



EXCHANGE AT AARHUS BSS, AARHUS UNIVERSITY

Campus Aarhus // Campus Herning

Departments of Management; Business Communication; Economics and Business
Economics, Business Development and Technology

ERASMUS Code: DK ARHUS 01

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Denmark

SPRING SEMESTER 2016

- Nomination deadline: October 15, 2015
- Application deadline: November 1, 2015
- Mandatory Intro Week: January 25 – 29, 2016
- Semester start: February 1, 2016
- Last day of Exams: June 30, 2016

AUTUMN SEMESTER 2016

- Nomination deadline: April 15, 2016
- Application deadline: May 1, 2016
- Mandatory Intro Week: August 29 to September 2, 2016
- Semester Start: September 5, 2016 at Campus Aarhus and August 29, 2016 at Campus Herning
- Last day of exams: December 21, 2016 *or* January 31, 2017*

* *Courses at campus Herning and at the Economics and Management programme in Aarhus have exams in January and students are expected to be present up until January 31, 2017. Courses from all other programmes have exams until December 21, 2016. Any exams under these programs after this date can be taken from home.*

NOMINATION

Students must be nominated directly to Laura Hammerschmidt at lahj@au.dk. The email must contain the following information for each nominated student:

- 1) Full name
- 2) Email address
- 3) Study abroad period
- 4) Campus (*Herning or Aarhus*)

APPLICATION

- The application for Spring 2016 is available from September 2015.
- The online application for Autumn 2016 is available from March 2016.

Once the student is nominated he/she will receive instructions via email on how to complete the application. The online application form also includes the application form for housing.

LANGUAGE REQUIREMENTS

Exchange students do not need to provide documentation of their English proficiency. However, all nominated students are expected to have an English proficiency equivalent to at least a score of 83 in the TOEFL iBT.

AU INTRO WEEK/INFO MEETING

AARHUS

All students must attend the mandatory AU Intro Week. During this week students will receive information on both practical and academic matters essential to their exchange. The AU Intro Week will take place in the week prior to semester start.

HERNING

Students are expected to attend the Information Meeting the first day of the semester.

COURSES

After admission students will receive a list of available courses. Courses offered Autumn 2016 will be similar to courses offered in Autumn 2015 and courses offered Spring 2016 will be similar to those offered in Spring 2015. Students must be studying a relevant degree at their home university in order to be admitted to courses and students are generally only allowed to take courses at one department.

AARHUS

Each semester approximately 150 courses are taught in English at Bachelor's or Master's level, including a special course offered to exchange students only: The course *Aspects of Denmark*. Please see more information on our [course webpage](#).

HERNING

Please see more information on our [webpage](#).

CREDITS

All students are required to take between 25 ECTS and 30 ECTS per semester. Each course is typically worth either 5 ECTS or 10 ECTS and a few courses are worth 15 ECTS or 20 ECTS.

DANISH LANGUAGE COURSE

Exchange students can sign up for a Danish course at the local language centre during their free time. Aarhus BSS does not provide and have no responsibility for the Danish Language courses, and the courses will therefore not be included in the student's transcript of records. Further information is available on the [AU Study Portal](#) for students studying in Aarhus and at the [LærDansk web](#) for students studying in Herring.

LIVING IN DENMARK

Exchange students must have sufficient funds to cover their living expenses while studying in Denmark. Living expenses for the average student are about DKK 6,000 per month (including housing).

HOUSING

Exchange students can sign up for housing when they fill in the online application form. Because AU Housing allocates housing on a first-come-first-served basis, students are recommended to submit their applications as soon as the online application form is available. AU Housing at AU International Centre handles all matters regarding housing. For more information on housing, please see the [housing webpage](#).

AARHUS

In the Spring Semester, one housing offer is guaranteed for all students who apply by the application deadline. In the Autumn semester only overseas students are guaranteed a housing offer. All other students are recommended to apply for housing, but a housing offer is not guaranteed.

HERNING

All students are guaranteed one housing offer in both the Spring and Autumn semester.

RESIDENCE CERTIFICATE (EU/EEA CITIZENS)

Students with EU/EEA citizenship are free to enter Denmark without a residence certificate. Upon arrival students will be informed by the AU International Centre on how to obtain a residence certificate. The residence certificate is mandatory for all students studying for a period of 3 months or more in Denmark.

RESIDENCE PERMIT/VISA (NON-EU/EEA CITIZENS)!!!

Students from outside the EU/EEA countries will receive information on how to apply for a residence permit in the Welcome email from the AU International Centre. It is very important that students start the application process as soon as they receive the application form. The relevant documents will be sent in an email and not by regular mail. When the application form has been submitted to the local Danish embassy or consulate it will take up to 60 days to process the application.

Please note, that to obtain a residence certificate/visa students must appear in person to have their biometrics done (facial image and finger prints) at the Danish embassy or consulate when submitting their application. For questions concerning residence permit, please contact the AU International Centre at ic@au.dk.

HEALTH INSURANCE AND LIABILITY AND HOME INSURANCE

Once students have obtained their Residence permit/certificate, they can apply for a Civil Registration Number (CPR Number). Once the student has been allocated a CPR number they are covered by the Danish Health Insurance Scheme, which provides students with free medical treatment. Students must, however, take up insurance to cover for dental expenses and transportation to home country in case of illness, as these expenses are not covered by the Danish Health Insurance Scheme. Students should also take out third party liability insurance and home insurance to cover household effects and personal belongings. Aarhus University does not cover any losses that may occur. Please see the [IC's webpage](#) for further information.