information.
- **BOOKS AND CLASS READING MATERIALS** : Books and supplies for students in the Haskayne School of Business – approximately \$1535-2460
- **LOCAL TRANSPORTATION**: Bus or LRT – one way fare - \$3.50 – All students attending U of C are required to obtain a **UPASS (\$130.00CAD) upon arrival**. UPASS is for unlimited use of Bus and C-Train for the applicable semester of exchange.

LEARNING EXPECTATIONS:

- **CLASS FORMAT**: Lecture, tutorials, projects, cases, research
- **ATTENDANCE**: not mandatory
- **PARTICIPATION**: class participation normally required
- **GRADING**: Undergraduate and Graduate Grading System:
<http://www.ucalgary.ca/pubs/calendar/current/f-2.html>
<http://www.ucalgary.ca/pubs/calendar/grad/current/gs-h-1.html>

CLASS SIZE: For Haskayne School of Business minimum class size is 40, maximum class size is 80.

COURSE LOAD: Maximum five half courses each semester – minimum 3 courses per semester is equivalent to full time status. Each course carries a weight of 3 credits (9 units) equal to 3 class hours per week per course for 13 weeks. Labs and tutorials are extra.

COURSE CHOICES: Most courses offered by the business faculty, provided students have the prerequisites. The Master timetable can be accessed at <http://www.ucalgary.ca/future-students/openstudies>. Students may be allowed to take courses from other faculties on campus depending on prerequisites and space availability. Please note that Economics is not part of the business school and if students want to take Economics or any non-business course, they need permission from the faculty offering the courses. Incoming exchange students are required to take at least 2 or more business courses during each term here.

To be admitted as MBA exchange students, students must prove that they have completed an undergraduate degree and to enroll in MBA courses, they must be in their final year of a Master's program at their home university. They may be admitted as undergraduate students if they don't meet this requirement.

EXAMINATIONS : Final Examination – an examination (of two or three hour's duration as appropriate) held at the end of a session. Final examinations may also include take-home examinations, terminal projects and oral examinations.

Tests – include tests, quizzes or other type of assessment conducted during a normal class period up to the last day of lectures. Mid-session tests are usually scheduled within regular class time.

LANGUAGE OF INSTRUCTION: English

STUDENT SERVICES AVAILABLE: Library for Haskayne students (Business Library), Career Centre, Computer Labs, [IBSA](#) (Student Club responsible for matching exchange students with a Haskayne School of Business Buddy), etc.