



MSc in Management Programme/Grande Ecole Programme Factsheet  
Academic Year 2016/2017

<b>Name of institution</b>	<b>emlyon business school</b>
<b>Address</b>	23 avenue Guy de Collongue CS40203 69134 Ecully Cedex, France
<b>Website</b>	<a href="http://graduate.em-lyon.com/en/Auditors-Double-Degree-Students">http://graduate.em-lyon.com/en/Auditors-Double-Degree-Students</a>
<b>INTERNATIONAL MOBILITY CONTACTS</b>	
<b>International Relations Manager</b> Latin America Morocco Europe, except Germany and Italy	<b>Mrs. Sonia CAMPILLO GARCIA</b> Tel: (33) (0) 4 78 33 79 13 <a href="mailto:campillo@em-lyon.com">campillo@em-lyon.com</a>
<b>International Relations Manager</b> Asia North America Italy Germany Oceania South Africa	<b>Mrs. Patrizia VIDONI-COUTIER</b> Tel: (33) (0) 4 72 18 29 16 <a href="mailto:vidoni@em-lyon.com">vidoni@em-lyon.com</a>
<b>Incoming Students Coordinator</b> <ul style="list-style-type: none"> <li>• Incoming exchange students</li> <li>• Summer School students</li> <li>• Double Degree students</li> </ul>	<b>Mrs. Rona Zhangrong GUO</b> Tel: (33) (0) 4 78 33 79 78 <a href="mailto:guo@em-lyon.com">guo@em-lyon.com</a>
<b>Outgoing Students Coordinator</b>	<b>Mrs. Céline DARMAILLACQ</b> Tel: (33) (0) 4 78 33 77 10 <a href="mailto:darmaillacq@em-lyon.com">darmaillacq@em-lyon.com</a>
<b>ACADEMIC CALENDAR 2016/2017</b>	
<b>Fall Semester</b> :08 September 2016 – 17 December 2016 <b>Spring Semester</b> : Early January – Mid April 2017 <b>Summer School</b> : to be confirmed	
<b>DEADLINES FOR RECEIVING THE APPLICATIONS FROM THE PARTNER INSTITUTIONS</b>	
<b>Fall Semester</b> : 01 June <b>Spring Semester</b> : 01 October <b>Summer School</b> : Mid February	

### **AREAS OF STUDY AVAILABLE**

Marketing, Human Resources, Finance, Entrepreneurship, Strategy, Organization, International Business, etc.

### **WORKLOAD**

A full semester workload is 27.5 up to 30 ECTS credits.  
Summer School: 10 ECTS

### **WEBSITE AND LIST OF COURSES**

Available at: <http://graduate.em-lyon.com/en/Auditors-Double-Degree-Students>

Access code to detailed syllabus ⇒

Login: EDUCATION\PMESC

Password : Ects2000

### **NOMINATIONS PROCEDURES**

Exchange coordinators from partner institutions must send the nominations to Mrs. Rona Zhangrong Guo ([guo@em-lyon.com](mailto:guo@em-lyon.com)), contact person for incoming students, with the following documents and information:

- Curriculum vitae
- Recent transcript of records
- E-mail address
- Exchange period

After receiving these documents, emlyon business school will contact the student directly to provide the log-in for the student to enroll on-line.

### **ELIGIBILITY**

To be eligible, students must:

- Be enrolled in a Master programme

To secure their ability to follow an English-taught master, students must also:

- have a level of English equivalent to:
  - TOEFL : 600
  - TOEIC : 900
  - IELTS : 7.0
  - B2 (Common European Framework of Reference for Languages (CEFR))

If the tests listed above were not part of the selection procedure of our partner institutions, an English proficiency test by our partner institution's language centre will also be accepted.

Please note that the command of the French language is not required, yet a basic knowledge is highly recommended.

## **PEDAGOGICAL RULES AND REGULATIONS FOR EXCHANGE STUDENTS**

Exchange student must comply with the starting date of each semester, including the orientation days. It is compulsory to obtain an authorisation for any late arrivals.

Attendance is compulsory. The student can be excluded from the course if he/she misses more than 1 or 2 classes, depending on the courses.

If the student plans to miss one week, he/she has to ask emlyon business school beforehand for its authorisation (which is not guaranteed).

The student must attend the workgroups in which he/she is enrolled.

Plagiarism or cheating will be sanctioned by the mark 0 or the grade F.

Non-validated courses will appear on the transcript of records and will not be removed.

## **FINAL ASSESMENT**

- Exchange students will take their exams in the same conditions as regular students,
- Exchange students are NOT authorized to organise their exams individually with their professors;
- All students are expected to take their exams during the official exams periods.

## **ESTIMATED COST OF LIVING**

Around 1000 € per month

## **emlyon business school STUDENT ASSOCIATIONS**

28 students Associations organized in different areas:

- Forum
- Junior Conseil
- Junior World Entrepreneurship Forum
- Petit Paumé
- Planet & Co, etc.

<http://www.em-lyon.com/france/emlyon/associations/index.aspx>

***We invite exchange students to visit our website <http://graduate.em-lyon.com/en/Auditors-Double-Degree-Students> and carefully read the information regarding housing, insurance, administrative formalites, programme, etc***