



**Uniandes**  
**Undergraduate Exchange Program**  
**Fact Sheet**

January – December



**E**studios  
exterior

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# STUDY ABROAD OFFICE

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# NOMINATION APPLICATION PROCEDURES

## **Partner nomination:**

The partner university should fill out the online nomination form:

<http://bit.ly/1P7Gdc2>

## **Nomination Deadline:**

Spring semester: October **1**

Fall semester: April **15**

## **Application procedure:**

Students should fill out the on line application form, and send by e-mail the documents required for the application process.

## **Documents required:**

Online Application form (please use Firefox y/o Chrome):

<http://bit.ly/1OJdURU>

- A copy of your passport or “cédula de identidad” if Colombian citizen (MANDATORY)

- Original transcripts (IN ENGLISH OR SPANISH)
  - A list of the courses you are taking at the moment
  - A List of courses you would like to take at Universidad de los Andes.
  - A certificate of Spanish B2 CEFR (a certificate from your home institution, a teacher or a Spanish Institute)
  - An essay in Spanish explaining the reasons why you want to study at Universidad de los Andes
- Two pictures (3cmx4cm White background)

### **Application deadline**

Spring semester: October **15**

Fall semester: May **1**

### **General Academic Calendar:**

<http://bit.ly/1L6OcV5>

### **Important dates for International Students:**

<http://bit.ly/1Vplbcl>

# ACADEMIC INFORMATION

## **Language(s) of Instruction:**

**Spanish** Most of our classes are taught in Spanish. **A letter from a Spanish teacher confirming the B2 level, according to the CEFR is desirable.**

Readings for the courses may be in English; therefore students should have a good command of this language as well.

## **Course Pre-registration:**

Students will receive an email with the instructions for the pre-registration of courses

## **Course Registration:**

- Students Register the courses without restrictions on line.
- Courses with restrictions will be registered by the academic coordinator.
- It is important to remember that we apply the “first come, first served” rule. However, seats may be released until the very last minute. Thus, please check the course choice application on a regular basis. And during the specific period of time assigned to you.
- Students should be aware that if they do not register for classes on time, it might be difficult for them to find places on the classes of their choice.

**In which specific areas do you offer courses to exchange students?:**

Students can take classes in any undergraduate program offered by our departments, except medicine. You can check out the following links:

Course catalogue:

<http://bit.ly/1K0wyEj>

**Pre-requirements:**

In some classes students need to prove they have taken the pre requirements needed. If the student does not meet the criteria needed, he should not register the class.

Check the pre-requirements in:

<http://bit.ly/1PPKMpL>

**On line Registration:**

July 6 - July 8

General information can be found at:

<http://bit.ly/1jAdBMx>

**Language Courses:**

A Spanish course is offered to all our international students; if students want to take this class, they must take the placement exam (written and oral) and register for the class officially. This class is 3 credits.

# ACADEMIC INFORMATION

## **More information:**

<http://bit.ly/1JG7Bqu>

If students would like to take language courses (English, French, German, Portuguese, etc) they need to take the placement exam during the established dates from the Languages department. Language courses must be registered.

## **More information:**

<http://bit.ly/1ugfVdv>

## **Intensive Spanish course in July:**

There is an intensive Spanish program, free of charge for exchange students of 3 weeks during July.

## **Sports classes:**

Students can also register sports classes if desired, in that case, it is important to know that each class is 0.5 credits, and will be graded on the pass or fail basis. Or they can freely practice sports in the facilities according to the policies established. Check the list of courses:

<http://bit.ly/1M3KDeQ>

## **Recommended Workload:**

- Students should register a minimum of 3 classes (9 credits) and a maximum of 6 classes (18 credits). Students should follow the minimum requirements of their home university.
- 1 credit equals 48 hours of course work (in and out of class)



- Courses take place throughout the entire semester (16 weeks)

**Grading:**

<b>Excellent</b>	5.0 – 4.50
<b>Very Good</b>	4.49 – 4.00
<b>Good</b>	3.99 -3.50
<b>Fair</b>	3.49 – 3.00
<b>Poor</b>	2.99 – 2.00
<b>Failure</b>	1.99 – 1.50

Pass and Fail (P - F): These grades apply for the courses that, based on determination by the Academic Council, receive non-numeric grades. The credits for courses that are passed count as graduation requirements when thus determined by the academic programs, but they will not be taken into consideration in the calculation of semester average or grade point average.

Exchange students staying for two consecutive semesters need a GPA of 3.25 during the first semester. If this GPA is not met, the students will not be able to continue the second semester.

**Learning expectations**

Class format is based on lectures, readings, class participation and self-study. Students are expected to attend all lectures, to complete all course-related assignments and readings, and to sit exams in order to receive a course grade.

# GENERAL INFORMATION

## **Orientation Program:**

Universidad de los Andes has an orientation session of three days on Wednesday, Thursday and Friday the week before classes begin. The orientation session for International students is highly recommended since we explain academic issues relevant to their stay.

**Orientation dates:** <http://bit.ly/1CHigQu>

## **“Hermanos sin fronteras”:**

Is a group of students willing to help international students through the exchange experience. If you want a mentor to guide you in both academic and personal needs, please fill out the form in our web page:

<http://bit.ly/1nsrld4>

## **Support program and pick-up services:**

- We can arrange a taxi to pick you up at the airport if you request this at least a week in advance.
- **The cost of this service will be paid by the exchange student directly.**
- Please keep in mind holidays, and times since those are important aspects to find the availability of the taxi.

## **Health insurance:**

Students **must have** an international health insurance with a wide health and dental coverage.

### **Housing:**

The university doesn't have accommodation on campus or off campus for students. But, we do provide a list of housing possibilities for them to check out.

Each student is responsible for arranging housing on their own.

### **Visa information:**

Depending on the length of the period of studies and the nationality of the student, they would have to do one of the following process:

#### **Student Entry Permit (PIP2): stamp on the passport at the airport given to:**

- Students, whose nationality does not require a tourist visa, coming for less than 180 days when they **Hand IN** the admission letter to the migration officer at the airport.
- This permit is valid for 90 days, and they have to renew it at Migracion Colombia for another period.

#### **Student Visa:**

- exchange students coming for more than 180 days have to get their student visa before arriving in Bogotá
- exchange students coming for less than 180 days and whose nationality requires a tourist visa to enter Colombia:

To check who needs a tourist visa for Colombia:  
<http://bit.ly/1LSKwXH> A1

# GENERAL INFORMATION

Students are required to obtain a residence permit (cédula de extranjería) once they arrive in Bogota IF THEY HAVE A STUDENT VISA. This procedure has to be done within the next 15 days of his arrival in Colombia, and costs approximately \$ 90 US Dollars. All the information about this process can be found at: <http://bit.ly/1C1GVxx>

## **Living Expenses:**

Living expenses: between 1.500.000 – 2.500.000 Colombian pesos per month according to their living standards.

## **Housing:**

- Family house Room \$300.000 - \$600.000 Per month
- Near the University Room \$400.000 - \$800.000 Per month
- Apartment 20-70 sq m \$700.000 - \$1.500.000 Per month

## **Transportation:**

- Public bus ticket One way \$1.450-•\$1.500
- Transmilenio ticket One way \$1.750
- Taxi One way \$3.400 - \$20.000

## **Food:**

- Within campus: Coca cola \$2.000, Sandwich \$7.500, Lunch \$10.000
- Outside campus
- Coca cola \$1.500, Sandwich \$5.500, Lunch \$7.000
- At a restaurant

- Coca cola \$3.000, Personal Pizza \$12.000, Hamburger \$15.000
- Dinner 2 people \$30.000 - \$100.000

**Entertainment:**

- Cinema ticket 1 person \$6.000 - \$18.000
- Going out to party 2 people \$30.000 - \$50.000
- Draft Beer Pitcher \$15.000 - \$30.000
- Concert ticket 1 person \$0 - \$120.000

**Information about Bogota and Colombia:**

- <http://www.colombia.com>
- <http://www.bogota-dc.com>
- <http://www.bogota.gov.co/>
- <http://www.yocreoencolombia.com>



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Web Page for international students:

<http://internationalstudents.uniandes.edu.co>

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