

International Exchange Information Sheet – 2018/19

Overview of programmes

Incoming exchange students to the AUT Business School can come into the following programmes:

- Bachelor of Business (BBus)
- Graduate Diploma in Business (GradDipBus)
- Master of Business (MBus)
- Master of Business Administration (MBA)*



Full- time student status

All incoming exchange students to AUT University must enrol as a full- time student (=60 points), which means they need to be enrolled in four papers (or courses) at Undergraduate level or between two to four papers at Postgraduate level. Exchange students have the option of enrolling in a further paper, but this additional paper, or papers taken outside the AUT Business School, will incur international student fees for those courses.

Incoming exchange students are able to do papers from level 5 to level 7 at Undergraduate level. Each paper is worth 15 points (except for the Business in Context paper which is 30 points). At Postgraduate level, students are able to do papers from level 8 to level 9. There are a number of 15 points and 30 points papers available. *The MBA programme runs on a 'term' basis. At MBA level, students enrol in four papers, which is up to a maximum of 30 points per term.

2018 Semester Dates

Semester One 2018:	26 February - 22 June 2018
<i>Mid-semester break:</i>	14 April – 29 April 2018
Semester Two 2018:	16 July- 9 November 2018
<i>Mid-semester break:</i>	1 September – 16 September 2018

- i. These semester dates include examination weeks. Examination timetables are made available by week 8 of the semester. Exchange students must be available for examinations up to the date of the end of the semester as listed above.

*Please refer to the AUT Blackboard for the MBA timelines.

- ii. Orientation events take place up to 10 days before the start of the semester.



Insurance

Due to the strict regulations set by the New Zealand (NZ) government in terms of issuing Student Visas, travel insurance must be purchased from a NZ provider which we will give you further details on after we have accepted your application. Current costs for 20 weeks is approximately NZ\$220.00

Student Apartments

As of June 2017, these are the current prices for AUT's student apartments. All costs are in New Zealand dollars.

2017 AUT accommodation fee schedule

	Semester	Full-year
Wellesley Student Apartments (WSA)		
Small room (self-catered)	\$5,055.00	\$10,110.00
Standard room (self-catered)	\$5,690.00	\$11,380.00
Large room (self-catered)	\$6,120.00	\$12,240.00
Akoranga Student Village (ASV)		
Standard room (self-catered)	\$5,040.00	\$10,080.00
Other fees you may have to pay		
Application fee	\$150.00	Non-refundable
Residential Life programme fee	\$100.00	Per semester (non-refundable)
Instalment fee	\$250.00	Per semester if applicable (non-refundable)
Linen and bedding	\$130.00	Optional (buy to own)
Car parking	\$170.00	Per-semester (optional), only available at North Campus

To view the Wellesley Student Apartments web page, go to:

<http://www.aut.ac.nz/being-a-student/starting-out/undergraduates/accommodation>

Although most students choose to stay in the Wellesley Student Apartments they are given alternative accommodation options relevant at time of acceptance.

*** Note that the Wellesley Student Apartments' fees quoted above are correct at the time this information sheet was updated. Please double check the web page above for accurate and latest fees.**

Student Activities

Each semester AUT University provides a number of student events and student support services that every exchange student has access to. There are also a number of events that are offered only to International, Study Abroad and Exchange students. These include:

- International Student Orientation before semester
- Welcome party for all Study Abroad and exchange students
- International Student Noho Marae weekend

The AUT Business School also has a personal orientation session and a welcome lunch for incoming business exchange students.

*Students doing the MBus and MBA programmes attend an induction session. Please refer to the AUT Blackboard for the timelines.

Timetable and Paper Descriptors

For staff or students wanting to access paper (or course) descriptors or class times for the semesters, this information is not accessed through our main university website www.aut.ac.nz but through AUT Blackboard. AUT Blackboard is an access point for students to get their online materials for classes such as readings or Powerpoint slides, but also for class timetables. It can be a little confusing for students who are not familiar with AUT websites. Here are the steps to follow to find information on class timetables and paper (or course) descriptors for each semester.

For Undergraduate students	For Postgraduate students	For MBA students
<ol style="list-style-type: none"> 1. Go to the AUT Blackboard website https://autonline.aut.ac.nz/w ebapps/portal/frameset.jsp 2. On the right hand side under My Organisations click on Business Undergraduate Programme Information. 3. On the left of the page, you will see a couple of blue tabs, click on BBus Study Planning 4. To access timetables, look under where it says Timetable Information. Please note that timetables are only finalised approximately 6 months before the semester is due to start. 5. To access paper descriptors, look under where it says Plan your Bachelor of Business and you will see a list of the majors offered in the Business School. By clicking on these majors, a list of all the papers offered under that major can be found. You can also find all the relevant paper descriptors here. 	<ol style="list-style-type: none"> 1. Go to the AUT Blackboard website https://autonline.aut.ac.nz/w ebapps/portal/frameset.jsp 2. On the right hand side under My Organisations click on Business Postgraduate Research Programme Information. 3. On the left of the page, you will see a couple of blue tabs, click on Study Planning 20xx 4. To access timetables, look under where it says Plan your programme. Please note that timetables are only finalised approximately 6 months before the semester is due to start. 5. To access paper descriptors, look under where it says Specialisations & Paper Descriptors and you will see a list of the majors offered in the Business School. By clicking on these majors, a list of all the papers offered under that major can be found. You can also find all the relevant paper descriptors here. 	<ol style="list-style-type: none"> 1. Go to the AUT Blackboard website https://autonline.aut.ac.nz/w ebapps/portal/frameset.jsp 2. On the right hand side under My Organisations click on Business MBA & Prof Masters Programme Information. 3. On the left of the page, you will see a couple of blue tabs, click on MBA Study Planning 4. To access paper descriptors, look under where it says 20xx Plan your MBA.... The paper descriptors are accessible by clicking where it says 20xx MBA Papers with Descriptors 5. To access timetables, look under where it says 20xx MBA Class Timetables. Please note that timetables are only finalised approximately 6 months before the term/semester is due to start.

Contact Us

If you require any further information please don't hesitate to contact us and we look forward to welcoming you to the AUT Business School.

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Additional Information

2019 Semester Dates

Semester One 2019: 25 February - 21 June 2019
Mid-semester break: 13 April – 28 April 2019

Semester Two 2019: 15 July- 8 November 2019
Mid-semester break: 31 August – 15 September 2019

2020 Semester Dates

Semester One 2020: 24 February - 19 June 2020
Mid-semester break: 13 April – 27 April 2020

Semester Two 2020: 13 July- 6 November 2020
Mid-semester break: 31 August – 13 September 2020

- i. These semester dates include examination weeks. Examination timetables are made available by week 8 of the semester. Exchange students must be available for examinations up to the date of the end of the semester as listed above. *Please refer to AUTonline for the MBA timelines.
- ii. Orientation events take place up to 10 days before the start of the semester.