Taking an exam with Online proctoring

For an online exam, you take a test from home using your own laptop or computer. To ensure that this runs smoothly, online supervision is held during the exams. EUR works with the software of "ProctorExam".

Start your exam
To start your exam, open the link in the email that you received from ProctorExam after the system check. This link will guide you through the steps for starting the exam.

Start in time!
Make sure you log in at least 15 minutes before the start to go through the final checks.

Act as if it's a regular exam
Be quiet and make sure there are no background noises, such as music. If you use a headset as a microphone, put it on your shoulders. It will otherwise be regarded as fraud.

Using the chat
Only use the chat function of ProctorExam for technical questions about the software. You can find the chat button in the lower right corner of your screen.

Stay in place during your exam
You cannot move away from the frame. Make sure everything is ready in advance.

Extra tip
Go to the toilet before the exam! You cannot go to the toilet during the exam.

Extra tip
"Silence, do not disturb!" Hang a sign on the door. No other people may be present in the room during the examination.

Extra tip
For your privacy, make sure pictures and personal items are out of sight during the exam.

Have your student card ready!

Drinks and food
Drinks are allowed, but only in a bottle without label. Food is also allowed, but make sure there are no labels on the food.

Prepare your workplace
Provide a well-lit and empty work surface. Check in advance which auxiliary materials you may use during the exam.

Finished with the exam?
- First finish the exam within the test application.
- Done? Then click on "finish exam" at the top right corner of your screen to complete the online proctoring. Always finish your exam in this order!

More information on online proctoring can be found at MyEUR in the FAQ.

Do you have additional questions about online proctoring, contact proctoring@eur.nl